



# *Fees and Charges*

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2017/18

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**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**COMMUNITY, CULTURE & LEISURE DEPARTMENT**

**COMMUNITY CENTRES**

**ARTARMON KIDS COTTAGE COMMUNITY CENTRE**

**Hire Charges**

For child-related use only

**Monday, Thursday, Friday 9.30am - 2.00pm (School terms only)**

Regular Hirers - per hour \$72.00

Casual Hirers - per hour \$75.00

**Saturday 9.00am-4.30 pm (Children with Special Needs only)**

Regular Hirers - per hour \$87.50

Casual Hirers - per hour \$93.50

Damage/Cleaning/Key Deposit /Bond \$195.00

Equipment Hire (per term) \$87.50

**BALES PARK PAVILION**

**Hire Charges**

Regular Hirers - per hour \$32.00

Casual Hirers - per hour \$53.50

Damage/Cleaning/Key Deposit /Bond \$159.00

Additional charges or extra technical equipment, staffing, musical instruments, room set-up/breakdown and services charged as assessed.

**Sundry Charges**

Price determined by cost/market value

**CHILDREN'S SERVICES**

**Excursions/Entertainment Costs**

**FAMILY DAY CARE**

Playgroup fee (per family per session) \$4.50

Playgroup fee - Community member (per family per session) \$6.50

Wait List Fee \$35.00

Educators Levy per week (paid weekly) @2.5% of gross weekly income (no set amount)

Parent Levy (per child per hour in care) \$1.30

**New Carer Induction Fee**

\$350.00

**Out-of-School Hours Care**

Benefits provided by Federal Govt (gap fees will apply)

After School Centres (Per child per day) up to: \$28.00

Before School Care (Per child per day) up to: \$17.50

Casual Loading Before & After School Care/session Each child \$2.00

**Bond of 2 weeks fees required prior to commencing in BASC services**

Vacation Care (Per child per day) up to: \$50.50

Wait List Fee \$35.00

Pupil free Day - up to: \$50.50

Search Fee \$8.00

**Late pickup fees (per family)**

- \$20.00 for first 10 minutes or part thereof (min payment \$20.00)

- \$2.00 per minute thereafter

Administration charge for late payment of fees \$18.00

**Excursion fees (varied no set amount)**

Varies

**DEVONSHIRE STREET CHILDREN'S CENTRE**

(Gap Fees Apply) maximum fees quoted

Formula for Childcare Benefits provided by the Federal Govt. Gap fees will apply.

**Child Care Fees (per day)**

0-2 years \$108.50

2-3 years \$103.00

3-5 years \$101.00

Placement Fee \$50.00

Wait List Fee \$35.00

**Bond of 2 weeks fees required prior to commencement**

**Late pickup fees (per family)**

- \$20.00 for first 10 minutes or part thereof (min payment \$20.00)

- \$2.00 per minute thereafter

Administration charge for late payment of fees \$19.00

**Sundry Charges**

Price determined by cost/market value

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**COMMUNITY AID SERVICES**

**LINEN SERVICE**

Flat fee to cover all linen and delivery, per service	\$10.00
Private/package/ NDIS linen fee	Varies

**SOCIAL SUPPORT**

WCA Shopping Bus - one way	\$5.00
Private/package/NDIS Shopping Bus one way	Varies
WCA Shopping Bus - return	\$7.00
Private/package/ NDIS Shopping Bus - return	Varies
WCA Outings Bus + (entry fee if applicable) - long day	\$16.00
Private/package/ NDIS WCA Outings Bus + (entry fee if applicable) - long day	Varies
WCA Outings Bus + (entry fee if applicable) - short day	\$16.00
Private/package/NDIS WCA Outings Bus + (entry fee if applicable) - short day	Varies
WCA Companion Shopping	\$18.00
Private/package/NDIS WCA Companion Shopping	Varies

**Sundry Charges**

Price determined by cost/market value

**CULTURAL ACTIVITIES**

**WILLOUGHBY OPEN STUDIOS WEEKEND (per artist or venue)**

One Artist per venue	\$75.00
Two Artists per venue	\$130.00
Three or more Artists per venue	\$165.00

**FOYER EXHIBITION SPACE**

Hiring Fee - 10% of sales	Varies
Council Curated Exhibition - 25% commission of sales	Varies

**INCINERATOR ART SPACE**

Gallery space sales - commission 25% of sales for Council Curated Exhibitions only	
Gallery space hire - cost per week for 3 week hire:	
Category A - Commercial/Private/Education Institution (per week)	\$758.52
Category B - Community Organisation/Group or Artist Group Exhibition (per week)	\$543.27
Category C - Individual Artist (per week)	\$358.75
Category D - Full Concession as per Council's Concessional Hire Policy	Refer to Policy
Gallery space Bond for all categories	\$250.00
Hire Fees for Corporate Functions	
Per Day (max. 4 Hours)	\$625.00
Each Additional Hour	\$180.00
Bond	\$250.00
<b>Cancellation Fees</b>	
More than 60 days prior	50% of Hire Fee
Less than 60 days prior	100% of Hire Fee

**NORTHBRIDGE ARTIST STUDIOS**

Studio Hire (weekly)	\$50.89
Bond	\$250.00

**Sundry Charges**

Price determined by cost/market value

**THE CONCOURSE ART SPACE**

**THE CONCOURSE ART SPACE**

**Hire Fees for Exhibitions**

Category A - Commercial galleries, educational institutions (per week)	\$758.52
Category B - Community arts organisations/ artist group exhibitions (per week)	\$543.27
Category C - Individual Artist (per week)	\$358.75
Category D - Full Concession as per Council's Concessional Hire Policy	\$0.00
Bond for all Categories	\$250.00

**Hire Fees for Corporate Functions**

Per Night (max 4 hours)	\$625.00
Each additional hour	\$180.00
Bond	\$250.00

**Cancellation Fees**

More than 60 days prior	50% of Hire Fee
Less than 60 days prior	100% of Hire Fee

**Sundry Charges**

Price determined by cost/market value

**Sundry Income**

Art Workshop	\$10.00 - \$40.00
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**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**THE CONCOURSE SPECIAL EVENTS**

Seniors Concert tickets \$5.00

**DOUGHERTY COMMUNITY CENTRE**

**FOOD SERVICES**

Café Refreshments / Meals Varies  
Function Catering Price on Application

**HIRING CHARGES**

**Monday-Friday (Rates per Hour)**

Commercial  
Auditorium \$90.00  
Auditorium with extension \$123.00  
Dining Room \$72.00  
Annexe \$66.50  
Extension \$66.50  
Meeting Room \$56.50  
Orchard \$56.00  
Craft Room \$56.00  
Studio/Hideaway \$48.50  
Room 1 & 2 \$22.50  
Kitchen Hire (without other Venue Hire) (One off casual rate) \$85.00  
Kitchen Hire (with other Venue Hire) \$40.00  
Regular Kitchen Hire rates to be negotiated Negotiable

**Full Day Hire (6-8 hours) Monday to Friday up to 9pm**

Auditorium Full day \$450.00  
Auditorium with extension full day \$665.00  
Annexe full day \$350.00  
Extension full day \$350.00  
Meeting Room full day \$320.00  
Craft Room full day \$320.00

**Saturday, Sunday (Rates per Hour)**

Commercial  
Auditorium \$145.00  
Auditorium with Extension \$195.00  
Dining Room \$108.00  
Annexe \$92.50  
Extension \$92.50  
Meeting Room \$82.50  
Craft Room \$72.00  
Studio/Hideaway \$72.00  
Rooms 1 & 2 \$50.00  
Kitchen Hire (without other Venue Hire) (One Off Casual Rate) \$120.00  
Kitchen Hire (with other Venue Hire) \$60.00  
Regular Kitchen Hire rates to be negotiated Negotiable

**OTHER CHARGES**

**Equipment Hire Charges:**

Special Cleaning (Post - function / per hour) \$153.00  
BBQ Hire \$55.00  
Screen \$10.00  
Laptop \$20.00  
Microphones \$10.00  
Electronic Keyboard \$20.00  
Garbage \$20.00

**Booking Fees**

All rooms (100% payable before confirmation)  
Admin fee for cancellation \$25.00  
Admin fee for post booking changes \$25.00

**Cancellation Fees**

8 - 14 days prior to booking 50% of Hire Fee  
7 days or less prior to booking 100% of Hire Fee

**Sundry Charges**

Price determined by cost/market value

**LIBRARY BRANCH**

Charges for lost items (replacement cost) Replacement cost  
Processing Fee (Books and Audio-Visual) \$11.00  
Processing Fee (Magazines) \$5.25  
Reservations per item \$2.50  
Shorelink ILL request \$3.00  
Replacement Library Cards \$9.00  
Inter-Library Loans Charges (charge imposed from lending library passed on) Full cost



**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

Overdue Fine (per item per day)	\$0.30
(\$16.00 maximum fine per item. Charges do not apply to HLS borrowers)	
Maximum fine per borrower before privileges are suspended is \$20.00	
Recovery Service (library items & charges)	Price determined by cost/market value
<b>Item Replacement Parts Charges</b>	
Audio books - CDs & MPs (where available)	\$26.00
Lost and/or damaged Audio book cases	\$18.00
Lost and/or damaged DVD or CD cases	\$6.00
Miscellaneous lost or damaged AV parts (e.g. CD/DVD locks)	\$3.50
Language kit cases - Assorted sizes	Replacement cost
<b>Item Repair Costs</b>	
Minor Damage	\$9.00
Re-binding	\$32.00
<b>Miscellaneous</b>	
Library Bags (cost plus 10%)	Full cost
Sale of USB memory sticks	Full cost
Accessories	Full cost
Book sale items	Price determined by cost/market value
<b>Publications</b>	
<b>Local Studies</b>	
Scanned Image (emailed) non-commercial (per image)	\$13.00
Scanned Image on Disk non-commercial (per image)	\$16.00
Scanned image - commercial	\$44.00
House trace (per hour) non-commercial	\$31.00
House trace (per hour) commercial	\$87.00
Local Studies research (per hour) non-commercial	\$31.00
Local Studies research (per hour) commercial	\$87.50
Local Studies memorabilia items	Price determined by cost/market value
<b>Photocopying</b>	
A4 per copy - B/W	\$0.20
A3 per copy - B/W	\$0.40
A4 per copy - Colour	\$2.00
A3 per copy - Colour	\$5.00
<b>Internet Printing</b>	
A4 per copy - B/W	\$0.20
A4 per copy - Colour	\$2.00
Scanning - per scan	\$0.10
<b>Library Activities</b>	\$0.00 - \$40.00
<b>Sundry Charges</b>	Price determined by cost/market value
<b><u>LIBRARY MEETING SPACES</u></b>	
<b>THE CONCOURSE LIBRARY - MEETING ROOM HIRE</b>	
<b>(suitable for small group meetings only)</b>	
<b>WILLOUGHBY ROOM-ROOM HIRE</b>	
Regular (per hour)	\$47.00
Casual (per hour)	\$70.00
Dry hire -tea making fac- cup/saucer per hire	\$22.00
Daily rate 9-5 pm Mon-Fri (8 hrs)	\$430.00
Weekend rate - Regular (per hour)	\$56.00
Weekend rate - Casual (per hour)	\$82.50
<b>MEETING ROOM 1-ROOM HIRE</b>	
Regular (per hour)	\$36.00
Casual (per hour)	\$57.50
Daily rate Mon-Sat (8 hrs)	\$380.00
Weekend rate - Regular (per hour)	\$45.00
Weekend rate - Casual (per hour)	\$72.00
<b>GROUP STUDY 1,2 &amp; 3-ROOM HIRE</b>	
Casual (per hour)	\$43.00
Regular (per hour)	\$29.00
<b>TALKS AREA</b>	
Regular (per hour)	\$55.50
Casual (per hour)	\$77.00
<b>EQUIPMENT HIRE</b>	
Data projector	\$17.50
Electronic whiteboard	\$17.50

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**MEALS ON WHEELS (MOW)**

MOW Centre Based Lunch	\$14.50
Private/package/NDIS provider Social Lunch	Varies
MOW Per Main Meal Only	\$6.95
MOW Per Meal Package	\$9.45
Private/package/NDIS provider Meal Only	Varies
Private/package/NDIS provider Meal Package	Varies

**Sundry Charges** Price determined by cost/market value

**MOSAIC BUILDING**

**Function Room**

Regular (full rate per hour)	\$44.00
Casual (full rate per hour)	\$66.50

**Classroom 1**

Regular (full rate per hour)	\$36.00
Casual (full rate per hour)	\$59.00

**Classroom 2**

Commercial per hour	\$36.00
Casual (full rate per hour)	\$59.00

**Whole Building (Excluding Office & Interview Room)**

Regular (full rate per hour)	\$105.50
Casual (full rate per hour)	\$167.00
Damage/Cleaning/Key Deposit	\$200.00

**Interviewing Room**

Sessional Hire, Regular Full Rate - per session (half-day)	\$55.50
Sessional Hire, Casual Full Rate - per session (half-day)	\$92.00
Student enrolment fee (per term)	\$20.00
Student enrolment fee (per semester)	\$40.00
Seniors enrolment fee (per term)	\$15.00
Seniors enrolment fee (per semester)	\$30.00

Program, Class/Course fees, material charges - calculated for each individual class/course dependant upon costs and location. Negotiable

**Sundry Charges** Price determined by cost/market value

**MULTICULTURAL PROGRAMS**

**Lower North Shore Multicultural Aged Day Care Program**

Program Fee for Occasional Client (per excursion) - Wednesday	\$28.00
Program Fee for Regular Client (per visit) - Wednesday	\$19.00
Private/package/NDIS fee	Varies

**Sundry Charges** Price determined by cost/market value

**OTHER FACILITIES**

**Chatswood Youth Centre & Rooftop Sports and Recreational Area**

Main Room - Regular Hirers per hour	\$32.00
Main Room - Casual Hirers per hour	\$46.00
Basketball Court - Regular Hirers per hour	\$21.00
Basketball Court - Casual Hirers per hour	\$30.75
Youth Dance/Event - entry fee (as determined by event)	varies - min \$2.00
Music Studio - Youth Hire only per hour or part thereof (per person)	\$3.60
Music Studio - Youth Hire only per hour or part thereof (per band)	\$5.10
Key Deposit - single key	\$20.00
Key Deposit - set of keys (i.e. more than one key)	\$50.00
Damage/Cleaning/Bond for all hirers	\$200.00

**PERFORMING ARTS UNIT - OTHER VENUES & SERVICES**

**(see also WSOC & Zenith Theatre)**

**Ticketing Services for Internal and External Events**

Charges and services assessed on an event / facility basis Event Based

**Production Unit Services**

Charges and services assessed on an event / facility basis Event Based

**Willoughby Symphony Commercial Services Hire**

Charges and services assessed based on Commercial market rates for the hire of Musicians Price determined by cost/market value

**Joe Ciantar Music Rehearsal Studio**

Commercial Groups (per 4 hour session) \$451.00

The above rates are exclusive of staffing. Staffing services will incur an additional charge. Minimum staff required to service an event is at the manager's discretion.

**Sundry Charges** Price determined by cost/market value

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**WILLOUGHBY PARK CENTRE & COMMUNITY LEARNING SPACES**

Some courses have a materials requirement list. This varies in price per course and students are informed of this at time of enrolment.

**All space hiring subject to meeting Council's insurance and deposit requirements.**

**Program, Class/Course fees, material charges - calculated for each individual class/course dependant upon costs and location.**

Varies

Concessions - apply to course fees only

Pensioner 10%

Senior's Card 5%

Staff 10%

Health Care card 10%

Tertiary Students card 5%

Late pickup fees (per family) - \$20.00 for first 10 minutes or part thereof (min payment \$20.00)  
- \$2 per minute thereafter.

Administration charge for late payment of fees

\$20.00

Damage/cleaning/key deposit/bond for all hirers

\$200.00

Cancellation fees - written notice 8 to 14 days prior to booking date

50% of Hire Fee

Cancellation fees - written notice 7 days or less prior to booking date

100% of Hire Fee

**Sundry Charges**

Price determined by cost/market value

**COMMUNITY LEARNING MEETING SPACES**

**Commercial Hire Costs per hour:**

**NORTHBRIDGE LIBRARY- ROOM HIRE**

Regular - per hour

\$36.00

Casual - per hour

\$60.00

Daily Rate (8hrs)

\$380.00

**CASTLE COVE - ROOM HIRE**

Regular - per hour

\$46.00

Casual - per hour

\$69.00

Daily Rate (8hrs)

\$430.00

**WEST CHATSWOOD - ROOM HIRE**

Regular - per hour

\$46.00

Casual - per hour

\$69.00

Daily Rate (8hrs)

\$430.00

**NAREMBURN COMMUNITY CENTRE**

**Community Room**

Regular Hirers - per hour

\$46.00

Casual Hirers - per hour

\$69.00

Daily Rate (8hrs)

\$430.00

**Saturday Night Function (Special Rate 6 pm to 11pm)**

Commercial/Private

\$250.00

**Sunday Children's Birthday Parties (Special rate - 11am - 2pm & 2.30 pm - 5.30 pm)**

Commercial/Private

\$135.00

**Meeting Room**

**(suitable for small group meetings only)**

Regular - per hour

\$36.00

Casual - per hour

\$60.00

Daily Rate (8hrs)

\$380.00

**Artarmon Bowling Club**

**Community Room**

Regular - per hour

\$39.00

Casual - per hour

\$46.00

**Meeting Room**

**(suitable for small group meetings only)**

Regular - per hour

\$36.00

Casual - per hour

\$45.00

**CHOWNE HALL - Commercial Hirers per hour**

Regular - per hour

\$54.00

Casual - per hour

\$85.00

**MILLS ROOM - Commercial Hirers per hour**

Regular - per hour

\$54.00

Casual - per hour

\$85.00

Daily Rate - 8hrs

\$540.00

**COMMUNITY ROOM 1**

Regular - per hour

\$46.00

Casual - per hour

\$68.00

Daily Rate (8hrs)

\$430.00



**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**COMMUNITY ROOM 2**

Regular - per hour	\$36.00
Casual - per hour	\$60.00
Daily Rate (8hrs)	\$380.00

**CHOWNE HALL - Social Functions**

Saturday nights 6pm -11pm	
Community use only	\$300.00
Security Call Back Charge	\$200.00
Security personnel (as required)	Varies

**CHOWNE HALL Hire for Sunday Afternoon Children's Parties - 11.00am to 2pm or 2.30pm to 5.30pm**

Commercial	\$155.00
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**Equipment Hire (For community groups under special circumstances)**

Exhibition Art Screens, including fittings (each) - per week (or part thereof)	\$20.00
Exhibition Plinths, Medium and Large (each) - per week (or part thereof)	\$20.00

**Kiln Fire**

Quarter Kiln Fire	\$16.00
Half Kiln Fire	\$30.00
Full Kiln Fire	\$60.00

**Audio Visual Equipment Hire**

Audio system - Daily	\$20.00
Audio system - Quarterly	\$60.00
Projector - Daily	\$30.00
Projector - Quarterly	\$90.00
Microphone - daily	\$10.00
Audio Visual equipment bond	\$200.00

**Accessories**

Gift cards are available for purchase.

**Sundry Charges**

Price determined by cost/market value

Credit vouchers are issued at the discretion of senior management for special circumstances.

An annual student/teacher exhibition is held at the centre and commission from sale of works is taken.

**WILLOUGHBY SYMPHONY ORCHESTRA & CHOIR**

**Ticket prices are effective from 1 January 2018**

Platinum - Double (Full Price)	\$732.00
Platinum - Double (Concession)	\$696.00
Platinum - Single (Full Price)	\$390.00
Platinum - Single (Concession)	\$366.00
6A Reserve Concert Tickets (Full Price)	\$252.00
6A Reserve Concert Tickets (Concession)	\$225.00
5A Reserve Concert Tickets (Full Price)	\$220.00
5A Reserve Concert Tickets (Concession)	\$200.00
4A Reserve Concert Tickets (Full Price)	\$192.00
4A Reserve Concert Tickets (Concession)	\$178.00

**Tickets at door**

Single Ticket A Reserve (Full price)	\$50.00
Single Ticket A Reserve (Concession)	\$47.00
Single Ticket A Reserve (Youth 16 - 26 years)	\$22.00
Single Ticket A Reserve (Children aged 5 - 16 years)	\$12.00
Family Pass A Reserve (2 Adults, 2 Children aged 5 - 16 yrs)	\$99.00
Single Ticket B Reserve (Full price)	\$44.00
Single Ticket B Reserve (Concession)	\$42.00
Single Ticket B Reserve (Youth 16 - 26 years)	\$22.00
Single Ticket B Reserve (Children aged 5 - 16 years)	\$12.00
Group 10+	\$45.00
Group 20+	\$42.00
Special concert Ticket price (Family and Friends ticket)	\$42.00

**ZENITH THEATRE & CONVENTION CENTRE**

**Standard Hire Rates (NEW)**

**Main Auditorium**

A Duty Manager and a House Technician are included in the hire rate only, all other staffing, equipment and services will incur additional costs

Monday - Thursday	\$1,319.00
Friday - Saturday	\$1,558.00
Sunday	\$1,798.00
Public Holiday	\$2,636.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Seminar Room (2 Hour rate)**

A Duty Manager is included in the hire rate only, all other staffing, equipment and services will incur additional costs

Monday - Thursday	\$330.00
Friday - Saturday	\$390.00
Sunday	\$510.00
Public Holiday	\$660.00

\*\*Please note Seminar fees are based on a minimum 2 hour hire 8-5pm Mon-Fri, outside these times the 4 hour min is required.

**Rehearsal Studio**

A Duty Manager is included in the hire rate only, all other staffing, equipment and services will incur additional costs

Monday - Thursday	\$580.00
Friday - Saturday	\$640.00
Sunday	\$696.00
Public Holiday	\$930.00

Rates noted for Main Auditorium and Rehearsal Studio hire are based on a 4-hour block. Additional time beyond the 4-hour block will be charged in hour increments based on a percentage of the block rate. Terms and conditions of hire are noted in the hire agreement and support documentation. Additional fees apply for some services and amenities.

**Zenith Staff Rates**

Minimum staff required to service an event is at the Operation Managers discretion. The minimum number of Venue staff required is determined by OHS regulations.

Staff costs will be quoted at the applicable rate at the time of booking. Staff costs will include GST. A minimum charge of 4 hours will be incurred for staff requirements plus penalty rates and allowances. Specialist technician or other specialist staff will be charged as assessed.

The range of Venue Staff are:

- FOH Manager/Duty Manager
- Front of House Ushers
- Box Office Manager
- Box Office Assistant
- House Technician
- Lighting Designer
- Sound Engineers
- Specialist Technical Staff

**Sundry Charges**

Price determined by cost/market value

**CHATSWOOD MALL, VICTORIA AVE**  
**ONE-OFF SPECIAL EVENTS**

Handing out pamphlets - Commercial Promotions per hour per person	\$42.00
Fundraising via promotions companies (per day)	\$60.00
Sampling (per hour per person)	\$42.00
Busking (per day)	\$15.50
Sampling Products (per hour per person - with vehicle & equipment)/Promotional Vehicle rate	\$153.00
Photographic Shoot /or Broadcasting (per hour)	\$302.00
Hire of parking spaces CBD per hour per vehicle for promotional purposes subject to approval.	\$144.00
Commercial stall and marquee prices to be determined by market value and event type.	
Marquee (6mx6m) (per day):	
Commercial rate	\$1,800.00
Community rate	\$810.00
Flags Victoria Avenue - pole hire:	
Per pole per week	\$70.00
Cherry picker (per session)	\$775.00
Install per flag	\$35.00
Remove per flag	\$35.00
Hire of mall - one zone (per day)	\$2,000.00
Hire of Mall - entire space (per day)	\$5,000.00
Public Liability Insurance document to be lodged with Events Unit prior to booking	
Security vehicle access to mall per annum	\$2,000.00

**Sundry Charges**

Price determined by cost/market value

**THE CONCOURSE OPEN SPACE**  
**ONE-OFF SPECIAL EVENTS**

Sampling (per hour per person)	\$52.00
Busking (per day)	\$15.50
Sampling Products (per hour per person - with vehicle & equipment)/ Promotional Vehicle rate	\$190.00
Photographic Shoot /or Broadcasting (per hour)	\$318.00
Hire of stall site for Community purpose (per day)	\$102.00
Commercial stall and marquee prices to be determined by market value and event type.	
Marquee (6mx6m) (per day):	
Commercial rate	\$2,000.00
Community rate	\$810.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

The Concourse Podium Level - Greenspace (per day)	
Commercial rate	\$2,000.00
Community rate	\$810.00
The Concourse Podium Level - Amphitheatre (per day)	
Commercial rate	\$2,000.00
Community rate	\$810.00
The Concourse Upper Podium Level - Outside of Theatre (per day)	
Commercial rate	\$2,000.00
Community rate	\$810.00
Public Liability Insurance document to be lodged with Events Unit prior to booking	
Urban Screen Sponsorship (per instance) (per hour)	\$1,100.00
Urban Screen Display (per instance) (maximum fee)	\$5,500.00
Special events pricing determined based on event type and duration.	

**Sundry Charges** Price determined by cost/market value

**CULTURAL ACTIVITIES**

**WILLOUGHBY STREET FAIR**

Commercial Stall Holders (maximum fee, per day)	\$410.00
Commercial Food Stall Holders (maximum fee, per day)	\$510.00
Corporate Stall (maximum fee, per day)	\$2,050.00
Community Group and Club Stall Holders (maximum fee, per day)	\$140.00
Charities and Churches (maximum fee, per day)	\$140.00

**CHATSWOOD MARKET**

Commercial stall (maximum fee, per day)	\$190.00
Commercial cart (maximum fee, per day)	\$190.00
Community stall (maximum fee, per day)	\$100.00
Food Stall (maximum fee, per day)	\$300.00
Corporate Stall (maximum fee, per day)	\$2,050.00
Introductory week rate (maximum fee, per day)	\$150.00

**Sundry Charges** Price determined by cost/market value

**LIVE AT LUNCH**

**Single Ticket Prices**

Adult	\$32.00
Child / concession	\$29.00

**Packages**

4 concerts (Adult)	\$115.00
5 concerts (Adult)	\$135.00
6 concerts (Adult)	\$160.00
4 concerts (Concession)	\$105.00
5 concerts (Concession)	\$125.00
6 concerts (Concession)	\$145.00

**Group Tickets**

Group 10+ (Individual Ticket)	\$26.00
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**HIRE OF SPORTING FIELDS**

**(for all venues 75% additional fee applies to commercial hirers)**

**SCHOOLS** - see also Chatswood Rotary Athletic Field

In School Hours:	
Schools within WCC area	Free
Schools outside WCC area	100% seasonal fees apply
After School Hours:	
Schools within WCC area	50% seasonal fees apply
Schools outside WCC	100% seasonal fees apply
PSSA Fee (All sports)	75% seasonal fees apply

**CLASS 1 SPORTING FIELDS (\* denotes lights)**

Turf wickets: Beauchamp Park\*, Castle Cove\*, Chatswood\*, Willoughby Park\*, Bicentennial Baseball Diamond\*, Croquet Greens & Lawn Tennis Courts

Per hour turf wicket	\$152.00
Per hour (not using turf wicket)	\$83.00
Per hour lawn tennis court	\$40.00
Per hour diamond	\$79.00
Seasonal Per hour turf wicket	\$51.00
Per hour (not using wicket)	\$28.00
Per hour lawn tennis court	\$31.00
Per hour diamond	\$39.00
Curator - Groundstaff - per hour (min 4hrs)	\$71.00
Linemarking - per field	\$266.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

Synthetic Sportsfields - Northbridge Oval*, Thomson Oval*	
Casual - per hour	\$76.00
Seasonal - per hour	\$43.00
Lights additional fee per hour applies	\$27.50
Lights higher lux lighting fee to 200lux (per hour)	\$48.00
Cricket nets only, per net	\$7.80
<b>CLASS 2 SPORTING FIELDS (* denotes lights)</b>	
Artarmon*, Bales, Bicentennial, Gore Hill*, Mowbray PS, Naremburn 1*&2*, OH Reid, Bicentennial Baseball Diamond Outers	
Casual Per hour	\$60.50
Seasonal Per hour	\$20.10
Small Sided Games eg Bales - per field	\$7.10
Touch football field eg Artarmon - per field	\$12.25
Lights - additional fee per hour applies	\$27.50
Lights - higher lux lighting fee to 200lux (per hour)	\$48.00
Cricket nets only, per net	\$7.80
<b>CLASS 3 SPORTING FIELDS</b>	
Greville St, "Alan Hyslop", Willoughby Girls High School	
Per hour	\$12.75
Cricket nets only	\$7.80
<b>CHATSWOOD ROTARY ATHLETIC FIELD</b>	
Casual Per hour	\$69.00
Seasonal Per hour	\$34.50
Lights - additional fee per hour applies	\$20.50
School Carnivals per day or part includes P/A system	\$402.00
Carnivals, per day or part includes P/A System - remove	\$402.00
<b>SPORTS TRAINING COURT</b>	
Northbridge Oval (including lights), Bonds Corner	
Casual per hour	\$65.50
Seasonal per hour	\$26.50
Lights - per hour	\$27.50
<b>NETBALL/ BASKETBALL COURTS (* denotes lights)</b>	
Bicentennial*; Naremburn*; Gore Hill; Beauchamp*; Thomson* Chatswood HS*	
Casual Per hour, per court	\$27.50
Seasonal Per hour, per court	\$13.80
Association rate Range per hour, per court	\$3.55 - \$5.55
Lights-additional fee per hour/court/zone applies	\$27.50
<b>Cleaning Bond</b> Per season	\$482.00
<b>Parks Deposit Key</b> Refundable if returned within 12 months	\$187.00
<b>Security breach/property issue - per callout</b>	\$167.00
<b>Administration Fee - Per School Year</b>	\$51.00
<b>Cancellation Fees</b>	
8 - 14 days prior to booking	50% of hire fee
7 days or less prior to booking	100% of hire fee
Cancellation fees only apply to casual hirers. No refunds/ cancellation fees apply to seasonal hire fees.	
<b>COMMERCIAL FITNESS GROUPS HIRE</b>	
Group of 6 -18 persons maximum Per Quarter	\$525.00
Group of 6 -18 persons maximum Per Annual	\$1,565.00
<b>WILLOUGHBY LEISURE CENTRE</b>	
<b>ALL ACCESS</b>	
Adult All Access Pass	\$24.00
Concession All Access Pass	\$18.00
<b>ADMINISTRATION</b>	
Towel Deposit	\$10.00
Locker Hire Small	\$5.00
Locker Hire Large	\$6.00
Locker Large - member	\$1.00
Towel Hire	\$6.00
<b>BIRTHDAY PARTIES</b>	
Birthday Party Deposit	\$50.00
Additional Child Cost	\$31.00
Birthday Party Cost/Child - no food	\$25.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**KIDS KLUB**

Early Bird Kids Klub Program External	\$66.00
Early Bird Kids Klub Program External Sibling	\$54.00
Early Bird Kids Klub Program Internal	\$61.00
Early Bird Kids Klub Program Internal Sibling	\$50.00
After Hours	\$18.00
Kids Klub Program External	\$71.00
Kids Klub Program External Sibling	\$59.00
Kids Klub Program Internal	\$66.00
Kids Klub Program Internal Sibling	\$55.00

**AQUATICS**

Family Swim	\$22.00
Adult Swim	\$8.00
Child / Pensioner / Concession Swim	\$6.50
Spectator	\$3.00
Squad Entry	\$6.00
Adult Spa/Sauna (includes swim)	\$14.50
Student/Pensioner/Concession Spa /Sauna (includes swim)	\$8.80
Swim Club	\$5.00
Inflatable Day Entry	\$9.30
Inflatable Entry Upgrade	\$2.80
Family Inflatable Day Entry	\$27.50
Pool Party Entry (not in program)	\$12.00
Pool Party Entry (in program)	\$11.50
Lane Hire (per lane per hour) - Commercial Rate	\$43.50
Lane Hire (per lane per hour) - Non Commercial Rate	\$32.25
Squad Monthly Lane Hire	\$1,407.00
Squad Lane Hire Additional	\$21.50
Sports Focus - Pool - (Adult)	\$7.90
Sports Focus - Pool - (Concession)	\$6.40

**SWIM SCHOOL**

Per lesson - School Age, Preschool & P + B (Ezidebit)	\$19.00
Per lesson - School Age, Preschool & P + B (Upfront)	\$19.50
Second Session Fee	\$17.00
Third Child/Lesson Fee	\$15.00
Family Membership Lesson Fee	\$17.00
Private Sessions	\$55.00
School Swim Lesson Term 4	\$11.00
School Swim Lesson Term 1, 2 and 3	\$10.00
Admin Fee	\$6.00
School Sport	\$5.50
Card Replacement Fee	\$5.00
Swim School Membership Fee - 1st student	\$916.00
Swim School Membership Fee - 2nd student	\$836.00
Swim School Membership Fee 3rd student	\$776.00
Specialised Programs i.e. NDIS Special Rate	\$5.00 - \$500.00

**HEALTH CLUB**

Adult Health Club or Group Fitness	\$22.00
Concession Health Club or Group Fitness	\$14.30
RPM Room Hire	\$45.00
Group Entry - Per Head	\$14.50
Group Entry - Instructor Fee (Per Session)	\$70.00
Council Class - Member	\$10.00
Council Class - NonMember	\$16.00
Specialised Programs ie. KIDS YOGA	\$5.00 - \$500.00
Social Club Joining Fee	\$35.00
Timestop Fee	\$2.50
Sports Focus Physio - Health Club Entry	\$14.30

**PLAY CLUB**

Kids Sport (per session)	\$15.00
Play Club	\$7.30
Play Club Booking/ hour	\$45.00
Play Club Cleaning Fee	\$20.00
Holiday Supervision	\$7.30

**SPORTS HALL**

Casual (All Access)	\$23.50
Casual Basketball - per person/half court/hour	\$12.50
Full Court Hire Casual –Basketball, Netball	\$86.00
Casual Half Court - basketball only	\$60.00
Badminton	\$30.00
Discount 10% off Peak Casual	\$77.40
Sports Birthday Parties - Per Person	\$15.00-\$30.00
Basketball Holiday Clinic Per Person	\$15.00
Damages Fee	\$100.00
Sports Hall Emergency Alarm Activation Fee	\$50.00
Lifeball Fee (per week)	\$4.00



**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**VISIT PASSES**

Play Club 10 Pass	\$65.70
Play Club 20 Pass	\$124.10
Health Club Adult 10 Visit	\$198.00
Health Club Concession 10 Visit	\$128.70
Health Club-Adult 20 Visit	\$374.00
Health Club Concession 20 Visit	\$243.10
Adult Swim 10 Visit	\$72.00
Child/studen/Conc Swim 10 Visit	\$58.50
Adult Swim 20 Visit	\$136.00
Child/studen/Conc Swim 20 Visit	\$110.50
Adult Spa and Sauna 10 Visit	\$130.50
Student/Pens/Cons Spa and Sauna 10 Visit	\$79.20
Adult Spa and Sauna 20 Visit	\$246.50
Student/Pens/Cons Spa and Sauna 20 Visit	\$149.60
Family Swim 10 Visit Pass	\$198.00
WSS 20 Visit	\$102.00

**MEMBERSHIPS**

Member Admin Fee	\$49.00
Joining Fee	\$59.00
Membership Transfer	\$60.00
Card Replacement	\$5.00
Cancellation	\$165.00

EZIDEBIT

Failed Payment / Dishonour Fee (per transaction)	\$3.85
Chargeback Fee (per transaction)	\$44.00

Memberships Upfront:

12 Month Peak	\$1,090.00
12 Month Off Peak	\$968.00
12 Month Aqua	\$828.00
3 Months Upfront	\$365.50
12 Month Concession	\$877.00
12 Month Senior Off Peak	\$493.50
12 Month Family	\$1,778.00
12 Month Additional Child (per person - under 18)	\$341.00
12 Month Additional Concession(per person - over 18)	\$469.00
12 Month Additional Adult (per person)	\$846.50
12 Month Council Membership	\$634.50

Ezypay Memberships

Corporate (per fortnight)	\$33.72
12 Month Peak (per fortnight)	\$41.92
12 Month Family (per fortnight)	\$68.39
12 Month Additional Child per person - under 18 (per fortnight)	\$13.12
12 Month Additional Concession per person - over 18 (per fortnight)	\$18.03
12 Month Additional Adult per person (per fortnight)	\$32.56
12 Month Off Peak (per fortnight)	\$37.24
3 Months (per fortnight)	\$46.60
12 Month Concession Off Peak (per fortnight)	\$18.97
12 Month Concession Peak (per fortnight)	\$33.72
12 Month Aqua	\$31.84

**PERSONAL TRAINING**

Stater Pack Non Member	\$235.50
5*45 Non Member	\$418.00
10*45 Non Member	\$785.50
5*60 Non Member	\$469.00
10*60 Non Member	\$887.50
Stater Pack Member	\$174.50
5*45 Member	\$316.00
10*45 Member	\$581.50
5*60 Member	\$367.00
10*60 Member	\$683.50
5*60 DUO Member	\$494.50
10*60 DUO Member	\$938.50
Stater Pack Non Member Concession	\$176.63
5*45 Non Member Concession	\$313.50
10*45 Non Member Concession	\$589.13
5*60 Non Member Concession	\$351.75
10*60 Non Member Concession	\$665.63
Stater Pack Member Concession	\$130.88
5*45 Member Concession	\$237.00
10*45 Member Concession	\$436.13
5*60 Member Concession	\$275.25
10*60 Member Concession	\$512.63
GROUP PT - per session member	\$15.50
GROUP PT - per session non-member	\$25.50

**Sundry Charges**

Price determined by cost/market value

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**OTHER VENUES**

**BEAUCHAMP PARK PAVILION**

Regular Hirers - per hour	\$12.00 - \$78.00
Casual Hirers - per hour	\$53.00 - \$104.00
Damage/cleaning/key deposit	\$160.00
Commercial groups - minimum 4 hour charge	Minimum 4 hour charge
Additional charges or extra technical equipment, staffing, musical instruments, room set-up/breakdown and services charged as assessed.	

**GORE HILL PAVILION**

Regular Hirers - per hour	\$12.00 - \$78.00
Casual Hirers - per hour	\$53.00 - \$104.00
Damage/cleaning/key deposit	\$160.00
Commercial groups - minimum 4 hour charge	Minimum 4 hour charge
Additional charges or extra technical equipment, staffing, musical instruments, room set-up/breakdown and services charged as assessed.	

**WARNERS PARK HALL**

Regular Hirers - per hour	\$31.00
Casual Hirers - per hour	\$53.00
Damage/cleaning /key deposit	\$100.00
Key Issue/Replacement	\$15.00

**NORTHBRIDGE BOWLING CLUB**

Regular Hirers - per hour	\$31.00
Casual Hirers - per hour	\$53.00
Damage/cleaning/key deposit	\$100.00
Key Issue/Replacement	\$15.00

**ARTARMON CHURCH AND COMMUNITY HALL - CNR TINDALE RD & ARTARMON RD**

Regular Hirers - Per hour	\$31.00
Casual Hirers - per hour	\$53.00
Damage/Cleaning	\$100.00
Key Issue/Replacement	\$15.00

**THE WILLIS RECREATION & SPORTS CENTRE**

**ACE Room**

Regular Hirers - per hour	\$25.00
Casual Hirers - per hour	\$41.00
Damage/Cleaning/Key Deposit	\$100.00
Key Issue/Replacement	\$15.00

**The Willis - Tennis Court Hire**

Court Hire Before 5pm Per Hour	\$15.50
Court Hire After 5pm Per Hour	\$25.50
Court Hire - Regular	\$12.50
Synthetic Turf Courts - Casual Per Hour	\$60.00
Synthetic Turf Courts - Regular Per Hour	\$48.00
Court Hire - Associations Per Hour	\$45.00
Key Issue/Replacement	\$15.00

**TYNESIDE TENNIS COURTS**

Court Hire - Casual	\$15.50
Court Hire - Regular	\$12.50
Hot Shots	\$15.00
Cardio Tennis	\$20.00

**NORTHBRIDGE BATHS**

Lane Hire (Per Lane Per Hour) - Commercial Rate	\$22.00
Lane Hire (Per Lane Per Hour) - Non Commercial Rate	\$16.50
Lifeguard Fee	\$50.00

**WEDDINGS IN PARKS**

Ceremony & Photos	\$230.00
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**REMOVAL OF GARDEN REFUSE, ETC.**

For eligible pensioners only (or as directed by the General Manager)	\$425.00
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**TREE PRESERVATION ORDER APPLICATIONS (Pensioners & Health Care Card Holders are exempt from Inspection Fee.)**

Application Fee	\$32.50
Inspection Fees:	
1 - 3 Trees	\$44.50
Each additional tree	\$32.50
Onsite appointment request	\$63.00
Pre-DA assessment request per hour	\$144.00
Request for review of assessment decision	\$74.00
Exempt or Complying Development Certificate application ( inc inspection + permit)	\$208.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**ADVERTISING**

**WILLOUGHBY CITY GUIDE - ADVERTISING**

Quarter Page	\$565.00
Half Page	\$975.00
Full Page	\$1,695.00

**WEB PAGE ADVERTISING**

Page listing	
6 months	\$550.00
12 months	\$990.00

Home page including page listing	
6 months	\$880.00
12 months	\$1,650.00
Banner Ad per month	\$550.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**CUSTOMER & CORPORATE DEPARTMENT**

**RATES & FINANCE CHARGES**

<b>Certificates under Section 603 regarding Rates</b>	
Per Certificate	\$80 (Statutory)
Urgency Fee (additional)	\$130.00
<b>Stormwater Management Service Charge</b>	
Residential	\$25.00
Strata	\$12.50
Business	\$25.00
<b>Interest on Overdue Rates &amp; Charges (based on Maximum allowable)</b>	7.5% (statutory)
<b>Rating Information</b>	
Copy of rate / instalment notice for previous year only	\$0.00
Copy notices only available for current and preceding year	\$0.00
Statement of rates for previous years	\$75 + \$5 year
^ \$5 to be charged for each year requested	
^ Plus archive retrieval fees if applicable	
<b>Developer Deposits Interest Earnings (Payable to the Developer on application)</b>	1.00%
<b>Other Fees</b>	
Dishonoured Cheque Fee (Charge per dishonoured cheque)	\$50.00
Dishonoured Direct Debit Fee (Charge per dishonoured direct debit)	\$25.00
Administration Fee - Refunds	\$35.00
Where not elsewhere provided, Council reserves the right to charge an administration fee for refund of payments where proposed events, applications etc. are cancelled or withdrawn.	
Credit Card Service Fee	1.00%

**COUNCIL INFORMATION**

Subpoena - Conduct Money (Minimum Charge)	\$102.50
Subpoena - Processing Charge (per hour)	\$82.00
File Research Information Request (per hour)	\$82.00
Delivery of Archives (per file)	\$12.00
<b>Sundry Charges</b>	Price determined by cost/market value
<b>Government Information (Public Access) Act</b>	
GIPA Requests- Initial Application Fee	\$30.00
GIPA processing charges (including transcripts of Tapes of Council Meetings) per hour or part thereof	\$30.00
GIPA - Internal Review	\$40.00
<b>Sale of Documents</b>	
Search Fee and Photocopy Fee	\$87.00
<b>Plans &amp; Codes</b>	
A3 Coloured Map (per sheet and / or PDF)	\$57.00
A4 Coloured Map (per sheet and / or PDF)	\$42.00
Unspecified Map requiring research (per hour)	\$87.00

**COUNCIL BUILDING LEVEL 6 - MEETING & FUNCTION ROOMS 31 VICTOR STREET**

<b>Council Chambers (Only to be booked with permission of Mayor or General Manager)</b>	
<b>140 people, concert style seating</b>	
Tuesday to Friday	
until 5 p.m. per day - commercial	\$440.00
half day (minimum 4 hours)	\$220.00
until 5 p.m. per day - community groups	\$330.00
half day (minimum 4 hours)	\$165.00
Tuesday to Thursday	
5 p.m.- 11p.m.- commercial	\$330.00
5 p.m.- 11p.m. - community groups	\$247.50
Friday	
5 p.m. - 12 midnight - commercial evening	\$440.00
5 p.m. - 12 midnight - community groups evening	\$330.00
Saturday/Sunday	
until 5 p.m. - commercial	\$605.00
until 5 p.m. - community groups	\$456.50
Saturday evening	
5pm - midnight - commercial	\$715.00
5pm - midnight - community groups	\$539.00
Plus Caretaker rate per hour for nights & Sat/Sun	\$41.80
Cleaning Deposit	\$250.00
Kitchen per hour for early access before function	\$44.00
(Not a commercial kitchen, reheating only is permitted)	

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Coachwood Supper Room** (only to be booked with permission of Mayor or General Manager)

**40 people seated**

Tuesday to Friday

until 5 p.m. - commercial	\$330.00
half day (minimum 4 hours)	\$165.00
until 5 p.m. - community groups	\$247.50
half day (minimum 4 hours) community groups	\$126.50

Tuesday to Thursday

5 p.m. - 11p.m. - commercial	\$220.00
5 p.m. - 11p.m. - community groups	\$165.00

Friday

5 p.m. - 12 midnight - commercial	\$330.00
5 p.m. - 12 midnight - community groups	\$247.50

Saturday/Sunday

until 11p.m. - commercial	\$440.00
until 11p.m. - community groups	\$330.00

Plus Caretaker rate per hour for nights & Sat/Sun

\$41.80

Cleaning Deposit

\$250.00

Kitchen per hour for early access before function

\$44.00

(Not a commercial kitchen, reheating only is permitted)

Monday to Friday

until 5 p.m. per hour - commercial	\$16.50
until 5 p.m. per hour - community groups	\$13.20

Tuesday to Friday

5 p.m. - 11p.m. per hour - commercial	\$22.00
5 p.m. - 11p.m. per hour - community groups	\$16.50

Saturday/Sunday

until 11p.m. per hour - commercial	\$33.00
until 11p.m. per hour - community groups	\$27.50

Plus Caretaker rate per hour for nights & Sat/Sun

\$41.80

**Banksia Room - 14 - 20 people**

Monday to Friday

until 5 p.m. per hour - commercial	\$27.50
until 5 p.m. per hour - community groups	\$22.00

Tuesday to Friday

5 p.m.- 11p.m. per hour - commercial	\$33.00
5 p.m.- 11p.m. per hour - community groups	\$27.50

Saturday/Sunday

until 11p.m. per hour - commercial	\$44.00
until 11p.m. per hour - community groups	\$33.00

Plus Caretaker rate per hour for nights & Sat/Sun

\$41.80

**Sundry Charges**

Price determined by cost/market value

**FILMING & PHOTOGRAPHY**

**Commercial Photography**

Undertaking of commercial photography in Council streets, public places, parks, reserves, etc. per day or part thereof	\$460.00
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**Filming and Television Locations**

Filming Within a private property (normal parking - no trucks or vans)	\$0.00
Filming on private parking (special parking - trucks or vans on the public road etc)	\$150.00
Ultra low impact filming (defined)	\$0.00
Low impact filming (defined)	\$150.00
Medium impact filming (defined)	\$300.00
High impact filming (defined)	\$500.00
Assessment of Traffic Management Plans for filming - Low impact	\$100.00
Assessment of Traffic Management Plans for filming - Medium impact	\$300.00
Assessment of Traffic Management Plans for filming - High impact	\$500.00
Administration fee when major changes are made to an approved application	75% of the application fee

**Sundry Charges**

Price determined by cost/market value

**ADMINISTRATION CHARGES**

**Printing / Photocopying / Scanning**

A4 (per copy) Black & White	\$0.20
A3 (per copy) Black & White	\$0.40
A2 (per copy) Black & White	\$5.00
A1 (per copy) Black & White	\$15.00
A0 (per copy) Black & White	\$15.00
A4 (per copy) Colour	\$5.00
A3 (per copy) Colour	\$5.00

**Documents/Plans on Disk or USB**

Equivalent (B&W) photocopy charges to apply per sheet plus \$5.00 per disk.

**Sundry Charges**

Price determined by cost/market value



**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**PLANNING & INFRASTRUCTURE DEPARTMENT**

**Fees for Development matters - Environmental Planning and Assessment Act 1979**

Fees for all certificates issued by Council under the Environmental Planning & Assessment Act include any administrative costs incurred.

Estimated cost of works for Development Applications and Complying Development Applications exclude cost of any photovoltaic and/or solar hot water systems.

**Development Applications (includes Planning Reform fee of 0.064% cost of work over \$50,000)**

Estimated cost of works

Up to \$5,000	\$110.00
\$5,001 - \$50,000	\$170 plus \$3.00 for each \$1,000 of total cost
\$50,001 - \$250,000	\$352 plus \$3.64 for each \$1,000 over \$50,000
\$250,001 - \$500,000	\$1,160 plus \$2.34 for each \$1,000 over \$250,000
\$500,001 - \$1,000,000	\$1,745 plus \$1.64 for each \$1,000 over \$500,000
\$1,000,001 - \$10,000,000	\$2,615 plus \$1.44 for each \$1,000 over \$1M
\$10,000,001 +	\$15,875 plus \$1.19 for each \$1,000 over \$10M
Development Application Administration Fee	\$75.00

**Submission of amended plans prior to determination.**

50% of the original DA assessment fee.

Re-issue of determination documents on CD/DVD/USB or making available via secure link for a second time.

\$55.00

**Review of Determination Fee (Section 82A EPA Act 1979)**

No demolition or construction works

50% of the original DA assessment fee.

Estimated cost of works

Up to \$5,000	\$50.00
\$5,001 - \$250,000	\$85 plus \$1.50 for each \$1,000 of total cost
\$250,001 - \$500,000	\$500 plus \$0.85 for each \$1,000 over \$250,000
\$500,001 - \$1,000,000	\$712 plus \$0.50 for each \$1,000 over \$500,000
\$1,000,001 - \$10,000,000	\$987 plus \$0.40 for each \$1,000 over \$1M
\$10,000,001 +	\$4,737 plus \$0.27 for each \$1,000 over \$10M

Fee to verify estimated cost of works if required (Cl. 255 Regs)

\$110.00

**Cancelled or withdrawn Development Applications, Complying Development Applications or Construction Certificates**

Council retains a minimum of the following:

(a) Within one working day of lodgement	\$0.00
(b) Prior to notification and no substantial assessment	25% of DA Fee + Admin Fee
(c) Referrals, Notification and Preliminary Assessment undertaken (No meeting with applicant)	50% of DA Fee + Admin Fee + Notification Fee
(d) Referrals, Notification and Detailed Assessment undertaken (One or more meetings with applicant)	70% + Admin Fee + Notification Fee
(e) Assessment substantially completed but report not written.	80% + Admin Fee + Notification Fee

**Application to modify Development Consent (S.96 of EPA Act 1979)**

Section 96(1) application fee (correct error or misdescription)

\$71.00

Applications made under Section 96(1A); or S96AA(1) i.e. involving minimal environmental impact

\$645 or 50% of the original fee, whichever is the lesser

Applications made under Section 96(2),

(a) If the fee for the original application was less than \$100	50% of Original Fee
(b) If no building or Demolition work involved	50% of Original Fee
(c) In all other cases	

Estimated Cost of Works

Up to \$5,000	\$55.00
\$5,001 - \$250,000	\$85 plus \$1.50 for each \$1,000 of total cost
\$250,001 - \$500,000	\$500 plus \$0.85 for each \$1,000 over \$250,000
\$500,001 - \$1,000,000	\$712 plus \$0.50 for each \$1,000 over \$500,000
\$1,000,001 - \$10,000,000	\$987 plus \$0.40 for each \$1,000 over \$1M
\$10,000,001 +	\$4,737 plus \$0.27 for each \$1,000 over \$10M

**Review of Determination (Section 96AB EPA Act 1979)**

50% of Original DA Fee

**Complying Development Certificate Applications**

**CLASS 10**

Outbuilding	\$500.00
Garage	\$500.00
Swimming Pool	\$500.00
Deck, terrace	\$500.00
Ancillary development	\$500.00
Demolition	\$400.00

**CLASS 1A**

Dwelling - new	\$1,500.00
Dwelling - addition	\$1,200.00
Dwelling - external alteration	\$700.00
Dwelling - internal alteration	\$500.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

<b>SECONDARY DWELLING (60m2 'GRANNY FLAT')</b>	
Attached - side by side	\$1,500.00
Attached - one above another (Class 2)	\$2,000.00
Detached	\$1,500.00
<b>CLASS 2/4</b>	
Internal alteration	\$700.00
<b>CLASS 3 - BOARDING HOUSE</b>	
New	\$2,000.00
Addition	\$1,500.00
External alteration	\$1,000.00
Internal alteration	\$800.00
<b>CLASS 5,6,7,8 - COMMERCIAL / INDUSTRIAL</b>	
Internal alteration	\$1,200.00
Addition	\$4,000.00
New	\$8,000.00
<b>CLASS 9A - HEALTH CARE</b>	
New	\$15,000.00
Addition	\$10,000.00
External alteration	\$6,000.00
Internal alteration	\$4,000.00
<b>CLASS 9B - SCHOOL, CHILD CARE, ASSEMBLY BUILDING</b>	
New	\$5,000.00
Addition	\$4,000.00
External alteration	\$2,000.00
Internal alteration	\$1,000.00
Change of Use	\$1,000.00
Unlisted	P.O.A
In addition a neighbour notification fee is applicable for (new dwelling houses; additions to an existing dwelling; demolition of a building; secondary dwelling or group home).	\$145.00
In addition a further 20% fee will be charged when the application involves assessment of bushfire prone land or flood prone land.	
In addition a further 20% fee will be charged when the application involves assessment of an alternate solution.	
Amended Complying Development Certificate Fee (Section 87)	\$200 or 20% of the original fee, whichever is greater
Designated Development Fee (Cl.251 EP&A Reg.)	\$920.00
Additional Fees for Development that requires concurrence (Cl.252a EP&A Reg.)	\$140.00
Additional Fees for Integrated Development (Cl.253 EP&A Reg.)	\$140.00
<b>CD/DVD/USB Correction Fee:</b>	
- Construction Certificate / Complying Development Certificate only where Cost of Works < \$100,000	\$55.00
- Single dwellings and ancillary development	\$155.00
- All other development applications	\$510.00
Additional fee for referral of Development to Design Review Panel (cl.248 EP&A Reg)	\$780.00
<b>Notification / Re-notification of DA's as per Willoughby Development Control Plan</b>	
Dwellings and ancillary development (Category A&B) including S.96 modifications	
Estimated Cost of Works	
\$0 to \$10,000	\$195.00
\$10,001 to \$100,000	\$380.00
\$100,001 to \$250,000	\$525.00
\$250,001 +	\$700.00
All other applications requiring notification (Category C) and may include Building Certificates (Unauthorised work) and S.82A Review of Determination	\$700.00
<b>Advertised Development</b>	
Designated Development	\$2,200.00
Other Advertised Development (Statutory Instrument)	\$1,105.00
Planning Agreement (including Voluntary Planning Agreement)	\$1,105.00
<b>Subdivision (Development Application)</b>	
Strata	\$330 base fee plus \$65 per additional lot/s
Subdivision of Land / Stratum	\$330 base fee plus \$53 per additional lot/s
Subdivision of Land (including roads) /Stratum	\$665 base fee plus \$65 per additional lot/s

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Assessment and Preparation of Subdivision Certificates**

Land Subdivision	
Fee for each lot	\$295.00
Common Boundary Adjustments	\$295.00
Consolidations	\$295.00
Proposed new roads	
First 100m	\$1,165.00
Each additional metre	\$25.00
Minimum charge	\$1,165.00
Strata Subdivisions	
Base fee	\$118.00
Fee for each lot	\$30.00

**Urgency fee for subdivision certificates (48hrs)**

<b>Termination of Strata Scheme - signature of Council</b>	\$100.00
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**Construction Certificates**

<b>OUTBUILDINGS</b>	
Class 10 (Carport, swimming pool, garage, retaining wall etc)	\$450.00

**DWELLINGS**

Class 1	
New	\$950.00
Additions	\$800.00
Alterations	\$650.00

**RESIDENTIAL BUILDINGS**

Class 2, 3 & 4	
Alterations:	
- 1st Unit	\$650.00
- Subsequent Units	\$450.00
Multistorey:	
- 1st Unit	\$950.00
- Car Park	\$950.00
- Subsequent Units	\$350.00

**COMMERCIAL / INDUSTRIAL**

Class 5, 6, 7 & 8	
Alterations:	
- Minor < 500m <sup>2</sup>	\$1,150.00
- Major ≥ 500m <sup>2</sup>	\$1,950.00
Additions:	
- Minor < 500m <sup>2</sup>	\$1,500.00
- Major ≥ 500m <sup>2</sup>	\$2,500.00
New Building:	
- < 500m <sup>2</sup>	\$2,000.00
- ≥ 500m <sup>2</sup> - 2,000m <sup>2</sup>	\$3,500.00
- > 2,000m <sup>2</sup>	P.O.A.

**HEALTHCARE BUILDINGS, ASSEMBLY BUILDINGS AND CARE BUILDINGS (Class 9a, 9b and 9c)**

Alterations:	
- Minor < 500m <sup>2</sup>	\$1,200.00
- Major ≥ 500m <sup>2</sup>	\$2,200.00
Additions:	
- < 500m <sup>2</sup>	\$1,500.00
- ≥ 500m <sup>2</sup> - 2,000m <sup>2</sup>	\$2,500.00
- > 2,000m <sup>2</sup>	\$3,500.00
New Building:	
- < 500m <sup>2</sup>	\$2,500.00
- ≥ 500m <sup>2</sup> - 2,000m <sup>2</sup>	\$3,500.00
- > 2,000m <sup>2</sup>	P.O.A.

**NOTE:**

**For any building involving an Alternative Solution or involving Bushfire construction, a 20% surcharge applies.**

Application to amend Construction Certificate	\$200 or 20% of the original fee, whichever is greater
Development Consent/Complying Development Certificate Food Premises Fitout Inspection	\$250.00
Subsequent inspections (per 1/2 hour or part thereof)	\$100.00

**Building Inspections**

Class 1 and 10 buildings (including new dwellings , additions/alterations to dwellings and structures ancillary to a dwelling)	\$210.00
Class 2 - 9 buildings (including multi unit development, townhouses, commercial and industrial buildings)	
1st dwelling	\$285.00
Each additional dwelling (fee for over 20 additional dwellings will be negotiated)	\$75.00
Reinspection Fee (per hour or part thereof)	\$150.00
Fee for after hours building inspections (eg smoke testing) (per hour or part thereof)	\$165.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

Fee for fire safety audit inspections (per hour or part thereof)	\$150.00
Annual Fire Safety Statement Registration / Administration Fee	\$55.00
Boarding House Compliance First Inspection	\$300.00
Boarding House Reinspection	\$150.00
Awning Inspection Fee	\$150.00
<b>Occupation Certificates</b>	
Interim/Final Occupation Certificate	
Class 1 or 10 buildings (where Final inspection has been completed)	
Estimated Cost of Works	
\$0 - \$100,000	\$145.00
\$100,001 upwards	\$175.00
Class 2 or 9 buildings where cost of work (per unit or separate occupancy):	
Estimated Cost of Works	
\$0 - \$10,000	\$165.00
\$10,001 - \$100,000	\$248.00
\$100,001 - \$500,000	\$412.00
\$500,001 upwards	\$660.00
<b>Building and Construction Long Service Levy</b>	0.35%
<b>Fees for Various Approvals - Applications under LGA 1993 (excl. on-site sewerage management systems)</b>	\$150.00
(In addition to any Development Application Fees as applicable)	
<b>Inspection Fees - Section 608, LGA 1993</b>	
Food Premises (per half hour or part thereof)	\$100.00
Food Premises - medium (P3) (per half hour or part thereof)	\$100.00
Health / Beauty Premises (per half hour or part thereof)	\$100.00
Child Care Centres (per hour or part thereof)	\$190.00
Shared Accommodation (per hour or part thereof)	\$190.00
Mortuary Funeral Parlours / Undertaker (per hour or part thereof)	\$190.00
Skin Penetration (per half hour or part thereof)	\$100.00
<b>Annual Administration Fee - Food / Health / Beauty &amp; Skin Penetration Premises</b>	
Health / Beauty / Skin Penetration	\$150.00
Food Premise - Up to 5 FTE food handlers	\$150.00
Food Premise - 6 or more FTE food handlers	\$250.00
<b>Food Act 2003</b>	
Improvement Notice	\$330.00
<b>Public Health Act 2010</b>	
Improvement Notice	\$270.00
<b>Other Fees</b>	
Exempt Development Certificate	\$155.00
Out of Hours Work Permit	\$260.00
- Urgency fee (48 hrs)	\$130.00
Building Certificates	<i>As prescribed by legislation.</i>
Building Certificate Admin Fee (Where PCA previously engaged)	\$185.00
Building Certificates - Unauthorised Works or Non Certified Building Work	
An additional Fee for a Building Certificate as determined under Clause 260 (3A)&(3B) of the Environmental Planning & Assessment Regulation 2000.	<i>Fee equivalent to the maximum fee for a joint Development and Construction Certificate application or a Complying Development application (whichever is relevant).</i>
Bank Guarantee Administration Fee (>\$10,000 value)	\$255.00
PCA sign	\$21.00
<b>Swimming Pools Act 1992</b>	
Safety Barrier Inspection	\$150.00
Reinspection of Pool Safety Barrier	\$100.00
Application for an Exemption Section 22	\$70.00
Swimming Pool Registration by Council	\$10.00
CPR Chart (Pool Poster)	\$20.00
Certified copy or extract of Plan, Document, Map (S. 150 EPA 1997)	\$100.00
<b>Registration of Certificates</b> - all certificates issued by private certifiers requiring registration by Council (cost per certificate)	\$36.00
<b>Appointment of Council to Replace Principal Certifying Authority</b>	
Council will apply the full fees required for a Construction Certificate or a Complying Development Certificate including Building Inspection Fees, PCA agreement and Occupation Certificate.	
<b>Professional Advice</b>	
Formal written responses for advice	\$280.00
Bushfire Attack Level Advice	\$255.00

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Development Application Lodgement Meetings**

Costs for Pre DA lodgement meeting(s) to be paid prior to meeting

Development meeting

1-2 dwellings

\$155.00

Minor - Class 2-9 (Change of use / minor or internal alterations and additions / signage)

\$355.00

Major - Class 2-9

\$765.00

Pre lodgement Complying Development Certificate meeting (per hour or part thereof)

\$150.00

50% discount of pre-lodgement fee paid if Council assess CDC

Meeting Cancellation (less than 24 hours prior)

10% of Fee

**Planning Certificates (E P & A Act 1979)**

Section 149(2) Basic Certificate

\$53.00

Full Certificate - including 149(5) (additional information)

\$133.00

Expedited Fee (24 hours) (non-refundable)

\$130.00

Admin fee for refund of 149 Certificate

\$20.00

**Fees under Section 735A of the LGA 1993 & 121ZP of the EP&A Act 1979**

Outstanding Notices

\$150.00

Urgency Fee (48 hours) (non-refundable)

\$130.00

Admin fee for refund of 735A or 121ZP Certificate

\$20.00

**Planning Proposal fee**

**Pre Lodgement Planning Proposal Meeting**

\$1,000.00

Proposals for sites that are less than 2,000m<sup>2</sup> and low impact

\$25,000.00

Proposals for sites that involve detailed consideration of environmental, economic, social, traffic or transport issues or for sites over 2,000m<sup>2</sup>

\$65,000.00

Fees for Council engaging external consultants may be charged at Council's discretion

At cost

**Planning Proposal Advertising fee (includes all pre-lodgement meetings/advice)**

Proposals for sites that are less than 2,000m<sup>2</sup> and low impact

\$1,950.00

Proposals for sites that involve detailed consideration of environmental, economic, social, traffic or transport issues or for sites over 2,000m<sup>2</sup> - includes notification, possible public meeting etc.

\$3,900.00

**Planning Proposal Public Hearing (if necessary)**

Full cost recovery.

**Assessment Fee for additional studies following Gateway determination**

10% of category fee

**Voluntary Planning Agreement**

Full costs including Council's legals borne by the proponent

**Section 94 Contributions**

Development Contributions

(Payable in accordance with S94 Contributions Plans)

(Payable in accordance with S94 Contributions Plans)

Open Space, Recreation and Community Facilities, adopted date 25/2/2004

Road and Traffic/Transport Management, revised date 24/02/1997

Child Care Facilities, adopted date 26/02/2001

Car parking, adopted date 13/07/1995

Drainage, adopted date 10/01/1994

Roadworks - St Leonards Area, adopted date 16/12/1996

**Section 94A Contributions**

Development Contributions

(Payable in accordance with S94A Contributions Plans)

(Payable in accordance with S94A Contributions Plans)

Willoughby City Section 94A Development Contributions Plan 2011

Chatswood Central Business District S94A Development Contributions Plan 2011

**Plans, Codes and Registers (Available by contacting Help & Service Centre)**

Planning documents A4 B&W photocopy per page

\$0.20

**Sundry Charges**

Price determined by cost/market value

**WASTE MANAGEMENT**

Commercial Trade Waste Collection

\$756.00

Commercial Trade Waste Recycling Collection

\$756.00

Deposit Commercial Bin (Refundable)

\$200.00

Domestic Waste Management Charge - annual charge

\$515.00

Domestic Waste Extra Service Charge - per service

\$515.00

Domestic Waste Service SFR

\$390.00

Domestic Waste Service Pensioners

\$390.00

Extra Green Waste Service - per service

\$80.00

Extra Recycling Bin - per service

\$95.50

On-call clean up service

\$80.50

On-call Bulk Vegetation clean up

\$80.50

Compost bins 200 litre

\$44.00

Bokashi Bucket

\$69.50

Worm Farms

\$69.50

Sale of publications and/or promotional materials

\$11.50

Sundry Charges

Price determined by cost/market value

**ENVIRONMENTAL HEALTH**



**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Public Health Regulation 2012**

Regulated Systems Registration Fee (includes cooling towers, warm water systems)	\$100.00
Inspection of regulated systems (per hour or part thereof per half hour - minimum charge 1 hour)	\$168.00
Regulated System Sample Analysis (per sample test)	\$169.00
Environmental Audits	\$210.00

**Registration Fee Public Swimming Pools & Spa Pools**

Inspection of Public Pools (per hour or part thereof per half hour - minimum charge 1 hour)	\$100.00
	\$164.00

**Local Government Act Section 68 Approvals**

On-site sewerage management systems (includes pump to sewer and greywater treatment systems)	
Approval to install	\$266.00
Approval to operate	\$95.00
On-site system inspection (per hour or part thereof per half hour - minimum charge 1 hour)	\$168.00

Application Fee - Engage in a Trade or Business

\$155.00

Application Fee - Use a standing vehicle or any article for the purpose of selling any article in a public place

\$155.00

Administration Fee

\$65.00

**Removal - Derelict Vehicles**

\$150.00

**Shopping Trolleys Impounding Release Fee**

\$75.00

**Impounded Article Release Fee (other)**

\$55.00

**Protection of the Environment (Operations) Act 1997**

Administration Fee - Clean Up Notice	\$535.00
Administration Fee - Prevention Notice	\$535.00
Administration Fee - Noise Control Notice	\$535.00

Compliance Officers (Time and Travel per hour)

\$100.00

**Abandoned Vehicles**

Administrative Costs	\$100.00
Towing Costs	\$100.00
Holding Costs per month or part thereof	\$200.00

**Companion Animals Act (Cats & Dogs)**

Lifetime registration	
Entire Animal	\$195.00
Desexed Animal	\$53.00
Pensioner's Desexed Animal	\$22.00
Desexed Animal sold by an eligible pound or shelter	\$26.50

**Animal Control**

Animal Surrender Fee	\$300.00
Pound Fees	
a) Dogs	
Impounding & Maintenance Fee for 1st day	\$50.00
Maintenance Fee for each day thereafter	\$30.50
Release Fee	\$30.00
b) Cats	
Impounding & Maintenance Fee for 1st day	\$30.00
Maintenance Fee for each day thereafter	\$20.00
Release Fee	\$30.00
Inspection fee restricted/dangerous dog enclosure	\$150.00

**Sundry Charges**

Price determined by cost/market value

**Fees for Development Matters - Environmental Planning & Assessment Act/Roads Act**

AUSPEC Technical Specification per section per set	\$90.00
Design of Footpath Crossing (including survey, initial inspection and completion Certificate)	\$1,080.00
Inspection of drainage works (prior to backfilling)	\$270.00
Inspection of infrastructure works (per inspection)	\$270.00
Completion Certificate for road / footpath / kerb and gutter / drainage / OSD / vehicular crossing works (includes one inspection)	\$470.00
Section 88G Certificate - 10 working days	\$72.00
Urgency Processing Fee - additional fees	\$130.00
OSD plaque	\$82.00

**Damage Deposit**

Single residential developments (less than \$50,000 in value)	\$2,050.00
Single residential developments (in excess of \$50,000 in value)	\$4,100.00
Other developments including dual occupancy, units, industrial and commercials etc - to be assessed on a case by case basis.	
Complying Development Certificate (CDC) application	\$4,100.00
Inspection - Release of Damage Deposit	\$160.00
Temporary access through Open Space / community land	\$350.00 & bond as required.

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Hoarding Permit**

**Class "A" Hoardings - Plywood hoardings will only be permitted**

**Class "B" Gantries or Container Hoardings will only be permitted**

Administration Fee - Class A or B	\$1,000.00
Plus \$ per square metre per week- Class A or B	\$16.00
Plus if airspace utilised - per square metre per week- Class B	\$16.00
Builder's fence on Council's Property (max. 600mm off the property boundary) - per metre per week in residential areas only	\$16.00

**Note:** Class A hoardings - minimum width for calculation is 1 metre

**Note:** If parking meter spaces affected, 100% of parking rate at time of removal will be added.

**Footpath Lease Permit - Rental of Public Space**

(for short term building works - maximum 2 weeks)

Administration fee	\$60.00
CBD areas - per square metre per week or part thereof	\$23.00
Residential areas - per square metre per week or part thereof	\$14.00
Plus Damage Deposit (apply in CBD areas)	\$4,100.00
Inspection - Release of Damage Deposit	\$115.00
Permit Cancellation Fee (50%of the permit fees)	

**Trade Parking Permit**

Trade parking permits	\$30 application fee additional \$6.00 per day
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**Note:** If parking meter spaces affected, 100% of parking rate at time of removal will be added.

**Work Zone Permit**

Administration & Installation/Removal Fees	\$1,900.00
Plus per metre per week (first year)	\$33.00
Thereafter per metre per week	\$37.00

**Note:** If parking meter spaces affected, 100% of parking rate at time of removal will be added.

**Crane/Heavy Permit - Occupation of Public Roads for Crane/Concrete Pump/Heavy Plant**

One road lane or Work zone per day	\$260.00
Plus each additional lane per plant item per day	\$360.00
Half Road/Lane closure if permitted per day (No Plant)	\$800.00
Full Road/Lane closure if permitted per day (No Plant)	\$1,450.00
Plus Damage Deposit (Non DA related application)	\$4,100.00

**Note:** If parking meter spaces affected, 100% of parking rate at time of removal will be added.

**Note:** A 20% surcharge will apply if less than 72 hours notice is given for works

**Skip Bin Permit - Waste Containers on Council's Nature Strip**

Placement per Container (max. size 6m3)	
Up to 72hrs	\$190.00
More than 72hrs - Not permitted	
(Above hours are excluding public holidays - weekends count as 1 day or 24 hrs)	
Permit Cancellation Fee (50%of the permit fees)	

**Note:** Shipping containers are not permitted to be placed on Council's property

**Footpath Crossing Permit - Construction of Crossover on Council's Property**

Inspection fee per crossing (includes initial, formwork & final inspection)	\$270.00
Each additional inspection visit	\$115.00
Damage Deposit (Complying Development Certificate (CDC) application)	\$4,100.00
Damage Deposit (Replace existing crossing only)	\$1,230.00
Inspection - Release of Damage Deposit	\$115.00
Permit Assessment Fee for Non-DA application (includes one inspection)	\$270.00
Permit Cancellation Fee (50%of the permit fees)	

**Road Opening Permit - Road Restoration**

**For developments other than single residential dwellings, restoration costs will be quoted on a per project basis (Contact Council's Restoration Officer)**

Road Opening Permit fee	\$100.00
Damage Deposit (Complying Development Certificate (CDC) application)	\$4,100.00
Inspection - Release of Damage Deposit	\$115.00
Permit Assessment Fee for Non-DA application (includes one inspection)	\$270.00
Inspection of drainage works (prior to backfilling)	\$270.00
Permit Cancellation Fee (50%of the permit fees)	

**Roads (per sq.m - Minimum charge - 1.2 sq.m.)**

Concrete	\$680.00
Asphalt / Bitumen	\$545.00
Plus Road Restoration Traffic Management per square metre for Road Opening < 10m2 (on Main Traffic Route)	\$620.00
Plus Road Restoration Traffic Management per square metre for Road Opening > 10m2 (on Main Traffic Route)	\$315.00

**Note:** Minimum width for the purpose of calculating the restoration charge is 1.2 metres

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Footpath (per sq.m - Minimum charge - 1.4 sq.m.)**

Concrete / Asphaltic Bitumen	\$315.00
Standard paving blocks or tiles	\$470.00
CBD paving blocks (inc Pebblecrete Pavers etc.)	\$680.00
CBD paving blocks or tiles (inc Granite Pavers)	\$980.00
Formed or grassed area	\$115.00

**Note:** For excavation on footpath areas , full footpath width shall be used for the purpose of calculating the restoration charge.

**Note:** For excavation on grassed areas, minimum width for the purpose of calculating the restoration charge is 1 metre.

**Footpath Crossings**

Concrete residential driveway (125mm) (per sq.m)	\$340.00
Concrete industrial/commercial driveway (150mm) (per sq.m)	\$450.00
Concrete industrial/commercial driveway (200mm) (per sq.m)	\$545.00
Kerb /Kerb & Gutter and/or layback (per lineal meter)	\$315.00
Dish crossing at intersection (Standard or heavy duty) (per lineal meter)	\$400.00
Stormwater Kerb Outlet (per outlet)	\$220.00
Perpendicular driveway line marking (2 lines approx. 2.5m long)	\$160.00

Note: For excavation on vehicular crossing, full panel of the crossing shall be used for the purpose of calculating the restoration charge.

**Removal of Parking Meter Only**

\$590.00

**Parking Meter Installation Only - Strada** (does not include supply of meter)

\$1,025.00

**Reprogramming Cost of Parking Meters - Strada** (does not include supply of meter)

\$260.00

**New Parking Meter Cost - Strada** (Council's purchase price + 20%)

**Albert Avenue Carpark (250 bays) - Bike Storage Facility**

Annual fee	\$20.00
Swipe card deposit	\$25.00
Swipe card replacement fee	\$25.00

**Sundry Charges**

Price determined by cost/market value

**PARKING CHARGES**

Parking charges (maximum) - per hour	\$15.00
Parking charges (maximum) - hourly steps	\$15.00
Parking charges (maximum) - daily fee	\$82.00
Lost Ticket Charge per day (maximum, Off Street car parks)	\$41.00
Overnight Parking Charge (maximum, Off Street car parks)	\$50.00
Early Bird Parking Charge (maximum, Off Street car parks)	\$25.00
Ticket Production Administration Fee (maximum)	\$50.00
Damage to parking equipment (cost + 20%)	
Removal of vehicle when car park closed (maximum, Off Street car parks)	\$130.00
Reservation of parking space - per space per reservation (maximum, Off Street car parks)	\$20.00
Credit card transaction surcharge fee (maximum)	\$2.00
Administration fee (maximum) permanent parker or value card etc-new (Off Street car parks)	\$50.00
Administration fee (maximum) permanent parker or value card etc-reissue (Off Street car parks)	\$50.00
Maximum permanent parking agreement fee per month (Off Street car parks)	\$680.00
Reserved permanent parking space, maximum 150% of permanent parking fee	
Residential Parking Permit - first vehicle	\$41.00
Residential Parking Permit - second vehicle	\$82.00
Residential Parking Permit - third vehicle (subject to approval)	\$164.00
Replacement Fee	\$25.00
Visitor Parking Permit (first 10 permits)	\$20 (first 10 permits)
Visitor Parking Permit (second 10 permits)	\$30 (10 permits)
Visitor Parking Permit (third 10 permits or above)	\$50 (10 permits)

**Minimum credit card charge for parking meters:**

Where an hourly parking fee of more than \$2 applies, the minimum credit card charge will be the 50% of this hourly parking fee.

Where an hourly parking fee of \$2 or less applies, the minimum credit card charge will be the 100% of this hourly parking fee.

Where flat rate parking fees apply, the minimum charge shall be the flat rate.

**Car Share Permits**

Car Share Permit - admin cost (per annum, per bay)	\$55.00
Car Share Bay - marking/signposting (per bay)	\$600.00
Car Share Bay cost (per bay - applies within paid parking zone only (per annum, per bay)	\$900.00

**Sundry Charges**

Price determined by cost/market value

**Provision of Barricades and Webbing (maximum 1 week hire)**

Supply and delivery of 10 barricades	\$82.00
Supply and delivery of additional 10 barricades	\$20.50
Supply and delivery of 50m of webbing and star pickets	\$82.00
Supply and delivery of additional 50m of webbing and star pickets	\$41.00

Provide 3 Bin Waste & Recycling Service	\$167.00
Provide 9 Bin Waste & Recycling Service	\$234.00
Additional Waste or Recycling Bin	\$11.50

**WILLOUGHBY CITY COUNCIL FEES AND CHARGES 2017/2018**

**Positive Covenant for Council Land**

Initial site inspection and assessment of concept drawing	\$50.00
Assessment of submitted detail design drawings	\$150.00
Site inspection fee (includes pre-construction, formwork, final inspection)	\$270.00
Each additional inspection visit	\$115.00
Damage Deposit (for minor works <= 5 sq.m on Council land)	\$1,317.60
Damage Deposit (for major works > 5 sq.m on Council land)	Price on Application
Additional Inspection for release of damage deposit if required	\$115.00
Legal Fees for Council to review any amendment to positive covenant	At Cost + 10% (administration fee)
Bond to ensure registration of positive covenant within 12 months by applicant	\$4,000.00

**Road Reserve Leases**

Road Reserve Lease Rent	As per Council resolution
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**Footway Restaurant / Outdoor Eating Areas**

Application Fee / Renewal Fee	\$155.00
Administration Fee	\$65.00
Chatswood Mall / Anderson Street sq m per annum	\$620.00
Chatswood - (Town Centre Plan Map) sq m per annum	\$497.00
All Other Areas sq m per annum	\$365.00
Cleaning Outdoor Seating Areas Chatswood CBD per clean	\$113.00

**Commercial Property Portfolio**

Lease of Council's Commercial Property	As per Council resolution
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**Note:** Each application assessed on an individual basis

**Footway Merchandising Display Fees**

Application Fee	\$55.00
Chatswood (Town Centre Plan Map) \$ per square metre per annum	\$372.00
All Other Areas \$ per square metre per annum	\$125.00

All fees and charges and GST applicability are correct at the time of adoption of the Schedule.

Any statutory charges or GST treatment that changes following adoption will be amended from the applicable date.

All fees and charges are GST inclusive (where applicable).