



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

Council Chamber, Level 6, 31 Victor Street, Chatswood

on 14 May 2018

commencing at 7:00pm

---

<b>1</b>	<b>PRESENT</b> .....	<b>4</b>
<b>2</b>	<b>DISCLOSURES OF INTEREST - COUNCILLORS</b> .....	<b>4</b>
<b>3</b>	<b>CONFIRMATION OF MINUTES</b> .....	<b>5</b>
<b>4</b>	<b>APOLOGIES AND LEAVE OF ABSENCE</b> .....	<b>5</b>
<b>5</b>	<b>PETITIONS</b> .....	<b>6</b>
<b>6</b>	<b>OPEN FORUM</b> .....	<b>6</b>
<b>7</b>	<b>MAYORAL MINUTE</b> .....	<b>7</b>
7.1	MAYORAL MINUTE (CONFIDENTIAL) - GENERAL MANAGER'S CONTRACT .....	7
7.2	MAYOR'S DIARY: COUNCIL MEETING NOTES – 14 MAY 2018 .....	10
<b>8</b>	<b>GENERAL MANAGER'S LATE REPORT</b> .....	<b>12</b>
<b>9</b>	<b>MATTERS FOR DEFERRAL, REFERRAL TO INSPECTION AND/OR PROCEDURAL PRIORITY</b> .....	<b>12</b>
<b>10</b>	<b>MATTERS NOT REQUIRING ELABORATION OR DEBATE</b> .....	<b>12</b>
<b>11</b>	<b>MATTERS BROUGHT FORWARD BY THE PUBLIC</b> .....	<b>13</b>
<b>12</b>	<b>REPORTS FROM COMMITTEES</b> .....	<b>13</b>
<b>13</b>	<b>DEFERRED MATTERS</b> .....	<b>13</b>
<b>14</b>	<b>CORRESPONDENCE</b> .....	<b>13</b>
<b>15</b>	<b>REPORTS FROM OFFICERS - GENERAL MANAGER</b> .....	<b>13</b>
<b>16</b>	<b>REPORTS FROM OFFICERS – CUSTOMER AND CORPORATE SUPPORT DIRECTORATE</b> .....	<b>14</b>
16.1	DRAFT COMMUNITY STRATEGIC PLAN - OUR FUTURE WILLOUGHBY 2028.....	14
16.2	PROPOSED EXHIBITION OF THE WILLOUGHBY DRAFT DELIVERY PROGRAM FOR 2017-2021 AND OPERATIONAL PLAN FOR 2018/19 (INCLUDING THE DRAFT BUDGET FOR 2018/19).....	15
16.3	RE-ADOPTION OF COUNCIL CODE OF CONDUCT POLICY .....	17
16.4	MAKE PUBLIC CONFIDENTIAL RESOLUTIONS FROM CLOSED COUNCIL MEETINGS.....	18
16.5	REQUEST TO ATTEND A TRAINING COURSE BY COUNCILLOR ZHU.....	21
<b>17</b>	<b>REPORTS FROM OFFICERS – COMMUNITY, CULTURE AND LEISURE DIRECTORATE</b> .....	<b>22</b>
17.1	CHATSWOOD PARK MASTER PLAN - ADOPTION.....	22
17.2	NORTHERN SYDNEY REGIONAL ORGANISATION OF COUNCILS - REGIONAL SPORTSGROUND STRATEGY REVIEW .....	23
17.3	TYNESIDE TENNIS COURTS - MANAGEMENT REVIEW .....	24
17.4	REGISTRATION OF INTEREST - CONCESSION APPLICATION FOR THE COMBINED CHURCHES OF NORTHBRIDGE .....	25
17.5	MEMORIAL PLAQUE REQUEST - NORTHBRIDGE BATHS .....	26
<b>18</b>	<b>REPORTS FROM OFFICERS – PLANNING AND INFRASTRUCTURE DIRECTORATE</b> .....	<b>27</b>
<b>19</b>	<b>NOTICE OF MOTION</b> .....	<b>27</b>
<b>20</b>	<b>CONFIDENTIAL ITEMS</b> .....	<b>28</b>
20.1	CONFIDENTIAL - REPORT OF CONDUCT REVIEWER .....	28

---

---

**21 QUESTIONS .....30**

21.1 QUESTIONS ON NOTICE FROM COUNCILLOR SAVILLE - ROADS  
AND MARITIME SERVICES LIAISON ON MANAGEMENT OF PACIFIC  
HIGHWAY BETWEEN FULLERS ROAD AND ALBERT AVENUE,  
CHATSWOOD.....30

21.2 QUESTIONS ON NOTICE FROM COUNCILLOR LYNNE SAVILLE -  
WATER SUPPLY .....33

21.3 QUESTIONS ON NOTICE FROM COUNCILLOR LYNNE SAVILLE -  
COUNCIL FINANCIAL POSITION AND SAVINGS THROUGH  
REDUCED STREET MAINTENANCE .....34

## **1 PRESENT**

### **Councillors**

**Her Worship the Mayor Councillor G Giles-Gidney, Councillors C Campbell, S Coppock, H Eriksson, D Fernandez, T Mustaca, W Norton, J Rutherford, A Rozos, C Tuon, N Wright and B Zhu**

### **Officers**

**Ms D Just (General Manager), Ms M Smith (Community, Culture & Leisure Director), Mr D Frost (Customer & Corporate Director), Mr G McDonald (Planning & Infrastructure Director), Mr S Naven (Interim Chief Financial Officer), Ms A Casey (Culture & Leisure Manager), Mr A Patterson (Acting Governance Manager), Mr V Grepl (Governance Officer) and Ms T Strydom (Governance Administration Officer)**

## **2 DISCLOSURES OF INTEREST - COUNCILLORS**

Two declarations were made however no written declarations were submitted and therefore the declarations were invalid.

### 3 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 23 April 2018, copies of which have been circulated to each member of Council, be confirmed.

MOVED COUNCILLOR RUTHERFORD

SECONDED COUNCILLOR MUSTACA

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

### 4 APOLOGIES AND LEAVE OF ABSENCE

Councillor L Saville tendered an apology for tonight's meeting and requested Leave of Absence.

#### RESOLUTION

That the apology from Councillor L Saville be accepted and leave of absence be granted.

MOVED COUNCILLOR WRIGHT

SECONDED COUNCILLOR ERIKSSON

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**5 PETITIONS**

NIL

**6 OPEN FORUM**

NIL

## 7 MAYORAL MINUTE

The Mayor noted the passing of Norma Carapiet and proposed a full Mayoral Minute be presented at the next Council Meeting.

### 7.1 MAYORAL MINUTE (CONFIDENTIAL) - GENERAL MANAGER'S CONTRACT

**ATTACHMENTS:** NONE

**MEETING DATE:** 14 MAY 2018

---

#### REASON FOR CONFIDENTIALITY

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors).

#### PURPOSE OF REPORT

To consider the response of the General Manager to Council's offer of a new contract.

#### MOTION

At its meeting on 23 April 2018, Council resolved to:

1. Offer the General Manager a 5 year employment contract, in place of the existing contract, which expires in February 2019.
2. Offer a Total Remuneration Package given the supporting evidence by the facilitator.
3. Receive a Mayoral Minute at a subsequent Council Meeting reporting on the General Manager's response to the offer put by Council.

Following discussion by Council, the proposed terms of the contract to be offered were as follows:

- (a) a 5 year term;
- (b) such term to start as soon as possible;
- (c) a Total Remuneration Package (TRP) of either (Option A) \$380,000 p.a., or (Option B) \$375,000 p.a. plus 1 week's additional leave entitlement.

The proposed remuneration figure was established on the basis of market benchmarking and the General Manager's excellent performance rating. The performance review was carried out by the Performance Review Panel under delegation from Council.

Council also discussed providing feedback to the General Manager on certain matters arising from the performance review material. The Mayor has provided this feedback to the General Manager, who has provided responses to the Mayor with the items of feedback to have follow up either individually or at Councillor Briefings.

The Mayor conveyed Council's contractual offer to the General Manager, who has accepted Option A, being the Total Remuneration Package of \$380,000 p.a. This figure will be the initial TRP, and subject to variation allowed for within the terms of the standard contract for

General Managers (namely performance review increases and annual increases set down by the Statutory and Other Officers Remuneration Tribunal).

The contract issued to the General Manager will be in compliance with the “*Standard Contract of Employment for General Managers of Local Councils in NSW*” as set down by the Office of Local Government (OLG).

The process for considering a General Manager’s performance and renewal of contract is provided for by the *OLG Guidelines*. These guidelines state as follows:

*The process of deciding whether or not to offer a general manager a new contract should be that:*

- *a performance review is conducted*
- *findings and recommendations are reported to a closed council meeting in the absence of the general manager*
- *the closed meeting considers and decides whether or not to offer a new contract and on what terms as set out in the schedules to the contract*
- *the general manager is then advised of the governing body of council’s decision in confidence by the mayor.*

*Details of the decision to offer a new contract and a salary package should be reported to an open council meeting.*

It should be noted that almost all of the process is to be in closed session of Council, with the final decision being reported to an open session of Council.

## RESOLUTION

**That Council resolve to:**

- 1. Approve the issuing of a new contract of employment to the General Manager for a term of 5 years, commencing on 15 May 2018, with a Total Remuneration Package at commencement of \$380,000 p.a.**
- 2. Note that the Total Remuneration Package was established by current market benchmarking on the advice of an independent consultant and on the basis of the General Manager’s excellent performance rating.**
- 3. Note that the process followed by Council has complied with the Guidelines issued by the Office of Local Government.**
- 4. Delegate to the Mayor the authority to sign the contract on Council’s behalf.**
- 5. Make public this Mayoral Minute, immediately following the closed session of this Council meeting.**
- 6. Make public resolutions 1, 2, 3, 4 and 5 above, immediately following the closed session of this Council meeting.**



**MOVED COUNCILLOR GILES-GIDNEY**

**SECONDED COUNCILLOR MUSTACA**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**Absent:** Councillor Coppock

## 7.2 MAYOR'S DIARY: COUNCIL MEETING NOTES – 14 MAY 2018

TUESDAY 24 APRIL			
Mayor	10.30 am	Welcome Mayor Lee of Gangdong-Gu, Korea (Sister City )	Coachwood Room
Mayor	12 noon	Commemoration of the 103 <sup>rd</sup> Anniversary of the Armenian Genocide	Procession from Armenian Church to the Khachkar at Beauchamp Park
Mayor	1.15 pm	Lunch hosted by Korea Local Government Centre for Oceania	King Dynasty, Chatswood
Cr Saville	2 pm	Planning Panel (observer)	WCC
Deputy Mayor: Cr Eriksson Crs Norton, Rutherford	7.30 pm	Armenian Anniversary Commemoration	The Concourse
WEDNESDAY 25 APRIL			
Mayor Deputy Mayor: Cr Eriksson Cr Rutherford: representing the Premier of NSW. Gladys Berejiklian MP Crs Norton, Rozos, Tuon, Zhu	5 am	ANZAC Day Dawn Service	Garden of Remembrance, Chatswood
Mayor Deputy Mayor: Cr Eriksson Crs Norton, Rozos, Rutherford, Tuon, Zhu	7 am	ANZAC Day Service at The Obelisk	Willoughby Legion
Mayor	10.30 am	ANZAC Day Service	Willoughby Retirement Village
Mayor	Afternoon	ANZAC Day activities	Club Willoughby
THURSDAY 26 APRIL			
Mayor Cr Norton	10 am	Billy & Margot Pet Festival Launch	Chatswood Mall
Cr Norton	10.45 am	Visit to Men's Shed Open Day	296E Sailors Bay Road
Mayor Crs Norton, Rutherford, Saville, Tuon	12.30 pm	Farewell Lunch for Mayor Lee from Gangdong-Gu, Korea (Sister City )	Council Chambers
Cr Norton – representing the Mayor	1.30 pm	Celebration of the life of the late Joanne Vear	Chatswood RSL Club
SUNDAY 29 APRIL			
Mayor	6.30 pm	Armenian Primate's Banquet	Orso Restaurant, Mosman
MONDAY 30 APRIL			
Mayor	2 pm	Scotts Creek Site Visit	Along track from Glenaeon School
TUESDAY 1 MAY			
Cr Norton, Rutherford	12.30 pm	Ward Meeting re refurbished Shops	Castle Cove Shops
WEDNESDAY 2 MAY			
Mayor	3.30 pm	Presentation to <i>Bela Babes</i> Pre-School of Little Scientist House Award	<i>Bela Babes</i> Pre-School Hampden Road, Artarmon

THURSDAY 3 MAY			
Cr Norton	6 pm	Natural Heritage Committee	WCC Depot
FRIDAY 4 MAY			
Mayor	7.15 am	<i>Women of Spirit Breakfast</i>	The Ballroom, Luna Park
SATURDAY 5 MAY			
Mayor Crs Norton, Tuon	12 noon	Launch of Sydney Korean Festival	Tumbalong Park
SUNDAY 6 MAY			
Cr Norton	2 pm	WCC Choir Performance	The Concourse
TUESDAY 8 MAY			
Cr Norton	2 pm	Seniors Advisory Committee	Dougherty Centre
Mayor	6 pm	Launch of Community Choir	Mental Health Centre, Chatswood
Cr Norton	6 pm	Bicycle Advisory Committee	Coachwood Room
Cr Saville	6.30 pm	Makaratta discussion	Lane Cove Library
WEDNESDAY 9 MAY			
Mayor	11.30 am	Visit to Benevolent Society	Citadel Towers, Chatswood
Mayor	12.30 pm	Italian Group Mothers' Day Lunch	Willoughby Park
Cr Norton	4 pm	Access Advisory Committee	Dougherty Centre
Mayor Deputy Mayor: Cr Eriksson	6.30 pm	Opening of Expo: <i>Then &amp; Now</i>	The Incinerator Art Space
THURSDAY 10 MAY			
Mayor	12 noon	Red Shield Appeal Launch	The Westin, Sydney
Cr Rutherford – representing the Mayor Cr Norton	6 pm	Armenian Heritage Exhibition	The Concourse Art Space
FRIDAY 11 MAY			
Mayor	7 am	Rotary Charity Golf Day	Chatswood Golf Club
SATURDAY 12 MAY			
Mayor	11.45 am	Mayor's Croquet Tournament	Chatswood Croquet Club
Mayor	2.45 pm	Buddha's Birthday Celebrations	Tumbalong Park
Mayor Deputy Mayor: Cr Eriksson Crs Fernandez, Zhu	6.30 pm	Rotary Fireworks	Northbridge Oval

**8 GENERAL MANAGER'S LATE REPORT**

NIL

**9 MATTERS FOR DEFERRAL, REFERRAL TO INSPECTION AND/OR PROCEDURAL PRIORITY**

NIL

**10 MATTERS NOT REQUIRING ELABORATION OR DEBATE**

The Mayor invited Councillors to indicate the items not brought forward by the public that they wished to deal with separately:

Item 16.1	Draft Community Strategic Plan - Our Future Willoughby 2028
Item 16.3	Re-adoption of Council Code of Conduct Policy
Item 17.1	Chatswood Park Master Plan - Adoption
Item 17.2	Northern Sydney Regional Organisation of Councils - Regional Sportsgrounds Strategy Review

**RESOLUTION**

That the remaining items, viz:

Item 16.2	<b>Willoughby Draft Delivery Program 2017-2021 and Operational Plan 2018-19 (including the Draft Budget for 2018/19)</b>
Item 16.4	<b>Make Public Confidential Resolutions from Closed Council Meetings</b>
Item 16.5	<b>Request to attend a training course by Councillor Zhu</b>
Item 17.3	<b>Tyneside Tennis Courts - Management Review</b>
Item 17.4	<b>Registration of Interest - Concession application for the Combined Churches of Northbridge</b>
Item 17.5	<b>Memorial Plaque request - Northbridge Baths</b>

**MOVED COUNCILLOR ERIKSSON****SECONDED COUNCILLOR WRIGHT****CARRIED****Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**11 MATTERS BROUGHT FORWARD BY THE PUBLIC**

NIL

**12 REPORTS FROM COMMITTEES**

NIL

**13 DEFERRED MATTERS**

NIL

**14 CORRESPONDENCE**

NIL

**15 REPORTS FROM OFFICERS - GENERAL MANAGER**

NIL

## 16 REPORTS FROM OFFICERS – CUSTOMER AND CORPORATE SUPPORT DIRECTORATE

### 16.1 DRAFT COMMUNITY STRATEGIC PLAN - OUR FUTURE WILLOUGHBY 2028

**ATTACHMENTS:**

1. IMPLICATIONS
2. COMMUNITY STRATEGIC PLAN, *OUR FUTURE WILLOUGHBY 2028* ENGAGEMENT REPORT (TO BE DISTRIBUTED SEPARATELY)
3. GAP ANALYSIS (TO BE DISTRIBUTED SEPARATELY)

**RESPONSIBLE OFFICER:** DEBRA JUST - GENERAL MANAGER

**AUTHOR:** DEAN FROST - CUSTOMER & CORPORATE DIRECTOR

**CITY STRATEGY LINK:** 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

**MEETING DATE:** 14 MAY 2018

---

#### PURPOSE OF REPORT

To seek Council's approval to publicly exhibit the draft Community Strategic Plan (CSP), *Our Future Willoughby 2028* from 15 May 2018 to 11 June 2018 for community feedback.

#### RESOLUTION

That Council place the draft Community Strategic Plan, *Our Future Willoughby 2028*, on public exhibition from 15 May 2018 – 11 June 2018.

**MOVED COUNCILLOR WRIGHT**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**16.2 PROPOSED EXHIBITION OF THE WILLOUGHBY DRAFT DELIVERY PROGRAM FOR 2017-2021 AND OPERATIONAL PLAN FOR 2018/19 (INCLUDING THE DRAFT BUDGET FOR 2018/19)**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. SUPPORTING INFORMATION FOR THIS REPORT 3. DRAFT DELIVERY PROGRAM 2017-2021(TO BE DISTRIBUTED SEPARATELY) 4. DRAFT OPERATIONAL PLAN AND BUDGET 2018-19 (TO BE DISTRIBUTED SEPARATELY) 5. DRAFT SCHEDULE OF FEES AND CHARGES 2018-19 (TO BE DISTRIBUTED SEPARATELY)</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>STEPHEN NAVEN - INTERIM CHIEF FINANCIAL OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

To seek Council's approval to place the *Draft Delivery Program 2017-2021* and *Draft Operational Plan and Budget 2018/19* (encompassing the Budget, Revenue Policy and schedule of Fees and Charges) on public exhibition and consultation for a period 28 days in accord with the *Local Government Act 1993*.

**RESOLUTION**

**That Council:**

- 1 Endorse the *Draft Delivery Program 2017-2021* for the purpose of public exhibition and consultation in accord with s. 404(4) of the *Local Government Act 1993*.**
- 2 Endorse the *Draft Operational Plan and Budget 2018/19* for the purposes of public exhibition and consultation in accord with s. 405 of the *Local Government Act 1993*.**
- 3 Give public notice of the *Draft Operational Plan and Budget 2018/19* in accordance with s. 405(3) of the *Local Government Act 1993*, and publicly exhibit that draft Operational Plan and Budget in accordance with that public notice.**
- 4 Receive submissions from the community on the *Draft Delivery Program 2017-2021* and the *Draft Operational Plan and Budget 2018/19*.**
- 5 Authorise the General Manager to make appropriate amendments to the *Draft Delivery Program 2017-2021* and the *Draft Operational Plan and Budget 2018/19* to correct errors and undertake any minor edits required.**

- 6 Note that the Council will consider final adoption of the *Delivery Program 2017-2021* and the *Operational Plan and Budget 2018/19* and the related making of rates and charges, at a meeting of the Council to be held on 25 June 2018.

MOVED COUNCILLOR ERIKSSON

SECONDED COUNCILLOR WRIGHT

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil



**16.3 RE-ADOPTION OF COUNCIL CODE OF CONDUCT POLICY**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS</b> <b>2. WILLOUGHBY CITY COUNCIL CODE OF CONDUCT MARCH 2013 (TO BE DISTRIBUTED SEPARATELY)</b> <b>3. PROCEDURES FOR THE ADMINISTRATION OF THE MODEL CODE OF CONDUCT (TO BE DISTRIBUTED SEPARATELY)</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>EVANGELINA MARTINEZ – POLICY &amp; SUBMISSIONS SPECIALIST</b>
<b>ITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

To have Council re-adopt its *Code of Conduct*.

**RESOLUTION**

**That Council:**

- 1. Re-adopt the 2013 Willoughby City Council *Code of Conduct* and the 2013 *Procedures or the Administration of the Model Code of Conduct* as its current policy and procedures.**
- 2. Provide a Councillor briefing on the Model Code of Conduct.**

**MOVED COUNCILLOR WRIGHT**

**SECONDED COUNCILLOR RUTHERFORD**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Councillor Coppock

**16.4 MAKE PUBLIC CONFIDENTIAL RESOLUTIONS FROM CLOSED COUNCIL MEETINGS**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

To make public confidential resolutions from closed Council meetings as resolved by Council.

**RESOLUTION**

**That Council note the provision to the public of the Confidential Resolutions from the following Closed Council Meetings:**

**1. 10 April 2017 – Northbridge Baths Project Review**

*That Council:*

- 1. Note the findings of an independent review of the Northbridge Baths Project as presented in this report.*
- 2. Note the actions that have been progressively taken since July 2015, in particular those actions in relation to procurement, stakeholder engagement, expertise, contract management, project management, and financial control.*
- 3. Acknowledge the expenditure that has been incurred to date, in particular the most recent and significant expenditure sourced from the maintenance budget.*
- 4. Resolve pursuant Section 55 3 (i) of the Local Government Act 1993 to carry out the works in relation to the replacement of the Northbridge Baths pontoons without going to tender as a satisfactory result would not be achieved by inviting tenders due to the specialist nature of the work and the reticence of contractors to undertake another contractors work.*
- 5. Notify the Office of Local Government – in writing, of the procurement breach (section 55 of the Local Government Act), outlining what happened and the measures put in place to prevent a recurrence.*
- 6. Note that the budget and operational plan adjustments will form part of the March Quarterly Budget Review and that a public report on the Northbridge Baths project will be presented to Council.*
- 7. That the General Manager presents an action plan to Council to address the recommendations of the confidential report.*

**2. 13 November 2017 – Award of Contract after negotiations for Tender 103052 Gore Hill Park Redevelopment**

*That Council:*

1. *Note that a successful negotiation has been achieved and that Tender 103052 Gore Hill Park Redevelopment has been awarded to Glascott Landscape & Civil, with Turf One Pty Ltd as the nominated synthetic turf subcontractor.*
2. *Allocate the required contingency amount of \$1.06 million from the Developer Contributions Reserve.*

**3. 12 February 2018 – Tender 107676 – Assessment of Tenders for the operation of Poolside Café at the Willoughby Leisure Centre**

*That Council:*

1. *Accept the tender from Grandstand Group for the operation of the Poolside Café at the Willoughby Leisure Centre for a period of five (5) years with an option to extend this contract for an additional three (3) years for an estimated total value of \$256,000 over the term of the contract.*
2. *Authorise Resolution 1 be made public following the Council's resolution to accept the tender.*
3. *Authorise the Mayor and the General Manager to affix the Common Seal of Council to the contract documents.*

**4. 12 February 2018 – Tender 112449 – Assessment of Tenders for the Provision of Security Patrol Services to the Willoughby LGA**

*That Council:*

1. *Accept the tender from Business Risks International Pty Ltd for the provision of security patrol services for an initial period of 2 years with an option to extend this contract for an additional 3 years for an estimated total spend of \$2,120,000 over the term of the contract.*
2. *Make the successful tenderer's name public following the Council's resolution to accept the tender.*
3. *Authorise the Mayor and the General Manager to affix the Common Seal of Council to the contract documents.*

**5. 26 February 2018 – Tender NSROC RFT 17/19 – Assessment of Tenders for the Road Surfacing, Patching and Associated Works**

*That Council:*

1. *Accept the tenders from Bitupave Ltd T/as Boral Asphalt and Downer EDI Works Pty Ltd for the Road Surfacing, Patching and Associated Works for a period to commence on 27 February 2018 and expire on the 30 June 2019 with an option to extend for up to an additional one year period with an estimated total spend of \$1.5 million over the term of the contract.*
2. *That the successful tenderer's name be made public following the Council's resolution to accept the tender.*
3. *Authorise the General Manager to execute the contract documents.*

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**16.5 REQUEST TO ATTEND A TRAINING COURSE BY COUNCILLOR ZHU**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. COURSE OUTLINE</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER AND CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

To authorise Councillor Zhu to attend “Chairing and Effective Meeting Procedures” course.

**RESOLUTION**

**That Council authorise Councillor Zhu to attend “Chairing and Effective Meeting Procedures” course provided by LG NSW on 14 June 2018.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

## 17 REPORTS FROM OFFICERS – COMMUNITY, CULTURE AND LEISURE DIRECTORATE

### 17.1 CHATSWOOD PARK MASTER PLAN - ADOPTION

ATTACHMENTS:	1. IMPLICATIONS 2. CHATSWOOD PARK MASTER PLAN 3. COMMUNITY CONSULTATION SUMMARY
RESPONSIBLE OFFICER:	MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR
AUTHOR:	AMY BARNES – OPEN SPACE PROJECTS OFFICER
CITY STRATEGY LINK:	1.3.2 HEALTHY LIVING AND WELLBEING ARE ENCOURAGED
MEETING DATE:	14 MAY 2018

---

#### PURPOSE OF REPORT

For Council to adopt the Master Plan for Chatswood Park dated April 2018, following community consultation.

#### RESOLUTION

That Council adopt the *Chatswood Park Master Plan* dated April 2018.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR CAMPBELL

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**17.2 NORTHERN SYDNEY REGIONAL ORGANISATION OF COUNCILS - REGIONAL SPORTSGROUND STRATEGY REVIEW**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. REGIONAL SPORTSGROUND STRATEGY REVIEW</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MELANIE SMITH, COMMUNITY CULTURE &amp; LEISURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>JULIE WHITFIELD, OPEN SPACE CO-ORDINATOR</b>
<b>CITY STRATEGY LINK:</b>	<b>1.3.1 ACCESSIBLE OPEN SPACE AND RECREATIONAL FACILITIES FOR THE COMMUNITY ARE PROVIDED</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

For Council to adopt the *Northern Sydney Regional Organisation of Councils (NSROC) - Regional Sportsground Strategy Review*, December 2017.

**RESOLUTION**

**That Council:**

- 1. Adopt the Northern Sydney Regional Organisation of Councils (NSROC) - Regional Sportsground Strategy Review, December 2017 by Otium Planning Group.**
- 2. Note that the NSROC Regional Sportsground Strategy Review will be available on Council's website for sports associations, schools and the general community.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**17.3 TYNESIDE TENNIS COURTS - MANAGEMENT REVIEW**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. COMMUNITY CONSULTATION SUMMARY</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MELANIE SMITH, COMMUNITY CULTURE &amp; LEISURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>ROZ NEVILLE, WILLOUGHBY LEISURE TEAM LEADER</b>
<b>CITY STRATEGY LINK:</b>	<b>1.3.2 HEALTHY LIVING AND WELLBEING ARE ENCOURAGED</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

For Council to receive the outcomes of Willoughby Leisure's 18-month management trial of the Tyneside Tennis Facility and endorse Willoughby Leisure's continued management of the Tyneside facility for a further 12 months.

**RESOLUTION**

**That Council:**

- 1. Endorse the management of the Tyneside Tennis Courts by Willoughby Leisure for a further 18 months until 30 November 2019.**
- 2. Endorse the expansion of tennis related programs offered on the site to increase mid-week daytime usage of the courts.**

**MOVED COUNCILLOR ROZOS**

**SECONDED COUNCILLOR RUTHERFORD**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil



**17.4 REGISTRATION OF INTEREST - CONCESSION APPLICATION FOR THE COMBINED CHURCHES OF NORTHBRIDGE**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. CONCESSIONAL APPLICATION AND COVERING LETTER</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MELANIE SMITH – COMMUNITY, CULTURE &amp; LEISURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>ERIN COLWELL – SPORTSGROUND ADMINISTRATION TECHNICAL OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

To seek Council's approval for a 100% (Category D) concessional rate of hire for The Combined Churches of Northbridge to hire Northbridge Oval for their Community Carols Event on Saturday 1st December 2018 from 12.30pm to 09.30pm.

**RESOLUTION**

**That Council approve a 100% (Category D) concessional rate of hire at a value of \$684.00 for the Community Carols Event to be held by The Combined Churches of Northbridge on Saturday 1st December 2018.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**17.5 MEMORIAL PLAQUE REQUEST - NORTHBRIDGE BATHS**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS</b> <b>2. EMAIL FROM CHRISTOPHER CAHILL REQUESTING A MEMORIAL PLAQUE FOR MR BOB HAYTER</b> <b>3. EMAIL OF SUPPORT FROM MR BOB HAYTER'S FAMILY</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MELANIE SMITH – COMMUNITY, CULTURE &amp; LEISURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>ROZ NEVILLE, WILLOUGHBY LEISURE TEAM LEADER</b>
<b>CITY STRATEGY LINK:</b>	<b>3.1.3 LOCAL CHARACTER</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**PURPOSE OF REPORT**

To approve the placing of a memorial plaque at Northbridge Baths in memory of a long term member of Northbridge Amateur Swim Club, Mr Bob Hayter.

**RESOLUTION**

**That Council approve the placing of a memorial plaque at Northbridge Baths in memory of long term member of Northbridge Amateur Swim Club, Mr Bob Hayter.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Coppock, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**18 REPORTS FROM OFFICERS – PLANNING AND  
INFRASTRUCTURE DIRECTORATE**

NIL

**19 NOTICE OF MOTION**

NIL

## 20 CONFIDENTIAL ITEMS

In accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*, in the option of the General Manager, the following business is confidential as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

### Procedural Motion

That:

1. Council resolve itself into Closed Session with the Press and Public excluded from the meeting to deal with the following confidential items.
2. Council resolve into Committee of the Whole in order to deal with these confidential items.

### 20.1 CONFIDENTIAL - REPORT OF CONDUCT REVIEWER

#### Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (i) Alleged contraventions of any Code of Conduct requirements applicable under section 440.

#### Recommendation Summary

That Council

1. Defer this matter as the subject Councillor was not present.
2. Obtain advice from Office of Local Government about the subject Councillor not having an opportunity to make a submission by being absent.
3. Request the Conduct Reviewer consider the two statutory declarations submitted on behalf of the subject Councillor.

MOVED COUNCILLOR WRIGHT

SECONDED COUNCILLOR MUSTACA

**CARRIED**

#### Voting

**For the Recommendation:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**Absent:** Councillor Coppock

**RESOLUTION**

**That the meeting revert to Open Council.**

**MOVED COUNCILLOR WRIGHT**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**Absent:** Councillor Coppock

**RESOLUTION**

**That the recommendations from the Committee of the Whole be adopted.**

**MOVED COUNCILLOR WRIGHT**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon, Wright and Zhu.

**Against:** Nil

**Absent:** Councillor Coppock

## 21 QUESTIONS

### 21.1 QUESTIONS ON NOTICE FROM COUNCILLOR SAVILLE - ROADS AND MARITIME SERVICES LIAISON ON MANAGEMENT OF PACIFIC HIGHWAY BETWEEN FULLERS ROAD AND ALBERT AVENUE, CHATSWOOD

<b>RESPONSIBLE OFFICER:</b>	<b>GREG MCDONALD - PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

#### QUESTION

I submit the following question for council papers regarding the Pacific Highway traffic between Fullers and Albert Avenue:

It is noted that the RMS have advised that their priorities are pedestrian safety and keeping the traffic moving on the highway

Is council aware of the safety issues associated with the intersection of Albert Ave, Highway and Centennial Ave, and that there have been numerous MVAs and complaints from residents for years about this intersection?

How can council, representing residents work more closely with the RMS to improve safety at these intersections?

Can council approach the RMS to clearly explain if and how they propose to address the safety issues at these intersections?

How can safety be improved, particularly regarding vehicles turning right from Albert continuing through the Centennial intersection against a red light when vehicles are exiting right from Centennial and also traffic heading towards the Sydney often red light running at Centennial and Albert?

#### ANSWER

##### Responsible Entity

Roads and Maritime Services and Council responsibilities for management of Pacific Highway

Pacific Highway is classified as a State Road and controlled and managed by Roads and Maritime Services (RMS). RMS takes responsibility for managing the primary traffic function of State Roads including funding and determining priorities, and regulates the activities of third parties on the road and access to adjoining land to promote road safety, traffic efficiency and protect the road asset. Traffic management and traffic control signal changes along Pacific Highway is a matter for RMS.

Councils retain responsibility for the road reserve of State Roads, including footpaths and in situations where the RMS has specified to, or agreed with, council that the RMS would be responsible for specific other assets or activities within the road reserve. In this context RMS is responsible for traffic control signals and kerb ramps at traffic control signals.

### Pedestrian and Driver

#### Safety Performance of Pacific Highway

The community concerns with safety and movement along this section of Pacific Highway are known. The crash rate in Pacific Highway has been investigated between Fullers Road and Albert Avenue including the intersections of Fullers Road, Help Street, Brown Street, Victoria Avenue, Thomas Street, Centennial Avenue, Albert Avenue and Oliver Road for the period 2012 – 2017 (first 6 months only). Table 1 provides the results of vehicle and pedestrian crash data analysis for each year.

Table 1: 2012 – 2017<sup>1</sup> Annual numbers of vehicle and pedestrian crashes<sup>2</sup> in Pacific Highway between Fullers Road and Albert Avenue, Chatswood for

Year	Total number of crashes <sup>3</sup>	Number of crashes involving pedestrians
2012	10	0
2013	12	1
2014	5	0
2015	9	1
2016	11	1
2017	6	2
<b>TOTAL</b>	<b>53</b>	<b>5</b>

Notes:

1 – 2017 crashes for first 6 months only.

2 - The crash data is provided by Transport for New South Wales Centre for Road Safety.

3 – Sum of crashes involving vehicles / vehicle and vehicle / pedestrian road users.

A more detailed analysis of the crash data has revealed the following crash types and frequencies:

- A review of the pedestrian crash history revealed that crashes are occurring at a number of locations along the Pacific Highway. There has been 1 pedestrian crash at Help Street (2013); 2 crashes at Victoria Avenue (2015 & 2016) and 2 crashes at Albert Ave (2017).
- A review of the crash history in Pacific Highway reveal that around half (47%) have occurred at or between Albert Avenue and Centennial Avenue. The crash rate varies from 2 per year (2014 & 2015) to between 4 – 7 per year (2012, 2013, 2016 and 2017).
- There were 2 crashes (2012) that involve vehicles turning right from Centennial Avenue with northbound vehicles in Pacific Highway and 4 crashes (1 in each year of 2013, 2014, 2016, and 2017) involving southbound vehicles in the Pacific Highway with vehicles exiting Albert Avenue.

### Council's advocacy to RMS to improve safety

Council and RMS regularly meet through the Local Traffic Committee where matters of road safety are considered and addressed.

Community concerns are forwarded to RMS shortly following their receipt using electronic communications.

Community concerns relating to safety and traffic movement along this section of the Pacific Highway have been recently considered at the Local Traffic Committee on 21 February 2018 (Item 6.1) and 18 October 2017 (Items 6.2 and 6.3). At the 21 February 2018 meeting RMS provided an explanation on the operation of the Sydney Co-ordinated Adaptive Traffic System (SCATS) and the tidal flow system in managing safe and efficient traffic and pedestrian movement along the Pacific Highway. At the 18 October 2017 Local Traffic Committee meeting consideration was given to options to improve the movement of vehicles in Centennial Avenue including at the intersection with Pacific Highway and eliminating unsafe reversing manoeuvres in the Pacific Highway at Victoria Avenue.

Council wrote to RMS representative at the Local Traffic Committee on 26 April 2018 and again on 8 May 2018 outlining the safety concerns of the Chatswood West Ward Progress Association. The crash analysis provided above and suggested improvement options below were provided to assist RMS in its investigations. RMS has been requested to provide advice to Council on the results of its investigations and actions it intends to undertake to improve road safety. A response from RMS is still to be received.

### Safety Improvement Opportunities

The design and operation of the traffic control signals along Pacific Highway including the intersections of Albert Avenue/ Oliver Road and Centennial Avenue are a responsibility of RMS. Council has identified that options that could be considered by RMS are changes to the traffic signal phasing and coordination, the alignment and focus of the display of traffic signal lanterns and signposting. The safety concern for the crash potential with non-compliance by motorists and Council's options has been forwarded to RMS for its investigation.

A higher utilisation of the pedestrian bridge across Pacific Highway by residents and school students would improve safety for pedestrians. Council's Road Safety Officer, with the support from RMS, has been working with the local schools to promote the use of this facility. Support and promotion of the use of the pedestrian bridge across Pacific Highway by the Chatswood West Ward Progress Association in the local community would also assist to increase pedestrian safety.

In addition, an option to introduce an additional grade separated pedestrian facility across Pacific Highway in the vicinity to the intersections of Albert Avenue/ Oliver Road and Centennial Avenue will be discussed with RMS. This measure would improve safety by separating pedestrian from vehicular movements at this location. The installation of an additional grade separated pedestrian facility across Pacific Highway is likely to be expensive as it would require property acquisition, utility adjustment and on-going maintenance costs.



**21.2 QUESTIONS ON NOTICE FROM COUNCILLOR LYNNE SAVILLE - WATER SUPPLY**

<b>RESPONSIBLE OFFICER:</b>	<b>DEBRA JUST - GENERAL MANAGER</b>
<b>AUTHOR:</b>	<b>GREG MCDONALD - PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**QUESTIONS**

What is the reason for decreased water pressure, west of the highway, particularly at peak hours?

To what extent is the decreased water pressure related to increased population, increasing development locally, and/or aged pipes?

To what extent will projected increased development and population increase in WCC generally and in particular Chatswood, be aligned to available water supply?

In the event of fire, can water pressure be increased to fight fires?

Is council aware that when fires occurred in tower blocks (e.g. Grenfell fire) that fire fighters experienced difficulty fighting fires over 27 stories?

Would fire fighting capacity be further reduced if water pressure is reduced?

What can WCC do, working with other relevant agencies, to reduce the risks?

Can WCC alert Sydney Water and Greater Sydney Commission to these problems?

What is the cause of water leaks and water pooling along Pacific Highway near Help St, near Ellis Street, and bubbling water near intersection of Spring and Victoria Ave?

**ANSWER**

Sydney Water, rather than Council, is best placed to answer these questions.

As the affected residents will have best knowledge of the issues, it is recommended that they, and/or the Chatswood West Progress Association, write directly to Sydney Water.

Council officers could be recontacted if there were significant issues revealed in the responses received by the residents/Chatswood Progress Association.

**21.3 QUESTIONS ON NOTICE FROM COUNCILLOR LYNNE SAVILLE - COUNCIL FINANCIAL POSITION AND SAVINGS THROUGH REDUCED STREET MAINTENANCE**

<b>RESPONSIBLE OFFICER:</b>	<b>DEBRA JUST – GENERAL MANAGER</b>
<b>AUTHOR:</b>	<b>GREG MCDONALD – PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>CITY STRATEGY LINK:</b>	<b>2.1.2 THE COMMUNITY VALUES THE NATURAL ENVIRONMENT</b>
<b>MEETING DATE:</b>	<b>14 MAY 2018</b>

---

**QUESTION 1**

Has council made savings by reduction of the previously routine maintenance of our streets (i.e. Litter and weeds) specially

- a) the lack of maintenance to nature verges around parks and at the road narrowing sections (e.g. along Dalrymple) which has allowed proliferation of weeds, prohibiting growth of native plants?
- b) littering of our streets notably from proliferation of junk and fast food packaging?

How, and when council will improve its performance in this regard?

**ANSWER**

Council has not made any savings through reduction in routine maintenance of streets with regard to litter collection or nature verge maintenance. It has in fact added additional resources to this area (2 additional staff and a vehicle) and will continue to provide these services within the current resource levels.

**a) Maintenance to nature verges and road narrowing sections**

Council adopted a policy for “Nature Strips in Willoughby” on 28 November 2005, stating that Council does not engage in the regular mowing maintenance of the nature strip / road verge outside private property. Where the nature strip fronts a park, the mowing of the nature strip is carried out as part of the mowing works within the park. The current mowing contract for these parks allows for 16 mowing cycles per year, an increase from 12 in the previous contract.

Recent unseasonable weather conditions have resulted in the faster growth of grass and weeds in the LGA.

In the 2017/18 Budget, Council allocated additional funding to employ two staff to carry out maintenance on vegetation along the nature strips in the LGA. This team is currently working its way around the City on its first cycle of work concentrating on overhanging vegetation in the first instance to establish clear walking corridors. Once this first cycle has been completed it is anticipated that this resource can be allocated to other landscaped areas and road narrowing sections (LATM) maintenance works.

The maintenance of LATM's along Dalrymple is also carried out by contract and this method of service delivery has been in place for over 10 years. The contract for LATM maintenance is scheduled to be advertised in May 2018 and will include a review of the current contractor's performance.

The performance of the mowing and maintenance contractor is expected to show improvement over the coming months as growing conditions slow and the completion of the first cycle of maintenance on vegetation along the Council nature strips will result in a reduction in work generated in this area and allow for more flexibility in the allocation of existing resources.

b) Littering

Observational evidence of littering in the LGA would indicate that the predominant litter source is fast food wrapping, plastic bottles and cigarette butts. Council undertakes a number of initiatives to address these sources to endeavour to keep our City presentable.

Enforcement

Council Rangers have issued a total of 177 fines in the Local Government Area for littering, including the dropping of cigarette butts, since 1 January 2018.

Many of the fast food outlets have tenancy agreements that require them to keep their immediate and surrounding areas free of litter from their premises. As the litter is easily identifiable with their product there is an incentive for them to be actively engaged in litter collection too to reduce adverse publicity and reputational damage. Council's Rangers continue to monitor fast food litter generation and make regular representations to the responsible traders when necessary.

Education

Council manages education programs for the residential and business community to help reduce the amount of littering including "Live Well in Willoughby" and Better Business Partnership (BBP). BBP uses funding from the Environmental Protection Authority to assist local business to reduce waste and manage packaging materials in loading docks, a major source of gross pollutants in Council's waterways.

Collection

The collection of litter from streets is generally dealt with under Council's road sweeping program where a mechanical road sweeper visits each street on a fortnightly basis. Should some areas become heavily littered a one-off clean is undertaken. It should be noted that the LGA has over 370 kilometres of kerb and gutter and undertaking more intensive hand sweeping, or hand collection of litter, would require considerable additional resources.

The LGA also currently has 10 Gross Pollutant Traps (GPT) located within creeks and drainage systems and these traps also collect litter that has already entered a waterway system. There is a funding bid averaging \$500,000 pa over the next 4 years to improve and build new GPTs to further improve litter collection.

Incentives

The Container Deposit Scheme commenced on 1 December 2017. It is the largest litter reduction scheme in NSW. The scheme will help reduce drink container litter in the environment by providing a financial incentive for the return of eligible containers to collection points. The scheme will contribute to the Premier's Priority goal of reducing litter in NSW by 40 percent by 2020. Two locations have been identified within the Willoughby LGA as suitable collection points: the Dougherty Centre car park and Northbridge Plaza car park.

- **Councillor Coppock left the meeting at 7:22pm.**

**Meeting concluded at 8.26pm.**

**I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Ordinary Council meeting held on 14 May 2018. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.**