



Willoughby City Council

AGENDA

BICYCLE CONSULTATIVE COMMITTEE MEETING No. 1/ 2019

12 February 2019

**NOTICE OF MEETING
6:00PM TUESDAY 12 FEBRUARY 2019
BANKSIA ROOM
LEVEL 6, 31 VICTOR STREET, CHATSWOOD**



WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE TERMS OF REFERENCE – NOVEMBER 2016

Objectives

The objectives of the Committee are:

- To develop strategies to increase the modal share of cycling to help achieve Council's objectives of:
 - Increasing the use of alternative modes of transport to the motor vehicle, and,
 - Reducing the impact of private motor vehicles on the city and region.
- To develop partnerships with Cycling Groups, Police, Roads and Maritime Services and within Council to enable the provision of improved cycle facilities and increased rates of cycling;
- To extend both on road and off road facilities where possible within the Willoughby LGA to provide a comprehensive and connected bicycle network that meets the needs of cyclists of all competencies and ages and links with the wider metropolitan network;
- To create a safe environment for cycling within the Willoughby LGA;
- To assist Council to integrate cycling into transport and land use planning;
- To actively promote Council's existing cycleway network and services and to raise the community's awareness of cycling and its uptake for both recreation and as an alternative mode of transport;
- To champion the needs of cyclists within the Willoughby LGA with respect to the provision of services and infrastructure;
- To achieve the integration of Council's bicycle program across Council's operational areas i.e. Open Space, Engineering Services, Development & Strategic Planning and Community Services etc; and
- To provide feedback on Council's performance in the delivery of cycling infrastructure, services and promotion.

Membership

The membership of the Committee to consist of:

- A minimum of 1 Councillor;
- 5 to 8 community representatives (including at least 2 representatives from bicycle user groups and 1 representing pedestrian interests, for example a member of the Access Committee); and
- 1 representative of the Willoughby City Council Traffic & Transport Group (in advisory/administrative role).

The quorum for the Committee is half the actual number of Community representatives plus one. Attendance at meetings by at least one Councillor, to act as Chair, is mandatory.

Meeting Frequency

The Bicycle Committee will meet 4 times per year with each meeting to have an over-riding theme. Meeting duration to not exceed 2 hours.



WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE

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WILLOUGHBY BICYCLE COMMITTEE

AGENDA

WELCOME AND INTRODUCTIONS

1. PRESENT

2. APOLOGIES

3. DISCLOSURES OF INTEREST – COUNCILLORS, STAFF AND COMMUNITY REPRESENTATIVES

Refer Code of Conduct:–

Code of Conduct - Community Representatives

Code of Conduct - Councillors and Council Staff

4. MINUTES OF MEETING OF 28 NOVEMBER 2018

The last Bicycle Consultative Committee was held on 28 November 2018. The minutes of meeting were adopted by Council at its meeting on 11 February 2019. A copy of the report will be provided at the meeting.

Recommendation: That the Bicycle Consultative Committee note the minutes of the previous meeting of 28 November 2018 as a true and accurate record of that meeting. That the decision of Council at its meeting on 11 February 2018 be noted.

5. MATTERS ARISING FROM PREVIOUS MINUTES

5.1. Review of Council Advisory Committees including Bicycle Consultative Committee

Bicycle Consultative Committee comments received at its meeting on 28 November 2018 have been finalised. Council will be considering a report on the *Review of Council Advisory Committees*.

The Committee members will be informed of Council's decision and the impacts on the operation of the Bicycle Consultative Committee.

Officers Recommendation: That the information be received

5.2. Bicycle Projects being progressed

Improving the cycling route between Chatswood Park and Johnson Street at Orchard Road and Johnson Street,

Pedestrian and Cyclist Crossing Improvements; an improved refuge and integration of cyclist facilities in Orchard Road, on the southern side of Johnson Street, is complete. Work was completed in January 2019.

Improving the cycling route between Centennial Avenue, Chatswood and Johnson Street, Willoughby;

Community engagement is complete on a bicycle route upgrade from Centennial Street to Johnson Street. The proposed changes will be considered at the Local Traffic Committee on 20 February 2019.

The project will be funded through Council's Transport Active Footpath program Project Number: 301121. Subject to Council approval works are targeted to be complete prior to 30 June 2019.

Thomas Street Car Park – Status of Bicycle Facilities

Council officers from the Traffic and Transport team are working with Property and Construction Services team to make the bicycle parking facilities available to the public.

A request for quotes for a consultant brief is closed and the submissions are being reviewed to appoint a preferred consultant. The consultant will develop an operation plan to support Council to make the bicycle facilities available to the community and support on-going management activities.

The project will be funded through Council's Transport Active Footpath program Project Number: 301277. The operation plan is targeted to be complete prior to 30 June 2019.

Artarmon Bicycle Route study and community consultation

Community engagement is complete on a bicycle study of the route connecting Pacific Highway, Gore Hill with Herbert Street, St Leonards and Gore Hill Freeway, Artarmon. The proposed changes will be considered at the Local Traffic Committee on 20 February 2019.

Subject to Council approval on-road line marking, signposting and pavement marking works are targeted to be complete prior to 30 June 2019.

The project will be funded through Council's Transport Active Footpath program Project Number: 301121. Civil works for the shared paths is targeted for 2019/ 2020 subject to funding approval.

Castle Cove and Chatswood Bicycle Route study

Jacobs has been appointed to undertake a bicycle study of the route connecting Castle Cove and High Street, Chatswood.

The project will be funded through Council's Transport Active Footpath program Project Number: 301130. The study is targeted to be complete prior to 30 June 2019.

Pacific Highway Shared Path Bicycle Route study

AECOM has been appointed to undertake a bicycle study of the route connecting Mowbray Road, Chatswood and Herbert Street, St Leonards.

The project will be funded through Council's Transport Active Footpath program Project Number: 301126. The study is targeted to be complete prior to 30 June 2019.

The Principal Bicycle Network Route study

GTA has been appointed to undertake a bicycle study of the route connecting Chatswood Central Business District and Pacific Highway, St Leonards.

The project will be funded through Council's Transport Active Footpath program Project Numbers: 301117/ 301120. The study is targeted to be complete prior to 30 June 2019.

Officers Recommendation: That the information be received and noted

5.3 Sydney Metro - Chatswood Bicycling and Walking Wayfinding.

Transport for New South Wales has approached Council to collaborate in a wayfinding program to be completed around the Chatswood CBD in conjunction with Sydney Metro Northwest Project. The project is considering key routes extending in the vicinity of 1 kilometre to / from Chatswood Interchange (Chatswood CBD).

A workshop was held in late January 2019 to progress this initiative. Council has advised that it is keen to maintain the existing bicycle wayfinding signs as they comply with Austroads guidelines. Transport for New South Wales will be considering Council advice in the development of a wayfinding scheme for the area under investigation.

Officers Recommendation: That the information be received and noted.

6. PROMOTIONAL, EDUCATION AND AWARENESS PROGRAM NEW BUSINESS

6.1 JULY TO DECEMBER 2018 EDUCATIONAL ACTIVITIES

Willoughby City Council's sustainable education activities have been finalised for January to June 2019. These are published in Willoughby City Council's *Live Well in Willoughby* Booklet and on Diary Dates on the Willoughby City Council Website.

<http://www.willoughby.nsw.gov.au/willoughbycityguide/LiveWellJanjun2019/html5/index.html?page=1&noflash>

Activities to be scheduled;

- Bicycle Maintenance Made Easy – The next workshop is scheduled on 7 March 2019
- School Holiday Bike and Bush Adventure - The next 2 events are scheduled on 15 and 16 April 2019
- Kicking the Training Wheels - The next event is scheduled on 17 April 2019
- Ride High - The next 2 events are scheduled on 15 and 16 April 2019

- Ride Safe - The next event is scheduled on 17 April 2019
- Share the Path with Lane Cove Council and North Sydney Council scheduled below:
 - Wednesday 6 February 2019 – North Sydney Council
 - Wednesday 6 March 2019 – Willoughby City Council
 - Wednesday 3 April 2019 – Lane Cove Council
 - Wednesday 1 May 2019 - North Sydney Council
 - Wednesday 5 June 2019 - Willoughby City Council
 - Wednesday 3 July 2019 – Lane Cove Council

The site for booking events via Diary Dates <http://www.willoughby.nsw.gov.au/Whats-On/willoughby-diary-dates/>

Officers Recommendation: That the information be received and noted

7. NEW BUSINESS

7.1 Bicycle Projects Being Progressed

Mowbray Road to Victoria Avenue, Chatswood Route upgrade

A concept design is underway along Devonshire Street, Johnson Street, Claude Street and Spring Street to improve an existing bicycle route to remove gaps and formalise the bike route to enhance safety and reduce travel time

The works are likely to include on-road line marking, signposting, pavement marking and bicycle lanterns at existing traffic signals. On-road line marking, signposting and pavement marking works are targeted to be complete in 2018/ 2019. The project will be funded through Council's Transport Active Footpath program Project Numbers: 300975. Works relating to changes to traffic signals is targeted for 2019/ 2020 subject to funding approval.

8. STATUS OF REQUESTS FROM PREVIOUS MEETINGS

The section of the business paper is to provide feedback on issues and requests made by Committee members at meetings. These requests are logged in Council's customer request system.

The issue and requests register is provided in ATTACHMENT A.

Officers Recommendation: That the information be received and noted.

9. GENERAL BUSINESS

Nil

10. MEETING DATES FOR 2019

The next Bicycle Consultative Committee will be held on **Tuesday 14 May 2019** subject to Council's decision on the *Review of Council Advisory Committees*.

The meeting remaining dates in 2019 are as follows:

- Tuesday 13 August 2019
- Tuesday 12 November 2019

Officers Recommendation: That the information be received and noted.

ATTACHMENT A: ISSUE AND REQUESTS REGISTER

MEETING DATE	ISSUE AND REQUEST	COMMENTS	STATUS
May 2017	Bicycle Counts	A report will be developed to prioritise and identify a strategic cost for a data collection program. Council will be requested to approve funding to deliver a data collection program following completion of the report.	Commenced
November 2018	Frank Channon Walk	Council asks committee members to provide any feedback they may have on the performance of the new routes, and to advise on the potential to formalise the routes as permanent links within our Bike Plan.	On-going