31 Victor Street, Chatswood NSW 2067
PO Box 57, Chatswood NSW 2057
Ph (02) 9777 1000
Email: email@willoughby.nsw.gov.au
Web: www.willoughby.nsw.gov.au
ABN 47 974 826 099

WILLOUGHBY CITY COUNCIL

SECTIONS 88B/S88E(3) LODGEMENT FORM

Related DA Number: _____

Property Address: _____

Applicant's Name: _____

Contact No: _____ Email.: _____

The following supporting documents are to be submitted with this form:-

Mandatory Requirements

1. 13 PC (Positive Covenant) form from the Land Titles Office, together with Terms of Reference. Land Titles Office - Form ☐
2. 13 RPA (Restriction on the Use of the Land) form from the Land Titles Office, together with Terms of Reference. Land Titles Office - Form ☐
3. Works as executed drawing of the stormwater drainage system by a registered surveyor, highlighting in red any variations from the approved OSD system and/or rainwater reuse system, based on the approved design drawing. ☐
4. 2 x copies of an A4 simple plan of the property, showing the property boundary, building outline and location of the OSD system and/or rainwater tanks and associated structures. One copy each to be submitted with the 13PC and 13RPA Land Titles Forms. ☐
5. Certification of the System
   a. For an OSD system, Record of Installation and Engineer's Certificate in accordance with Council's standard format ☐
   b. For a rainwater reuse system, a Plumbers Certificate, which includes Details of the size of the tank and the fixtures connected to the tank. ☐
6. Photographs showing the installation of the required signage in the immediate vicinity of the OSD system or the rainwater tank/s.
   a. One photo to show the text on the sign. ☐
   b. And another photo to show where the sign is installed at a distance that shows it in situ. ☐
7. For below ground tanks, photographs showing the installation of the confined space sign in the vicinity of the access point into the tank/s. Yes ☐ No ☐

DECLARATION

I _____, of _____
(Print Name)

Hereby certify that the above sheet has been filled out correctly and understand that Council will not execute the S88B or the 13PC/13RPA forms unless the stormwater management system has been fully completed and all of the above documents are submitted to Council.

Signed by Applicant: _____ Date: _____

OFFICE USE ONLY

Name of Customer Service Officer: _____

Handling Officer: _____ Date: _____