



Willoughby City Council

## **AGENDA**

# **BICYCLE CONSULTATIVE COMMITTEE MEETING No. 2/ 2019**

**14 May 2019**

**NOTICE OF MEETING  
6:00PM TUESDAY 14 MAY 2019  
BANKSIA ROOM  
LEVEL 6, 31 VICTOR STREET, CHATSWOOD**



## **WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE TERMS OF REFERENCE – NOVEMBER 2016**

### **Objectives**

The objectives of the Committee are:

- To develop strategies to increase the modal share of cycling to help achieve Council's objectives of:
  - Increasing the use of alternative modes of transport to the motor vehicle, and,
  - Reducing the impact of private motor vehicles on the city and region.
- To develop partnerships with Cycling Groups, Police, Roads and Maritime Services and within Council to enable the provision of improved cycle facilities and increased rates of cycling;
- To extend both on road and off road facilities where possible within the Willoughby LGA to provide a comprehensive and connected bicycle network that meets the needs of cyclists of all competencies and ages and links with the wider metropolitan network;
- To create a safe environment for cycling within the Willoughby LGA;
- To assist Council to integrate cycling into transport and land use planning;
- To actively promote Council's existing cycleway network and services and to raise the community's awareness of cycling and its uptake for both recreation and as an alternative mode of transport;
- To champion the needs of cyclists within the Willoughby LGA with respect to the provision of services and infrastructure;
- To achieve the integration of Council's bicycle program across Council's operational areas i.e. Open Space, Engineering Services, Development & Strategic Planning and Community Services etc; and
- To provide feedback on Council's performance in the delivery of cycling infrastructure, services and promotion.

### **Membership**

The membership of the Committee to consist of:

- A minimum of 1 Councillor;
- 5 to 8 community representatives (including at least 2 representatives from bicycle user groups and 1 representing pedestrian interests, for example a member of the Access Committee); and
- 1 representative of the Willoughby City Council Traffic & Transport Group (in advisory/administrative role).

The quorum for the Committee is half the actual number of Community representatives plus one. Attendance at meetings by at least one Councillor, to act as Chair, is mandatory.

### **Meeting Frequency**

The Bicycle Committee will meet 4 times per year with each meeting to have an over-riding theme. Meeting duration to not exceed 2 hours.



# **WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE**

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## WILLOUGHBY BICYCLE COMMITTEE

### AGENDA

#### WELCOME AND INTRODUCTIONS

1. PRESENT
2. APOLOGIES
3. DISCLOSURES OF INTEREST – COUNCILLORS, STAFF AND COMMUNITY REPRESENTATIVES

Refer Code of Conduct:–

[Code of Conduct - Community Representatives](#)

[Code of Conduct - Councillors and Officers](#)

#### 4. MINUTES OF MEETING OF 12 FEBRUARY 2018

The last Bicycle Consultative Committee was held on 12 February 2019. The minutes of meeting were adopted by Council at its meeting on 11 March 2019. A copy of the report is provided in ATTACHMENT 1.

**Recommendation:** That the Bicycle Consultative Committee note the minutes of the previous meeting of 12 February 2019 as a true and accurate record of that meeting. That the decision of Council at its meeting on 11 March 2019 be noted.

#### 5. MATTERS ARISING FROM PREVIOUS MINUTES

##### 5.1. Bicycle Projects being progressed

*Improving the cycling route between Centennial Avenue, Chatswood and Johnson Street, Willoughby,*

The proposed changes were considered at the Local Traffic Committee on 20 February 2019. Council adopted the Local Traffic Committee recommendations at its meeting on 11 March 2019.

The project will be funded through Council's Transport Active Footpath program Project Number: 301121. This upgrade has begun with civil works to commence on Oliver Road in May 2019 with all works targeted to be complete prior to 30 June 2019.

*Thomas Street Car Park – Status of Bicycle Facilities*

A consultant has been appointed to develop an operation plan to support Council to make the bicycle facilities available to the community and support on-going management activities. The consultants have provided recommendations to support

the use of the facility including new signage, extra bicycle racks and alternate locks on bathroom doors. A draft Facility Management Plan is due to be provided to Council by mid-May 2019.

The project will be funded through Council's Transport Active Footpath program Project Number: 301277. The operation plan is targeted to be complete prior to 30 June 2019.

*Artarmon Bicycle Route upgrade - Pacific Highway, Gore Hill with Herbert Street, St Leonards and Gore Hill Freeway, Artarmon*

The proposed changes were considered at the Local Traffic Committee on 20 February 2019. Council adopted the Local Traffic Committee recommendations at its meeting on 11 March 2019.

New logos and line marking is scheduled to be installed in Cleg Street, Waltham Street and Taylor Lane, Artarmon in early May 2019. The remaining work along Campbell Street, Reserve Road and Fredrick Street is due to commence detailed design in FY19/20 subject to funding approval. The project will be funded through Council's Transport Active Footpath program Project Number: 301121. Civil works for the shared paths is targeted for late FY19/20 or early FY20/21 subject to funding approval.

*Castle Cove and Chatswood Bicycle Route study*

Jacobs has been appointed to undertake a bicycle study of the route connecting Castle Cove and High Street, Chatswood. Route investigations are complete and the draft concept design is being progressed. Community consultation is targeted for late May 2019.

The project will be funded through Council's Transport Active Footpath program Project Number: 301130. The study is targeted to be complete prior to 30 June 2019.

*Pacific Highway Shared Path Bicycle Route study*

AECOM has been appointed to undertake a bicycle study of the route connecting Mowbray Road, Chatswood and Herbert Street, St Leonards. Route investigations and the draft concept design are complete. Community consultation commenced on 26 April and is scheduled for completion 17 May 2019. A drop-in session will be held on 8<sup>th</sup> May 2019 at TAFE NSW, Pacific Highway, St Leonards.

The project will be funded through Council's Transport Active Footpath program Project Number: 301126. The study is targeted to be complete prior to 30 June 2019.

*The Principal Bicycle Network Route study – Chatswood to St Leonards via Artarmon*

GTA has been appointed to undertake a bicycle study of the route connecting Chatswood Central Business District and Pacific Highway, St Leonards. Corridor investigations and preferred route selection analysis is complete. A draft Route Analysis Report is nearing completion. Draft concept design for rail corridor routes and interim bicycle routes are underway. Community consultation is targeted for June 2019.

The project will be funded through Council's Transport Active Footpath program Project Numbers: 301117/ 301120. The study is targeted to be complete prior to 30 June 2019.

*Mowbray Road to Victoria Avenue, Chatswood Route upgrade*

A detailed design along Devonshire Street, Johnson Street, Claude Street and Spring Street to improve an existing bicycle route including to remove gaps, formalise the bike route to enhance safety and reduce travel time was considered at the Local Traffic Committee on 17 April 2019.

Subject to Council approval, on-road line marking, signposting and pavement marking works are targeted to be complete in FY18/19. Bicycle lanterns within the traffic control signals at the intersection of Albert Avenue and Spring Street will be completed in future years following funding approval.

The project will be funded through Council's Transport Active Footpath program Project Numbers: 300975. Works relating to changes to traffic signals is targeted for 2019/ 2020 subject to funding approval.

**Officers Recommendation:** That the information be received and noted

**5.2 Bicycle incident on shared path in Artarmon Oval.**

An investigation has been undertaken to improve the safety of bicyclists in this location. A new sign has been installed to warn cyclists. The sign is a standard regulatory sign W6-212. See image below.



W6-212 Slippery For Bicycles

**Officers Recommendation:** That the information be received and noted.

## 6. PROMOTIONAL, EDUCATION AND AWARENESS PROGRAM NEW BUSINESS

### 6.1 JANUARY TO JUNE 2019 EDUCATIONAL ACTIVITIES JULY TO DECEMBER 2018 EDUCATIONAL ACTIVITIES

Willoughby City Council's sustainable education activities have been finalised for January to June 2019. These are published in Willoughby City Council's *Live Well in Willoughby* Booklet and on Diary Dates on the Willoughby City Council Website.

<http://www.willoughby.nsw.gov.au/willoughbycityguide/LiveWellJanjun2019/html5/index.html?page=1&noflash>

Activities completed;

- Bicycle Maintenance Made Easy – The next workshop is scheduled on 7 March 2019
- School Holiday Bike and Bush Adventure - The next 2 events are scheduled on 15 and 16 April 2019
- Kicking the Training Wheels - The next event is scheduled on 17 April 2019
- Ride High - The next 2 events are scheduled on 15 and 16 April 2019
- Ride Safe - The next event is scheduled on 17 April 2019
- Share the Path with Lane Cove Council and North Sydney Council scheduled below:
  - Wednesday 6 February 2019 – North Sydney Council
  - Wednesday 27 March 2019 – Willoughby City Council
  - Wednesday 3 April 2019 – Lane Cove Council
  - Wednesday 1 May 2019 - North Sydney Council

Activities to be scheduled;

- Share the Path with Lane Cove Council and North Sydney Council scheduled below:
  - Wednesday 12 June 2019 - Willoughby City Council
  - Wednesday 3 July 2019 – Lane Cove Council

The site for booking events via Diary Dates <http://www.willoughby.nsw.gov.au/Whats-On/willoughby-diary-dates/>

**Officers Recommendation:** That the information be received and noted

## 7. NEW BUSINESS

### 7.1 Bicycle management around Artarmon Road Bridge Maintenance Works, Artarmon

Essential maintenance works on the road bridge along Artarmon Road between Sydney Street and Cooney Road commenced on 6 May 2019.

A detour route along the local road network including Burra Road, Pyrl Road, Artarmon Road and Smith Road and the footpath network within Artarmon Reserve is to be provided whilst the bicycle and pedestrian route under the bridge is not available. The detour route is provided in ATTACHMENT B.

A Construction Traffic Management Plan and Traffic Control Plans are being developed to manage the safe movement of bicycle and pedestrian users.

## **7.2 Integrated Transport Strategy for Willoughby**

An integrated transport strategy is being developed to support the long term transport challenges with the expected growth in residential and commercial demands, particularly in key precincts and centres. The strategy will consider all modes of transport. Bicycle use is considered an important mode in delivering a sustainable transport system in Willoughby.

The preliminary vision and goals for the integrated transport strategy will be shared with an opportunity to discuss these statements and identify key challenges, issues and opportunities for this mode in the development of the strategy. The role of the BCC and its members will also be discussed.

## **8. STATUS OF REQUESTS FROM PREVIOUS MEETINGS**

The section of the business paper is to provide feedback on issues and requests made by Committee members at meetings. These requests are logged in Council's customer request system.

The issue and requests register is provided in ATTACHMENT C.

**Officers Recommendation:** That the information be received and noted.

## **9. GENERAL BUSINESS**

Nil

## **10. MEETING DATES FOR 2019**

The next Bicycle Consultative Committee will be held on **Tuesday 13 August 2019** subject to Council's decision on the *Review of Council Advisory Committees*.

The meeting remaining dates in 2019 are as follows:

- Tuesday 12 November 2019

**Officers Recommendation:** That the information be received and noted.



**ATTACHMENT A: COUNCIL REPORT ON MINUTES OF MEETING ON 12 FEBRUARY 2019**

**MINUTES - BICYCLE CONSULTATIVE COMMITTEE HELD ON 12 FEBRUARY 2019**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. MINUTES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GREG MCDONALD - PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>GORDON FARRELLY –TRAFFIC AND TRANSPORT TEAM LEADER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY</b>
<b>MEETING DATE:</b>	<b>11 MARCH 2019</b>

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**PURPOSE OF REPORT**

To advise Council of the outcome of the Bicycle Consultative Committee Meeting held on 12 February 2019.

**RESOLUTION**

That Council receive and note the recommendations arising from the 12 February 2019 Bicycle Consultative Committee Meeting.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Rozos, Rutherford, Saville, Tuon, Wright and Zhu.

**Against:** Nil

**Absent:** Councillor Norton.

**ATTACHMENT B: BICYCLE MANAGEMENT AROUND ARTARMON ROAD BRIDGE MAINTENANCE WORKS, ARTARMON**



**ATTACHMENT C: ISSUE AND REQUESTS REGISTER**

<b>MEETING DATE</b>	<b>ISSUE AND REQUEST</b>	<b>COMMENTS</b>	<b>STATUS</b>
May 2017	Bicycle Counts	A report will be developed to prioritise and identify a strategic cost for a data collection program. Council will be requested to approve funding to deliver a data collection program following completion of the report.	Commenced
November 2018	Frank Channon Walk	Council asks committee members to provide any feedback they may have on the performance of the new routes, and to advise on the potential to formalise the routes as permanent links within our Bike Plan.	On-going