



Willoughby City Council

AGENDA

BICYCLE CONSULTATIVE COMMITTEE MEETING No. 3/ 2019

13 August 2019

**NOTICE OF MEETING
6:00PM TUESDAY 13 AUGUST 2019
BANKSIA ROOM
LEVEL 6, 31 VICTOR STREET, CHATSWOOD**



WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE TERMS OF REFERENCE – NOVEMBER 2016

Objectives

The objectives of the Committee are:

- To develop strategies to increase the modal share of cycling to help achieve Council's objectives of:
 - Increasing the use of alternative modes of transport to the motor vehicle, and,
 - Reducing the impact of private motor vehicles on the city and region.
- To develop partnerships with Cycling Groups, Police, Roads and Maritime Services and within Council to enable the provision of improved cycle facilities and increased rates of cycling;
- To extend both on road and off road facilities where possible within the Willoughby LGA to provide a comprehensive and connected bicycle network that meets the needs of cyclists of all competencies and ages and links with the wider metropolitan network;
- To create a safe environment for cycling within the Willoughby LGA;
- To assist Council to integrate cycling into transport and land use planning;
- To actively promote Council's existing cycleway network and services and to raise the community's awareness of cycling and its uptake for both recreation and as an alternative mode of transport;
- To champion the needs of cyclists within the Willoughby LGA with respect to the provision of services and infrastructure;
- To achieve the integration of Council's bicycle program across Council's operational areas i.e. Open Space, Engineering Services, Development & Strategic Planning and Community Services etc; and
- To provide feedback on Council's performance in the delivery of cycling infrastructure, services and promotion.

Membership

The membership of the Committee to consist of:

- A minimum of 1 Councillor;
- 5 to 8 community representatives (including at least 2 representatives from bicycle user groups and 1 representing pedestrian interests, for example a member of the Access Committee); and
- 1 representative of the Willoughby City Council Traffic & Transport Group (in advisory/administrative role).

The quorum for the Committee is half the actual number of Community representatives plus one. Attendance at meetings by at least one Councillor, to act as Chair, is mandatory.

Meeting Frequency

The Bicycle Committee will meet 4 times per year with each meeting to have an over-riding theme. Meeting duration to not exceed 2 hours.



WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE

TABLE OF CONTENTS

1.	PRESENT.....	3
2.	APOLOGIES.....	3
3.	DISCLOSURES OF INTEREST – COUNCILLORS, STAFF AND COMMUNITY REPRESENTATIVES	3
4.	MINUTES OF MEETING OF 14 MAY 2018	3
5.	MATTERS ARISING FROM PREVIOUS MINUTES.....	3
6.	PROMOTIONAL, EDUCATION AND AWARENESS PROGRAM NEW BUSINESS	5
7.	NEW BUSINESS	6
8.	STATUS OF REQUESTS FROM PREVIOUS MEETINGS	7
9.	GENERAL BUSINESS.....	7
10.	MEETING DATES FOR 2019	7



WILLOUGHBY BICYCLE COMMITTEE

AGENDA

WELCOME AND INTRODUCTIONS

1. PRESENT
2. APOLOGIES
3. DISCLOSURES OF INTEREST – COUNCILLORS, STAFF AND COMMUNITY REPRESENTATIVES

Refer Code of Conduct:–

[Code of Conduct - Community Representatives](#)

[Code of Conduct - Councillors and Officers](#)

4. MINUTES OF MEETING OF 14 MAY 2018

The last Bicycle Consultative Committee was held on 14 May 2019. The minutes of meeting were adopted by Council at its meeting on 11 June 2019. A copy of the report is provided in ATTACHMENT 1.

Recommendation: That the Bicycle Consultative Committee note the minutes of the previous meeting of 14 May 2019 as a true and accurate record of that meeting. That the decision of Council at its meeting on 11 June 2019 be noted.

5. MATTERS ARISING FROM PREVIOUS MINUTES

5.1. Bicycle Projects completed and being progressed

Improving the cycling route between Centennial Avenue, Chatswood and Johnson Street, Willoughby;

The upgrade including new traffic facilities comprising line marking, coloured pavement marking, bicycle logos and a new shared path along Albert Avenue and minor civil works in Oliver Road is complete.

A detailed design of the traffic control signals at the intersection of Pacific Highway, Oliver Road and Albert Avenue to provide bicycle lanterns across Pacific Highway and Oliver Road will be completed in 2019/ 2020 financial year. The aim is also to complete implementation of the new lanterns in 2019/ 2020 subject to available funding.

The project will be funded through Council's Transport Active Footpath program Project Number: 301352.

Thomas Street Car Park – Status of Bicycle Facilities

A management plan to support Council to make the bicycle facilities available to the community and support on-going management activities is complete.

Funding for the management plan was not provided in 2019/ 2020 Operations Plan. Funding sources are being investigated to progress this initiative.

Artarmon Bicycle Route upgrade - Pacific Highway, Gore Hill with Herbert Street, St Leonards and Gore Hill Freeway, Artarmon

New logos and line marking are installed in Cleg Street, Waltham Street and Taylor Lane, Artarmon.

Detailed design of initiatives in Campbell Street, Reserve Road and Fredrick Street including shared paths and traffic signals modifications will be undertaken in 2019/ 2020.

The project is funded through Council's Transport Active Footpath program Project Number: 301137. Civil and traffic signal works for the initiatives is targeted for late 2019/2020 or early FY20/21 subject to funding availability/ approval.

Castle Cove and Chatswood Bicycle Route study

Jacobs has completed a bicycle study of the route connecting Castle Cove and High Street, Chatswood. A draft concept design will be presented at the meeting. Community consultation is targeted for late August/ September 2019. The study is targeted to be complete following community consultation and incorporation of changes following consideration of stakeholder and community feedback.

Detailed design of approved initiatives in the plan will be undertaken in 2019/ 2020.

The project will be funded through Council's Transport Active Footpath program Project Number: 301479.

Pacific Highway Shared Path Bicycle Route study

AECOM has completed a bicycle study of the route connecting Mowbray Road, Chatswood and Herbert Street, St Leonards. Community consultation is complete. A draft final concept design is complete and will be presented at the meeting. The draft final concept design will be considered by the Local Traffic Committee at its meeting on 21 August 2019.

Detailed design of approved initiatives in the plan will be undertaken in 2019/ 2020.

The project will be funded through Council's Transport Active Footpath program Project Number: 301348.

The Principal Bicycle Network Route study – Chatswood to St Leonards via Artarmon

GTA has completed a bicycle study of the route connecting Chatswood Central Business District and Pacific Highway, St Leonards. A Route Analysis Report is complete. A draft concept design for road and rail corridor routes are complete. The draft concept design for the road option will be presented at the meeting.

Stakeholder consultation is underway and community consultation of the road option targeted for September 2019.

There is no funding for this project in 2019/ 2020.

Mowbray Road to Victoria Avenue, Chatswood Route upgrade

The upgrade to the Devonshire Street, Johnson Street, Claude Street and Spring Street bicycle route including on-road line marking, signposting and pavement marking works to remove gaps, formalise the bike route to enhance safety and reduce travel time is complete.

Bicycle lanterns within the traffic control signals at the intersection of Albert Avenue and Spring Street will be completed in future years following funding approval. No funding was provided for this project in 2019/ 2020.

5.2 Integrated Transport Strategy for Willoughby

Council is continuing to develop an Integrated Transport Strategy to support the long term transport challenges with the expected growth in residential and commercial demands, particularly in key precincts and centres. The strategy will consider all modes of transport. Bicycle use is considered an important mode in delivering a sustainable transport system in Willoughby.

Information received at the last Bicycle Consultative Committee Meeting was been forwarded to the project team for its consideration.

Further consultation with Bicycle Consultative Committee members will occur following development of a draft strategy and action plan.

Officers Recommendation: That the information be received and noted

6. PROMOTIONAL, EDUCATION AND AWARENESS PROGRAM NEW BUSINESS

6.1 JUNE to DECEMBER 2019 EDUCATIONAL ACTIVITIES

Willoughby City Council's sustainable education activities have been finalised for January to June 2019. These are published in Willoughby City Council's *Live Well in Willoughby* Booklet and on Diary Dates on the Willoughby City Council Website.

<http://www.willoughby.nsw.gov.au/willoughbycityguide/LiveWellJanjun2019/html5/index.html?page=1&noflash>

Activities completed;

- Share the Path with Lane Cove Council and North Sydney Council scheduled below:
 - Wednesday 12 June 2019 - Willoughby City Council
 - Wednesday 3 July 2019 – Lane Cove Council

Activities to be scheduled;

- Bicycle Maintenance Made Easy (15+ years) 6pm – 9pm, Thursday 5 September

- Kick the Training Wheels (up to 7 years) 9am- 12pm, Monday 30 September
- Ride Safe (7-12 years) 10 am - 12pm, Tuesday 1 October
- Ride High (9-14 years) 1pm - 3pm, Monday 30 September and 1pm - 3pm, Tuesday 1 October
- Ride2Work Day 7am - 9am, Wednesday 16 October

The site for booking events via Diary Dates <http://www.willoughby.nsw.gov.au/Whats-On/willoughby-diary-dates/>

Officers Recommendation: That the information be received and noted

7. NEW BUSINESS

7.1 2019/ 2020 Bicycle Infrastructure Program

The 2019/ 2020 Operational Plan has been adopted by Council. Over \$329,000 has been allocated for bicycle initiatives including planning, design and implementation. There are eight bicycle projects in the plan including:

- Pacific Highway, Albert Avenue and Oliver Road, Chatswood - Design and installation - bicycle lanterns
- Artarmon Industrial Area Bike Links
- Pacific Highway Shared Path - Chatswood to St Leonards
- Pacific Highway Shared Path - Chatswood to Roseville
- Castle Cove Peninsula to High Street, Chatswood - Detailed Design of bicycle facility
- A bicycle facility in the Rail Corridor between Chatswood CBD and Boundary Street
- Bicycle Logos and Wayfinding Program
- Bicycle Network Audit and Assessment

The Herbert St and Ella St (Pedestrian safety treatment - Detailed design and construction of widened pedestrian refuge) is also likely to provide benefits for the safe movement of bicycles in Willoughby LGA.

7.2 Bicycle Network Audit

A bicycle network audit has been completed for a selected number of existing routes within Willoughby LGA. The findings from the audit will be presented at the meeting.

The results of the audit will form the basis of works funded in the 2019/ 2020 Bicycle Logos and Wayfinding Program.

7.3 Bicycle Racks at Chatswood Transport Interchange

Council has been working with Transport for New South Wales to introduce new bicycle racks to support the bicycle interchange at the Chatswood Transport Interchange. Council has been successful in obtaining funding from Transport for New South Wales for new racks.

Information on this initiative including the location of new racks will be presented at the meeting.

Officers Recommendation: That the information be received and noted

8. STATUS OF REQUESTS FROM PREVIOUS MEETINGS

The section of the business paper is to provide feedback on issues and requests made by Committee members at meetings. These requests are logged in Council's customer request system.

The issue and requests register is provided in ATTACHMENT B.

Officers Recommendation: That the information be received and noted.

9. GENERAL BUSINESS

Nil

10. MEETING DATES FOR 2019

The next Bicycle Consultative Committee will be held on **Tuesday 12 November 2019** subject to Council's decision on the *Review of Council Advisory Committees*.

Officers Recommendation: That the information be received and noted.

ATTACHMENT A: COUNCIL REPORT ON MINUTES OF MEETING ON 11 JUNE 2019

MINUTES - BICYCLE CONSULTATIVE COMMITTEE HELD ON 14 MAY 2019

ATTACHMENTS: 1. IMPLICATIONS
2. MINUTES

RESPONSIBLE OFFICER: GREG MCDONALD – PLANNING &
INFRASTRUCTURE DIRECTOR

AUTHOR: GORDON FARRELLY – TRAFFIC AND TRANSPORT
TEAM LEADER

CITY STRATEGY OUTCOME: 2.1 – ENHANCE TRANSPORT CHOICES AND
CONNECTIONS THROUGHOUT THE CITY

MEETING DATE: 11 JUNE 2019

PURPOSE OF REPORT

To advise Council of the outcome of the Bicycle Consultative Committee meeting 2/2019 held on 14 May 2019.

RESOLUTION

That Council receive and note the recommendations arising from the 14 May 2019 Bicycle Consultative Committee meeting.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR ZHU

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Tuon, Wright and Zhu.

Against: Nil

ATTACHMENT B: ISSUE AND REQUESTS REGISTER

MEETING DATE	ISSUE AND REQUEST	COMMENTS	STATUS
May 2017	Bicycle Counts	A report will be developed to prioritise and identify a strategic cost for a data collection program. Council will be requested to approve funding to deliver a data collection program following completion of the report.	Commenced
November 2018	Frank Channon Walk	Council asks committee members to provide any feedback they may have on the performance of the new routes, and to advise on the potential to formalise the routes as permanent links within our Bike Plan.	On-going