



Willoughby City Council

## **MINUTES**

### **BICYCLE CONSULTATIVE COMMITTEE MEETING No. 1/ 2017**

**14 FEBRUARY 2017**

**6:00PM TUESDAY 14 February 2017  
BANKSIA ROOM  
LEVEL 6, 31 VICTOR STREET, CHATSWOOD**



## **WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE TERMS OF REFERENCE – NOVEMBER 2016**

### **Objectives**

The objectives of the Committee are:

- To develop strategies to increase the modal share of cycling to help achieve Council's objectives of:
  - Increasing the use of alternative modes of transport to the motor vehicle, and,
  - Reducing the impact of private motor vehicles on the city and region.
- To develop partnerships with Cycling Groups, Police, RTA and within Council to enable the provision of improved cycle facilities and increased rates of cycling;
- To extend both on road and off road facilities where possible within the Willoughby LGA to provide a comprehensive and connected bicycle network that meets the needs of cyclists of all competencies and ages and links with the wider metropolitan network;
- To create a safe environment for cycling within the Willoughby LGA;
- To assist Council to integrate cycling into transport and land use planning;
- To actively promote Council's existing cycleway network and services and to raise the community's awareness of cycling and its uptake for both recreation and as an alternative mode of transport;
- To champion the needs of cyclists within the Willoughby LGA with respect to the provision of services and infrastructure;
- To achieve the integration of Council's bicycle program across Council's operational areas i.e. Open Space, Engineering Services, Development & Strategic Planning and Community Services etc; and
- To provide feedback on Council's performance in the delivery of cycling infrastructure, services and promotion.

### **Membership**

The membership of the Committee to consist of:

- A minimum of 1 Councillor;
- 5 to 8 community representatives (including at least 2 representatives from bicycle user groups and 1 representing pedestrian interests, for example a member of the Access Committee); and
- 1 representative of the Willoughby City Council Traffic & Transport Group (in advisory/administrative role).

The quorum for the Committee is half the actual number of Community representatives plus one. Attendance at meetings by at least one Councillor, to act as Chair, is mandatory.

### **Meeting Frequency**

The Bicycle Committee will meet 4 times per year with each meeting to have an over-riding theme. Meeting duration to not exceed 2 hours.



## MINUTES OF MEETING

**MEETING NAME:** Bicycle Consultative Committee

**LOCATION HELD:** Banksia Room

**MEETING CHAIR:** Councillor Wendy Norton

**DATE OF MEETING:** 14 February 2017

**TIME OF MEETING:** 6:00 PM – 7:30 PM

### 1. PRESENT:

Councillor Wendy Norton	Chair
Cotter Erickson	Community Delegate
Yaffa Gould	Community Delegate
Carolyn New	Community Delegate
Tony Richards	Community Delegate
Neil Strickland	Willoughby City Council, Senior Traffic Engineer
Elspeth Pike	Willoughby City Council, Sustainability Transport Officer

The Committee noted that a quorum was met.

### 2. APOLOGIES:

Isabelle Connolly	Community Delegate
Russ Webber	Bike North
Joanne Vear	Willoughby Access Committee
Nada Curac	Royal North Shore Hospital Health Promotions Officer

### 3. DISCLOSURES OF INTEREST

Nil.

### 4. MINUTES FROM PREVIOUS MEETING

The Members noted the minutes from the meeting of 6 December 2016.

**Moved** by Carolyn New, that the Minutes be adopted. **Seconded** by Cotter Erickson.

**CARRIED** unanimously.



## 5. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

### 5.1. Public Bicycle Access Through Royal North Shore Hospital

The Committee noted the actions since the previous meeting. Carolyn New advised the Committee that Bike North has also written to Royal North Shore Hospital.

**Moved** by Yaffa Gould, that the information be received and noted. **Seconded** by Tony Richards.

**CARRIED** unanimously.

### 5.2. Promotional, Educational and Awareness Program

**Moved** by Councillor Norton, that the information be received and noted. **Seconded** by Carolyn New.

**CARRIED** unanimously.

## 6. NEW BUSINESS

### 6.1 Promotional, Education And Awareness Program Planning

Elsbeth Pike, Council's Sustainable Transport Officer gave a presentation on the main activities currently underway in her area. These include:

- "Rusty Riders" workshop to tie in with Seniors week. The Committee recommended that Louise Geaghan be contacted with a view to including the Dougherty Centre in this activity.
- The Beginner's Guide to Cycling workshops scheduled for February 16 and 23, which will be taught in English and Mandarin on consecutive weeks. These workshops are aimed at CALD and migrant communities who may be completely new to cycling or may not be aware of Australian Road Rules;
- Planning for the Active Travel Plan Project, which will be offered to all primary schools in Willoughby. This program is coordinated by the Bicycle Network and helps schools to identify key safe routes within a kilometre radius to and from schools to encourage children to walk, cycle and scoot on a more regular basis;
- Initial planning for a possible education program with high school girls about riding to school safely – "Mind, Body, Pedal";
- Initial planning for school holiday programs and bike maintenance workshops; and
- "Share the Path" event with North Sydney and Lane Cove Councils. The events will be rotated amongst the Council areas month by month. Bike Network and Bike North will be invited to participate.

**Moved** by Yaffa Gould, that the information be received and noted and that Elsbeth be thanked for her informative presentation. **Seconded** by Cotter Erickson.

**CARRIED** unanimously.



## 6.2 REVIEW OF CURRENT PROGRAMS AND PROJECTS

The Committee noted the information included in the business paper and discussed the following specific projects:

### 6.2.1.1 North Willoughby LATM Scheme

The Committee discussed the proposal for raised flat-top thresholds with kerbside landscaping beds and noted that Laurel Street, Fry Street and Johnson Street are part of an on-road marked bicycle route. It was also noted that best practice excludes kerbside bicycle bypass lanes at Kerb blister islands, because the debris that accumulates in these locations becomes hazardous for cyclists. Council will note this concern and exclude these from the design.

### 6.2.1.2 Coolaroo Road and Dalrymple Avenue

Similarly to the above item, the design of the one-lane slow points should not include kerbside bicycle bypass lanes. Better practice would replace these with suitable delineation to facilitate cyclists occupying the through traffic lane.

### 6.2.1.3 Artarmon to St Leonards Route Assessment report by GTA Traffic

The Committee considered that an initial reading of the report confirms that the recommended routes are the best under the circumstances. A discussion ensued about the various constraints with the other routes

It was also noted that there are still 'gaps' in the recommended routes. Best practice requires cycle routes need to be continuous and without such gaps.

**Moved** by Tony Richards, that the preferred routes in the study report be adopted for further investigation and Council and GTA work towards removing the 'gaps' in the routes and ensure that the final routes are continuous. **Seconded** by Carolyn New

**CARRIED** unanimously.

## 7. STATUS OF REQUESTS FROM PREVIOUS MEETINGS

**Moved** by Tony Richards that the information be received and noted. **Seconded** by Yaffa Gould.

**CARRIED** unanimously.

## 8. GENERAL BUSINESS

There were no items of General Business.

**The meeting concluded at 7:20 pm**