



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

Council Chamber, Level 6, 31 Victor Street, Chatswood

23 October 2017

commencing at 7:00pm

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## 1 PRESENT

### Councillors

Her Worship the Mayor Councillor G Giles-Gidney, Councillors C Campbell, H Eriksson, D Fernandez, W Norton, A Rozos, L Saville, C Tuon and B Zhu

### Officers

Ms D Just (General Manager), Ms M Smith (Community, Culture & Leisure Director), Mr D Frost (Customer & Corporate Director), Mr I Arnott (Planning Manager), Mr M Duffy (Interim Chief Financial Officer), Mr A Patterson (Acting Governance Manager), Mr V Grepl (Governance Officer) and Ms P Sheldrake (Minutes Secretary)

### Consultants

Mr Michael Harrison (Director, Architectus) and Mr Oscar Stanish (Associate, Architectus)

## 2 DISCLOSURES OF INTEREST - COUNCILLORS

NIL

## 3 CONFIRMATION OF MINUTES

### RESOLUTION

That the Minutes of the Ordinary Meeting of Council held 9 October 2017, copies of which have been circulated to each member of Council, be confirmed.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR ZHU

**CARRIED**

### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

## 4 APOLOGIES AND LEAVE OF ABSENCE

- Councillors Mustaca and Rutherford are on leave previously granted.
- Councillor Coppock requested Leave of Absence from Monday 23 October 2017 to Friday 1 December 2017.
- Councillor Wright requested Leave of Absence on Monday 23 October 2017.
- Councillor Campbell requested Leave of Absence from Monday 30 October 2017 to 3 November 2017

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**RESOLUTION**

That Council:

1. Note Councillors Mustaca and Rutherford are on leave previously granted.
2. Grant Leave of Absence to Councillor Coppock from Monday 23 October to Friday 1 December 2017.
3. Grant Leave of Absence to Councillor Wright on Monday 23 October 2017.
4. Grant Leave of Absence to Councillor Campbell from Monday 30 October 2017 to Friday 3 November 2017

**MOVED COUNCILLOR FERNANDEZ**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

## 5 PETITIONS

### 5.1 PETITION – TO RETAIN THE CURRENT SYSTEM OF ADVISORY COMMITTEES, WORKING PARTIES AND REFERENCE GROUPS

**CITY STRATEGY LINK:** 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

**MEETING DATE:** 23 OCTOBER 2017

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#### **Purpose of Report**

A petition, containing 94 signatures was received from the Castlecrag Conservation Society seeking to retain the current system of advisory committees, working parties and reference groups.

A copy of the petition will be distributed to Councillors electronically. Members of the public may inspect a copy of the petition at Council offices.

#### **RESOLUTION**

**That Council receive and note the petition relating to retention of the current system of advisory committees, working parties and reference groups and refer it to the Governance Officer for consideration.**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR FERNANDEZ**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon, and Zhu.

**Against:** Nil

**6 OPEN FORUM**

NIL



## **7 MAYORAL MINUTE**

### **7.1 MAYORS' WEEKEND SEMINAR**

**MEETING DATE: 23 OCTOBER 2017**

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#### **Purpose of Report**

To seek endorsement for attending the Mayors' Weekend Seminar.

#### **Motion**

Local government in NSW has faced sweeping reforms: amalgamations, new arrangements for strategic planning and regional cooperation, plus a far-reaching review of the *Local Government Act 1993*. Recent amendments to the Act have rewritten the role of the Mayor, among other changes.

The Mayors' Weekend Seminar offers practical assistance for NSW mayors to work through the particular demands of the mayoral role. The program will explore some of the key challenges facing councils and communities, and will cover three broad aspects of the work of mayors in today's local government environment:

- The mayor as community leader
- The mayor as council leader
- The mayor and general manager.

The seminar, hosted by Local Government NSW, will focus on a Toolkit designed to help mayors achieve their objectives. All the content is based on real-world experiences. The program will include short presentations, expert panellists and ample time for roundtable discussion. The cost of the program is \$1,320. Funds are available in Council's budget for this purpose.

#### **RECOMMENDATION**

**That Council authorise the Mayor to attend the Mayors' Weekend Seminar on 4 and 5 November 2017.**

**MOVED COUNCILLOR GILES-GIDNEY**

**CARRIED**

**7.2 MAYOR'S DIARY: COUNCIL MEETING NOTES – 23 OCTOBER 2017**

<b>TUESDAY 10 OCTOBER</b>			
Crs Norton, Zhu	10 – 3 pm	LGNSW “Capable Councillors” Workshop	North Sydney
Mayor Deputy Mayor: Cr Eriksson Crs Norton,	6 pm	Councillors Welcome Event with Trent Zimmerman MP	2 Elizabeth Plaza, North Sydney
<b>WEDNESDAY 11 OCTOBER</b>			
Mayor Cr Rutherford	10 am	Judging of Festive Flag Competition (1)	Council Chambers
Mayor	6.30 pm	Chatswood Rotary – Presentation of Annual Police Award	Roseville Memorial Club
<b>THURSDAY 12 OCTOBER</b>			
Mayor	11 am	Judging of Festive Flag Competition (2)	Council Chambers
<b>FRIDAY 13 OCTOBER</b>			
Mayor Deputy Mayor: Cr Eriksson Crs Campbell, Fernandez, Norton, Rozos, Tuon, Wright, Zhu	From 6 pm	Councillors’ Workshop	MGSM, Macquarie University
<b>SATURDAY 14 OCTOBER</b>			
Mayor Deputy Mayor: Cr Eriksson Crs Campbell, Fernandez, Norton, Rozos, Saville, Tuon, Wright, Zhu	Ending at 6.30 pm	Councillors’ Workshop	MGSM, Macquarie University
<b>SUNDAY 15 OCTOBER</b>			
Mayor Deputy Mayor: Cr Eriksson Crs Campbell, Fernandez, Norton, Wright, Zhu		Castlecrag Fair	
Cr Norton	5 pm	WTC Performance of “Chicago”	The Concourse
<b>MONDAY 16 OCTOBER</b>			
<b>TUESDAY 17 OCTOBER</b>			
Deputy Mayor: Cr Eriksson	6 pm	Commendation Ceremony & Reception held by Consul-General of Japan	Consul General's Residence, 3 Rose Bay Avenue, Bellevue Hill
<b>WEDNESDAY 18 OCTOBER</b>			
Cr Norton	7.30 am	Stakeholders Consultation	Club Willoughby, Crabbes Street
Cr Norton	12 noon	Live at Lunch	The Concourse
Cr Norton	3 pm	Board Meeting	Dougherty Apartments
Mayor Deputy Mayor: Cr Eriksson Crs Fernandez, Zhu	8 pm	General Meeting of Castlecrag P.A.	Glenaeon School
<b>THURSDAY 19 OCTOBER</b>			

**ORDINARY COUNCIL MEETING****23 OCTOBER 2017**

Cr Norton	8.30-4 pm	OLG "Hit the Ground Running" Workshop	207 Kent Street, Sydney
Mayor	10.30 am	Taldumande Supporters Morning Tea	Crows Nest
Mayor	6.30 pm	Dinner with Consul-General of Japan	Consul General's Residence, 3 Rose Bay Avenue, Bellevue Hill
<b>FRIDAY 20 OCTOBER</b>			
Mayor Crs Rozos, Tuon	9.30 am	Morning Tea with the Premier	Terrazza, Chatswood
Cr Norton	7 pm	Armenian National Committee of Australia Banquet	Miramare Gardens, Terrey Hills
<b>SATURDAY 21 OCTOBER</b>			
Cr Norton	7.30 pm	Celebration of Bicentenary of the Birth of Bahá'u'lláh	The Dougherty Centre
<b>SUNDAY 22 OCTOBER</b>			
Mayor	1.30 pm	WTC Performance of "Chicago"	The Concourse

**8 GENERAL MANAGER'S LATE REPORT**

NIL

**9 MATTERS FOR DEFERRAL, REFERRAL TO INSPECTION AND/OR PROCEDURAL PRIORITY**

NIL

**10 MATTERS NOT REQUIRING ELABORATION OR DEBATE**

The Mayor invited Councillors to indicate the items not brought forward by the public that they wished to deal with separately:

Item 12.1	Willoughby Park Centre Advisory Committee meeting held 29 August 2017
Item 15.1	Delivery Plan – Six Monthly Progress Report July 2016-June 2017
Item 16.1	Quarterly Budget Review 2016/17 – June Quarter
Item 16.3	Investment Report – September 2017
Item 16.6	Councillor attendance at Local Government NSW 2017 Annual Conference and Conference Motions
Item 18.1	Modification of Sun Access Controls in the Chatswood CBD Planning and urban Design Strategy

**RESOLUTION**

That the remaining items, viz:

Item 14.1	<b>Councillors' Information Booklet 3 October 2017</b>
Item 15.2	<b>Willoughby City Council Business Improvement Program</b>
Item 16.2	<b>Draft Financial Statements for the Year Ended 30 June 2017</b>
Item 18.2	<b>Applications Determined under Delegated authority 1 July 2017 to 30 September 2017</b>
Item 18.3	<b>Current Development Application and Planning Proposal Report as at 2 October 2017</b>
Item 18.3	<b>Variations to Development Standards (Use of Clause 4.6)</b>

be adopted in accordance with the recommendations in the reports.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon, and Zhu.

**Against:** Nil

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**11 MATTERS BROUGHT FORWARD BY THE PUBLIC**

- Item 16.4      Review of Advisory Committees
- Item 16.5      Councillors' Representation on Committees, Boards and External Organisations

## 12 REPORTS FROM COMMITTEES

### 12.1 WILLOUGHBY PARK CENTRE ADVISORY COMMITTEE MEETING HELD 29 AUGUST 2017

<b>ATTACHMENTS:</b>	<b>1. ATTACHMENT 1 - IMPLICATIONS 2. MINUTES - WILLOUGHBY PARK CENTRE ADVISORY COMMITTEE - 29 AUGUST 2017</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MELANIE SMITH – COMMUNITY, CULTURE &amp; LEISURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>CHRISTINE WAYGOOD - WILLOUGHBY PARK CENTRE MANAGER</b>
<b>CITY STRATEGY LINK:</b>	<b>1.2.1 RELEVANT SERVICES AND FACILITIES ARE AVAILABLE FOR THE COMMUNITY</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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#### **PURPOSE OF REPORT**

To provide Council with the minutes of the Willoughby Park Centre Advisory Committee meeting held Tuesday 29 August 2017.

#### **RESOLUTION**

**That Council receive and note the minutes of the Willoughby Park Centre Advisory Committee meeting held Tuesday 29 August 2017.**

**MOVED COUNCILLOR NORTON**

**SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon, and Zhu.

**Against:** Nil

**13 DEFERRED MATTERS**

NIL

## 14 CORRESPONDENCE

### 14.1 COUNCILLORS' INFORMATION BOOKLETS - 10 AND 17 OCTOBER 2017

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>TEENA STRYDOM – GOVERNANCE ADMINISTRATION OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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#### **PURPOSE OF REPORT**

To list on the Council Agenda the Councillors' Information Booklet, circulated to all Councillors on 10 and 17 October 2017.

#### **RESOLUTION**

**That Council receive the Councillors' Information Booklet circulated to all Councillors on 10 and 17 October 2017.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil



**15 REPORTS FROM OFFICERS - GENERAL MANAGER****15.1 DELIVERY PLAN - SIX MONTHLY PROGRESS REPORT JULY 2016 - JUNE 2017**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. 12 MONTHLY PROGRESS REPORT (TO BE DISTRIBUTED SEPARATELY)</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEBRA JUST – GENERAL MANAGER</b>
<b>AUTHOR:</b>	<b>ASIRI SENARATNE - CHANGE AND PERFORMANCE SPECIALIST</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To update Council on the progress of the Delivery Program 2013-17, during the 2016/17 financial year.

**RESOLUTION**

That Council note the report.

**MOVED COUNCILLOR ROZOS**

**SECONDED COUNCILLOR FERNANDEZ**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**15.2 WILLOUGHBY CITY COUNCIL BUSINESS IMPROVEMENT PROGRAM**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. BUSINESS IMPROVEMENT INITIATIVE SOURCES 3. CASE STUDY- DEVELOPMENT APPLICATIONS 4. BUSINESS IMPROVEMENTS INITIATIVES LIST 5. LG PROFESSIONALS MEDIA RELEASE 6. 5 'S' STORY BOARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEBRA JUST – GENERAL MANAGER</b>
<b>AUTHOR:</b>	<b>MUSTAFA GHULAM – HEAD OF BUSINESS IMPROVEMENT</b>
<b>CITY STRATEGY LINK:</b>	<b>6.3.2 COUNCIL SERVICES ARE DELIVERED TO A QUALITY STANDARD, ARE SUSTAINABLE AND RESPONSIVE TO COMMUNITY NEEDS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To present an overview of business improvement initiatives across Willoughby Council and to further highlight key achievements for FY2016/17.

**RESOLUTION**

**That Council note the progress and achievements of the Business Improvement Program for FY2016/17 as outlined in this report and attachments.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, , Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

## **16 REPORTS FROM OFFICERS – CUSTOMER AND CORPORATE SUPPORT DIRECTORATE**

### **16.1 QUARTERLY BUDGET REVIEW 2016/17 - JUNE QUARTER**

<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. IMPLICATIONS</li><li>2. BUDGET VARIATIONS JUNE QUARTER</li><li>3. QUARTERLY BUDGET REVIEW STATEMENT</li><li>4. LEGAL EXPENSES</li><li>5. E.RESTORE</li><li>6. PRIORITY IMPROVEMENT PROGRAM (PIP)</li><li>7.1 THE CONCOURSE FINANCIALS</li><li>7.2 THE CONCOURSE CONSULTANTS COMPARISON</li><li>8. CROWN RESERVES INCOME &amp; EXPENDITURE</li><li>9. PRINCIPAL ACTIVITIES VARIATIONS</li><li>10. PIP CARRYOVER OF 16/17 TO 17/18</li></ol>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>MICHAEL DUFFY – CHIEF FINANCIAL OFFICER JULIE GREGSON – SENIOR MANAGEMENT ACCOUNTANT</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

### **PURPOSE OF REPORT**

To review Council's progress in attaining Operational Plan Budget and Financial Performance targets for the fourth quarter 1 April 2017 to 30 June 2017 and the full year 1 July 2016 to 30 June 2017.

### **RESOLUTION**

**That Council:**

1. **Note the report;**
2. **Approve the decrease in operating budget expenditure of \$6.575M and increase in operating budget income of \$5.301M (net increase to operating surplus of \$11.876M) and a decrease in Capital Expenditure of \$3.600M for the June Quarter; and**
3. **Approve the carry forward of \$4.752M of 2016/17 Priority Improvement Program expenditure and \$4.743M Gore Hill Redevelopment expenditure to 2017/2018.**

**MOVED COUNCILLOR NORTON**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon, and Zhu.

**Against:** Nil

**16.2 DRAFT FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017**

<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. IMPLICATIONS</li><li>2. GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017 (TO BE DISTRIBUTED SEPARATELY)</li><li>3. SPECIAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2017</li><li>4. SPECIAL SCHEDULES FOR THE YEAR ENDED 30 JUNE 2017</li></ol>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>MICHAEL DUFFY – CHIEF FINANCIAL OFFICER BILL LOFTHOUSE – FINANCIAL ACCOUNTANT</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To formally adopt the draft Financial Statements for the year ended 30 June 2017 and refer them to audit under S413 of the *Local Government Act 1993*. The Financial Statements comprise of the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30 June 2017.

**RESOLUTION**

That Council in accordance with Section 413 (2) of the *Local Government Act 1993* as amended, adopts the Financial Statements for the year ended 30 June 2017 and resolves:

1. That the General Purpose Financial Statements for the year ended 30 June 2017 have been prepared in accordance with:
  - 1.1 the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder;
  - 1.2 the Australian Accounting Standards and professional pronouncements; and
  - 1.3 the Local Government Code of Accounting Practice and Financial Reporting.
2. That these General Purpose Financial Statements for the year ended 30 June 2017:
  - 2.1 present fairly the Council's operating result and financial position for the year; and
  - 2.2 accord with Council's accounting and other records.

3. That the Special Purpose Financial Statements for the year ended 30 June 2017 have been prepared in accordance with:
  - 3.1 the NSW Government Policy Statement 'Application of National Competition Policy to Local Government';
  - 3.2 the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses;
  - 3.3 A Guide to Competitive Neutrality';
  - 3.4 the Local Government Code of Accounting Practice and Financial Reporting; and
  - 3.5 the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.
4. That the Special Purpose Financial Statements for the year ended 30 June 2017:
  - 4.1 present fairly the operating result and financial position for each of Council's declared business activities for the year; and
  - 4.2 accord with Council's accounting and other records.
5. We are not aware of any matter that would render either the General Purpose Financial Statements or Special Purpose Financial Statements false or misleading in any way.
6. The Statement by Councillors and Management for both the General Purpose Financial Statements and Special Purpose Financial Statements be signed by the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer.
7. The Financial Statements for the year ended 30 June 2017 be formally referred to the Council's Auditor for audit pursuant to S413 of the *Local Government Act 1993*.
8. The General Manager to forward the Audited Financial Statements to the Office of Local Government immediately upon receipt of the Audit report subject to there being no material audit changes.
9. That copies of the Audited Financial Statements be placed on public exhibition and the necessary advertisements be published.
10. That the Audited Financial Statements be presented at a meeting of Council to be held in accordance with Section 418 of the *Local Government Act 1993* and that Council advertises its intention to present its audited Financial Statements together with the Auditor's reports to the public at its meeting to be held on 27 November 2017.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**16.3 INVESTMENT REPORT - SEPTEMBER 2017**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. ACTUAL PERFORMANCE AGAINST INVESTMENT POLICY (2017) 3. COUNCIL HOLDINGS AND COUNTERPARTY ANALYSIS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>MICHAEL DUFFY – CHIEF FINANCIAL OFFICER BILL LOFTHOUSE – FINANCIAL ACCOUNTANT</b>
<b>CITY STRATEGY LINK:</b>	<b>6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To detail the Council Bank balances and Investment portfolio performance as at 30 September 2017.

**RESOLUTION**

**That Council receive the Statement of Bank Balances and Investment Holdings for September 2017.**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

## 16.4 REVIEW OF ADVISORY COMMITTEES

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. COUNCIL REPORT 26 OCTOBER 2015</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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### PURPOSE OF REPORT

To consider a review process to be completed in August 2018 which engages current advisory committee members in advising Council on the format proposed for each advisory committee.

### Procedural Motion

That the following people address the meeting:

- Mark Crew
- Carolyn New
- Cotter Erickson
- Dr Meredith Foley
- Noel Cislowski
- John Mills

### AMENDMENT

That Council:

1. Recognise the valuable contribution to Council decision making of many community members through Council's advisory committees;
2. Engage advisory committee members, and support staff, in reviewing the mechanism for accessing knowledge and expertise from the community on important issues or topics relative to their function with a report to be provided back to Council by August 2018;

MOVED COUNCILLOR NORTON

SECONDED COUNCILLOR SAVILLE

**LOST**

### Voting

**For the Amendment:** Councillors Fernandez, Norton, Saville and Tuon.

**Against:** Councillors Giles-Gidney, Campbell, Eriksson, Rozos, and Zhu.



**MOTION**

That Council:

1. Recognise the valuable contribution to Council decision making of many community members through Council's advisory committees;
2. Engage advisory committee members, and support staff, in reviewing the proposed mechanism for accessing knowledge and expertise from the community on important issues or topics relative to their function with a report to be provided back to Council by August 2018;
3. Recommend that the Multicultural Services Advisory Committee retain its current status;
4. Recommend that the following committees explore formation as a reference group, consider efficient and effective means of attaining broader community membership with relevant expertise and undertake a review of their Terms of Reference:
  - 4.1 Access Steering Committee
  - 4.2 Cultural Events Committee
  - 4.3 Global Friendship Committee
  - 4.4 Willoughby Seniors Advisory Committee
  - 4.5 Bicentennial Reserve and Flat Rock Gully Advisory Committee;
5. Recommend that the Bicycle Advisory Committee explore alternative engagement mechanisms to ensure cycling-related matters are effectively dealt with by the Traffic Committee and Council operations;
6. Recommend that members of the following committees, and support staff, explore alternative and more effective mechanisms for accessing community expertise and knowledge. As well as reference groups, these mechanisms could involve other ways of coming together such as community panels, focus groups or citizens juries:
  - 6.1. Natural Heritage and Bushland Advisory Committee (incorporating the former Griffin Reserves Advisory Committee)
  - 6.2 Sustainability Reference Group
  - 6.3 Willoughby Symphony Orchestra and Choir Advisory Committee
  - 6.4 Companion Animals Committee
  - 6.5 Heritage Advisory Committee, and
  - 6.6 Willoughby Park Centre Committee.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Motion:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Rozos, Tuon, and Zhu.

**Against:** Councillors Norton and Saville

**16.5 COUNCILLORS' REPRESENTATION ON COMMITTEES, BOARDS AND EXTERNAL ORGANISATIONS**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. COUNCILLOR REPRESENTATION CRITERIA</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To nominate Councillor representatives to committees, boards and other external organisations until September 2018.

**Procedural Motion**

That Howard Harrison address the meeting.

**RESOLUTION**

That Council

1. endorse Councillor Norton as Council's Member representative and a Director of the Dougherty Apartments Board until September 2018;
2. endorse Melanie Smith, Director Community, Culture & Leisure at Willoughby City Council as a Director of the Dougherty Apartments Board until September 2018;
3. endorse Councillor Rozos as the alternate Council Member representative of the Dougherty Apartments Board until September 2018;

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR FERNANDEZ**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**RESOLUTION**

That Council endorse Councillor Wright to attend the last meeting of the Shorelink committee (prior to Council's exit from the consortium) as the current representative.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**RESOLUTION**

That Council nominate the following Councillor representatives on committees, boards and other external organisations until September 2018:

**Council statutory committee**

- 1.1 **Audit, Risk and Improvement Committee** (2 Councillors) – **Councillors Norton and Tuon**

**Council management committees**

- 1.2 **Haven Amphitheatre Management Committee - Councillors of the Sailors Bay Ward (Ward Councillors to determine who will be Deputy Chair)**
- 1.3 **Castlecrag Community Centre Management Committee** (not specified) – **Councillor Fernandez**

**Council advisory committees**

- 1.4. **Multicultural Services Advisory Committee** (2 Councillors) – **Councillors Norton, Rutherford and Tuon**
- 1.5 **Global Friendship Committee** (2 Councillors) – **Councillors Fernandez, Rozos Tuon and Zhu**
- 1.6 **Access Steering Committee** (number of Councillors not specified) – **Councillors Norton and Saville**
- 1.7 **Cultural Events Committee** (number of Councillors not specified) – **Councillors Norton, Rozos and Rutherford**
- 1.8 **Willoughby Seniors Advisory Committee** (number of Councillors not specified) – **Councillors Norton and Saville**
- 1.9 **Bicentennial Reserve and Flat Rock Gully Advisory Committee** (Mayor, 1 Councillor each from Naremburn and Sailors Bay Wards) – **Mayor Gail Giles-Gidney, Councillors Fernandez and Tuon**
- 1.10 **Bicycle Consultative Committee** (minimum 1 Councillor) – **Councillors Campbell and Norton**
- 1.11 **Natural Heritage and Bushland Advisory Committee** (Mayor, 4 Councillors) – **Mayor Gail Giles-Gidney, Councillors Fernandez, Norton and Saville (Quorum will be met with 3 Councillors)**

- 1.12 **Sustainability Reference Group** (1 Councillor) – **Councillors Fernandez and Saville**
- 1.13 **Willoughby Symphony Orchestra and Choir Advisory Committee** (interested Councillors) – **Councillor Norton**
- 1.14 **Companion Animals Committee** (2 to 3 Councillors) – **Councillors Campbell and Norton**
- 1.15 **Heritage Advisory Committee** (3 Councillors) – **Councillors Norton and Saville (Terms of Reference will be met with 2 Councillors)**
- 1.16 **Willoughby Park Centre Committee** (minimum 2 Councillors) – **Councillors Norton and Rozos**

#### **External organisations**

- 1.17 **District Bush Fire Management Committee** (1 Councillor) – **Councillor Rutherford (alternates – Councillors Eriksson and Saville)**
- 1.18 **Northern Sydney Regional Organisation of Councils (NSROC)** (Mayor and 1 Councillor, as well as 1 Councillor to be an alternate delegate when the Mayor or the delegate are unable to attend) – **Mayor Gail Giles-Gidney, Councillor Zhu as delegate, Councillor Campbell as alternate**
- 1.19 **Sydney North Planning Panel** (Mayor by convention, with the Deputy Mayor as the alternate) – **Mayor Gail Giles-Gidney and Deputy Mayor Eriksson**
- 1.20 **NSW Public Library Association** (1 Councillor) – **Councillor Zhu**
- 1.21 **Sydney Coastal Councils Group** (2 Councillors) **Councillors Fernandez and Saville (Councillor Norton as alternate)**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

## 16.6 COUNCILLOR ATTENDANCE AT LOCAL GOVERNMENT NSW 2017 ANNUAL CONFERENCE AND CONFERENCE MOTIONS

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. DRAFT CONFERENCE PROGRAM</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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### PURPOSE OF REPORT

To elect Councillor delegates and observers to attend the Local Government NSW (LGNSW) Annual Conference and consider possible motions to be presented to the Conference.

### RESOLUTION

That Council:

- 1. Nominate the following five Councillors as voting delegates to attend the Local Government NSW 2017 Annual Conference to be held in Sydney from 4 to 6 December 2017:**
  - Councillor Giles-Gidney
  - Councillor Eriksson
  - Councillor Fernandez
  - Councillor Zhu
  - Councillor Tuon
- 2. Nominate the following Councillors to attend the Conference as observers:**
  - Councillor Campbell
  - Councillor Norton
  - Councillor Rozos
  - Councillor Saville

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**17 REPORTS FROM OFFICERS – COMMUNITY, CULTURE AND LEISURE DIRECTORATE**

NIL

## 18 REPORTS FROM OFFICERS – PLANNING AND INFRASTRUCTURE DIRECTORATE

### 18.1 MODIFICATION OF SUN ACCESS CONTROLS IN THE CHATSWOOD CBD PLANNING AND URBAN DESIGN STRATEGY

**ATTACHMENTS:**

1. IMPLICATIONS
2. COUNCIL RESOLUTION DATED 26 JUNE 2017
3. ARCHITECTUS REVIEW - CHATSWOOD CBD STRATEGY AMENDMENTS AS ENDORSED
4. ARCHITECTUS CROSS SECTIONS SHOWING HEIGHT COMPARISON

**RESPONSIBLE OFFICER:** IAN ARNOTT - PLANNING MANAGER

**AUTHOR:** CRAIG O'BRIEN – STRATEGIC PLANNER

**CITY STRATEGY LINK:** 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

**MEETING DATE:** 23 OCTOBER 2017

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#### PURPOSE OF REPORT

The purpose of this report is to review the implications of modifying the sun access controls contained in the *Chatswood CBD Planning and Urban Design Strategy* in accordance with the Council Resolution dated 26 June 2017.

#### MOTION

That Council replace the previously endorsed Recommendation 12 from the Council Resolution dated 26 June 2017 with Recommendation 12 outlined below as the basis for the Willoughby Council Chatswood CBD Planning and Urban Design Strategy:

R12. Height limits in the centre should be based on Fig 6.2.6, including raising to the airspace limits for core areas, except where sun access protection applies.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

#### Voting

**For the Motion:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Rozos, Tuon and Zhu.

**Against:** Councillors Norton and Saville

**18.2 APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY 1 JULY 2017 TO 30 SEPTEMBER 2017**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. APPLICATIONS DETERMINED - QUARTER 1</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GREG MCDONALD - PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>IAN ARNOTT – PLANNING MANAGER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To provide Council with a list of applications determined under delegated authority during quarter 1 from 1 July 2017 to 30 September 2017.

**RESOLUTION**

That Council note the information on Development Applications determined under delegated authority in the first quarter.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil



**18.3 CURRENT DEVELOPMENT APPLICATION AND PLANNING PROPOSAL REPORT AS AT 2 OCTOBER 2017**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. LIST OF APPLICATIONS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>IAN ARNOTT - PLANNING MANAGER</b>
<b>AUTHOR:</b>	<b>DEVELOPMENT PLANNERS, BUILDING SURVEYORS</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To provide details to Councillors of all current Development Applications and Planning Proposals as at 2 October 2017.

**RESOLUTION**

**That Council note the information on Development Applications (including those to be determined by the Sydney North Planning Panel) and Planning Proposals Report to 2 October 2017.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**18.4 VARIATIONS TO DEVELOPMENT STANDARDS (USE OF CLAUSE 4.6)**

<b>ATTACHMENTS:</b>	<b>1. IMPLICATIONS 2. APPLICATIONS WITH VARIATIONS TO DEVELOPMENT STANDARDS QUARTER 1</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GREG MCDONALD - PLANNING &amp; INFRASTRUCTURE DIRECTOR</b>
<b>AUTHOR:</b>	<b>IAN ARNOTT – PLANNING MANAGER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>23 OCTOBER 2017</b>

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**PURPOSE OF REPORT**

To provide details to Councillors of all development applications determined during the first quarter from 1 July 2017 to 30 September 2017 with variations in development standards as reported to the Department of Planning and Infrastructure.

**RESOLUTION**

**That Council note the applications with variations to development standards in the first quarter.**

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR ZHU**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Norton, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

**19 NOTICE OF MOTION**

NIL

**20 CONFIDENTIAL ITEMS**

NIL

## 21 QUESTIONS

### 21.1 QUESTION ON NOTICE FROM COUNCILLOR COPPOCK - SHORELINK

**RESPONSIBLE OFFICER:** MELANIE SMITH – COMMUNITY, CULTURE & LEISURE DIRECTOR

**CITY STRATEGY LINK:** 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

**MEETING DATE:** 23 OCTOBER 2017

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#### Question

What has occurred in regard to the Shorelink Agreement since Willoughby Council voted in regard to the current arrangement in the last Council?

#### Answer

At its meeting held on 12 December 2016, a report was presented to Council recommending withdrawal from the Shorelink Consortium. The recommendation was based on the need to increase our responsiveness to changing community needs and preferences in a timely manner. Libraries are community hubs which now do far more than just loans. A new Library Management System was required to meet these community demands.

Council resolved to:

1. *Give notice by February 2017 to leave the Shorelink Consortium;*
2. *Develop and implement a communication strategy to provide key messages to the community regarding the continuation of their library services following Council's departure from Shorelink, and*
3. *Begin the process of procuring a new library management system that will be ready for implementation at the conclusion of the twelve (12) month notice period to leave Shorelink.*

Council gave notice to leave the Shorelink Consortium on 16 December 2016.

In early 2017, a communication plan was implemented to provide up to date information for Library visitors and the broader community. The communication plan included a 'Fact Sheet' that outlined the reasons for Council's withdrawal and the benefits of the withdrawal to the community.

In May 2017, Council undertook a procurement process to secure a new Library Management System (LMS). Civica was the preferred supplier and was endorsed by Council at its meeting of 24 July 2017. The new system will be more cost effective and flexible.

Very effective progress has been made by staff which has resulted in the go 'live' date being brought forward to the end of November 2017, ahead of the conclusion of Council's 12 month notice period to leave Shorelink. Combined with this, training of Council's Library staff in the new Library Management System has commenced.

Data extraction from the Shorelink Library Management System commenced in September 2017. The data extraction enables Council to retain information on all Willoughby Library services members.

Willoughby City Council will continue to contribute to an interlibrary courier service between the Shorelink libraries until the end of January 2018. The interlibrary courier service allows borrowers to drop off loans from Shorelink member libraries at any library in the Willoughby LGA and have them returned to the library they were borrowed from. An offer by Council to contribute to this service for six months post Council's withdrawal from Shorelink, was rejected by the Shorelink Managers Group.

At the end of the cessation of the interlibrary courier service, depending on demand, Council's library services may increase its delivery frequency to metro libraries from three to four times per week. The metro library delivery service is an arrangement between Willoughby City Council Library Services and the State Library of NSW that enables library members to borrow books from any library in the State for collection from Council's libraries.

On 19 June 2017, Council was informed that the Northern Beaches Council have also given notice of their intention to leave the Shorelink Consortium on 30 June 2018.

**21.2 QUESTION ON NOTICE FROM COUNCILLOR COPPOCK - ILLEGALLY DUMPED WASTE****RESPONSIBLE OFFICER: GREG MCDONALD - PLANNING & INFRASTRUCTURE DIRECTOR****CITY STRATEGY LINK: 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS****MEETING DATE: 23 OCTOBER 2017**

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**Question**

In the past calendar year how many requests has Council had to collect illegally dumped waste within the City?

If this information is available in suburbs can it please be provided?

**Answer**

In 2016/2017 there were around 900 reports of illegally dumped rubbish to Council. Approximately 20 – 30% of the reported dumping complaints were due to residents believing a pre-booked or scheduled clean-up was an illegal dump. When the data is corrected for only illegally dumped rubbish the figure reduces to 792 incidents of illegally dumped rubbish in 2016/2017. This information is not available by suburb.

**The meeting concluded at 8.42pm**

**I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Ordinary Council Meeting held on 23 October 2017. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.**