



Willoughby City Council

MINUTES

BICYCLE CONSULTATIVE COMMITTEE MEETING No. 2/ 2017

9 MAY 2017

**6:00PM TUESDAY 9 MAY 2017
BANKSIA ROOM
LEVEL 6, 31 VICTOR STREET, CHATSWOOD**



WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE TERMS OF REFERENCE – NOVEMBER 2016

Objectives

The objectives of the Committee are:

- To develop strategies to increase the modal share of cycling to help achieve Council's objectives of:
 - Increasing the use of alternative modes of transport to the motor vehicle, and,
 - Reducing the impact of private motor vehicles on the city and region.
- To develop partnerships with Cycling Groups, NSW Police, Roads and Maritime Services and within Council to enable the provision of improved cycle facilities and increased rates of cycling;
- To extend both on road and off road facilities where possible within the Willoughby LGA to provide a comprehensive and connected bicycle network that meets the needs of cyclists of all competencies and ages and links with the wider metropolitan network;
- To create a safe environment for cycling within the Willoughby LGA;
- To assist Council to integrate cycling into transport and land use planning;
- To actively promote Council's existing cycleway network and services and to raise the community's awareness of cycling and its uptake for both recreation and as an alternative mode of transport;
- To champion the needs of cyclists within the Willoughby LGA with respect to the provision of services and infrastructure;
- To achieve the integration of Council's bicycle program across Council's operational areas i.e. Open Space, Engineering Services, Development & Strategic Planning and Community Services etc; and
- To provide feedback on Council's performance in the delivery of cycling infrastructure, services and promotion.

Membership

The membership of the Committee to consist of:

- A minimum of 1 Councillor;
- 5 to 8 community representatives (including at least 2 representatives from bicycle user groups and 1 representing pedestrian interests, for example a member of the Access Committee); and
- 1 representative of the Willoughby City Council Traffic & Transport Group (in advisory/administrative role).

The quorum for the Committee is half the actual number of Community representatives plus one. Attendance at meetings by at least one Councillor, to act as Chair, is mandatory.

Meeting Frequency

The Bicycle Committee will meet 4 times per year with each meeting to have an over-riding theme. Meeting duration to not exceed 2 hours.



MINUTES OF MEETING

MEETING NAME: Bicycle Consultative Committee

LOCATION HELD: Banksia Room

MEETING CHAIR: Councillor Wendy Norton

DATE OF MEETING: 9 May 2017

TIME OF MEETING: 6:00 PM – 7:30 PM

1. PRESENT:

Councillor Wendy Norton	Chair
Cotter Erickson	Community Delegate
Yaffa Gould	Community Delegate
Carolyn New	Community Delegate
Joanne Vear	Willoughby Access Committee
David Sung	Design Services Manager
Noah Van Raaphorst-King	Sustainable Projects Officer – Transport

2. APOLOGIES:

Isabelle Connolly	Community Delegate
Russ Webber	Bike North
Tony Richards	Community Delegate
Nada Curac	Royal North Shore Hospital Health Promotions Officer

3. DISCLOSURES OF INTEREST

Nil.

4. MINUTES FROM PREVIOUS MEETING

Members noted the minutes from the meeting of 14 February 2017.

Moved by Cr Norton, that the Minutes be adopted.

Seconded by Cotter Erickson.

CARRIED unanimously.



5. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

5.1. Artarmon to St Leonards Route Assessment Report by GTA Consultants

In accordance with recommendations of the previous Bicycle Consultative Committee Meeting- "That further investigation into potential routes take place be investigated by council and GTA Consultants" GTA Consultants were invited to present the report to the Committee.

GTA Consultants presented on the Artarmon to St Leonards Route Assessment, and responded to questions from the members.

Moved by Councillor Wendy Norton, that the information be received and noted and that GTA Consultants be thanked for their presentation.

Seconded by Joanne Vear.

CARRIED unanimously.

6. NEW BUSINESS

6.1 Presentation and Review of the Willoughby City Council 2017 Bike Plan Update Infrastructure Assessment.

In addition to presenting the report on the Artarmon to St Leonards Route Assessment (Item 5.1 above), GTA Consultants also presented the 2017 Bike Plan Update Infrastructure Update they prepared for Willoughby City Council.

GTA Consultants discussed the methodology that formed the basis of the report and provided finer details on some elements to the report for members of the committee. There was also discussion on other works GTA Consultants were interested in and general matters relating to bicycling in the area.

Moved by Councillor Wendy Norton, that the information be received and noted and that GTA Consultants be thanked for their presentation.

Seconded by Joanne Vear.

CARRIED unanimously.

6.2 Bicycle Counts

a) Super Tuesday

In 2016 the Bicycle Consultative Committee agreed to defer doing the Super Tuesday count until 2017. It was noted at the meeting that Super Tuesday took place during the first Tuesday of March, which meant that Willoughby City Council had already missed out on the Super Tuesday 2017 count.

The advice of the committee was to organise for Super Tuesday count for 2018, which will take place on the 8th of March, and to look at opportunities to collaborate and co-ordinate further with other neighbouring Councils.



b) Full Seven Day Count

In addition to the Super Tuesday count, the Council staff proposed to undertake a full seven day count of bicycle movements at key locations in the Willoughby City Council area. This will be facilitated for a better understanding of cyclist behaviour in Willoughby City LGA and assist in rationalising areas of priority for future works. Feedback from Bicycle Committee members into locations which may have been missed or new locations of interest will greatly assist council in process.

Moved by Cotter Erickson that the information be received and noted.

Seconded by Joanne Vear.

CARRIED unanimously.

7. PROMOTIONAL, EDUCATION AND AWARENESS PROGRAM

7.1 CYCLING WITHOUT AGE

Willoughby City Council staff is investigating the opportunity of starting a Cycling Without Age chapter. In order to do this Willoughby City Council would purchase two electric trishaws capable of carrying two people each and collaborating with Aged Care providers within Willoughby City Council to implement this program.

Cycling Without Age provides the opportunity for elderly members of the public with limited mobility to experience the joys of bicycle riding. Cycling Without Age is an organisation which provides material and a framework for volunteers (pilots) to take elderly members of the public for bicycle rides. There are over 225 chapters of Cycling Without Age that operate around the world, where the elderly are given an opportunity to be given a ride on an electric powered trishaw, which is piloted by a volunteer from the community.

It was raised that in order to run a Cycling Without Age chapter, Willoughby City Council would need assistance from the community organisations in this area.

Feedback from the Committee was that members were happy for this to be further investigated but raised some concerns which would need to be addressed in order to run such a program. This included the selection of the facility/facilities that would have access to the trishaw, the ability for community organisations to assist with pilots and the logistics of managing the trishaw trips.

Moved by Yaffa Gould that the information be received and noted, and that the Bicycle Consultative Committee supports Willoughby City Council doing further investigation into the feasibility of establishing a cycling without age chapter; and that Bicycle Committee Members will provide further feedback to Noah Van Raaphorst-King.

Seconded by Carolyn New.

CARRIED unanimously.



8. STATUS OF REQUESTS FROM PREVIOUS MEETINGS

8.1 Thomas Street Car Park – Status of Bicycle Facilities

The Bicycle Consultative Committee requested an update on the status of the bicycle facilities at the Thomas Street Car Park. They were briefed on the status of the facility and have asked the Willoughby City Council work to make the space available to the public as soon as possible.

Moved by Carolyn New that this information be received and noted, and that Willoughby City Council consider making this facility available to the public as soon as possible.

Seconded by Yaffa Gould

9. GENERAL BUSINESS

9.1 The Commencement of Works from the 2017 Bike Plan Update

Having received the 2017 Bike Plan Update Council will begin implementing works from the report with an aim to start implementing works which will not require approval from the Traffic Committee prior to the end of the 2016-2017 financial year.

Moved by Councillor Norton that this information be received and noted.

Seconded by Carloyn New

CARRIED unanimously.

9.2 Mowbray Road West

The Bicycle Committee noted that a number of new developments are being built along Mowbray Road West that will generate demand for bicycle use. The additional bicycle demand is likely to increase its importance as a bike route. The bicycle measures currently along Mowbray Road West are short lengths of bicycle lanes, which were implemented as part of works associated with two refuge islands. Mowbray Road West also functions as a key traffic link between Epping Road and Pacific Highway and carries high volumes of vehicles throughout the day. Willoughby and Lane Cove Councils jointly manage Mowbray Road West.

It was suggested that a separated bicycle route should be considered along Mowbray Road West.

The Bicycle Committee requested Willoughby City Council to work with Lane Cove Council to determine the classification of Mowbray Road West in the bicycle network hierarchy recognising existing bicycle routes and the need to balance the competing needs for the limited road space on Mowbray Road West. Future bicycle infrastructure provision for Mowbray Road West would reflect the agreed classification.

Moved by Carolyn New that this information be received and noted, and that Willoughby City Council continue to work with Lane Cove Council to plan bicycle needs on Mowbray Road West.

Seconded by Cotter Erickson.

CARRIED unanimously.



9.3 Investigation of Bicycle Lanterns on Eastern Valley Way

The Bicycle Consultative Committee has asked that Willoughby City Council installs bicycle lanterns on Eastern Valley Way. Currently there is a shared path facility next to Eastern Valley Way, but without the installation of bicycle lanterns, bicyclists must dismount when crossing intersections.

It was indicated that the traffic control signals may have been implemented as part of a land use development. It was suggested that Council investigate funding of the installation of the bicycle lanterns as part of a developer contribution.

Notwithstanding, Council was requested to implement bicycle lanterns at the traffic signal controlled intersection to support bicycle movement.

Moved by Carolyn New that that this information be received and noted, and Council progress the implementation of bicycle lanterns within the traffic signals in Eastern Valley Way to connect the shared paths following funding approval.

Seconded Councillor Wendy Norton.

CARRIED unanimously.

The meeting concluded at 7:50 pm