



Willoughby City Council

## **AGENDA**

# **BICYCLE CONSULTATIVE COMMITTEE MEETING No. 1/ 2017**

**14 February 2017**

### **NOTICE OF MEETING**

**6:00PM TUESDAY 14 FEBRUARY 2017  
BANKSIA ROOM  
LEVEL 6, 31 VICTOR STREET, CHATSWOOD**



## **WILLOUGHBY CITY COUNCIL BICYCLE CONSULTATIVE COMMITTEE TERMS OF REFERENCE – NOVEMBER 2016**

### **Objectives**

The objectives of the Committee are:

- To develop strategies to increase the modal share of cycling to help achieve Council's objectives of:
  - Increasing the use of alternative modes of transport to the motor vehicle, and,
  - Reducing the impact of private motor vehicles on the city and region.
- To develop partnerships with Cycling Groups, Police, RTA and within Council to enable the provision of improved cycle facilities and increased rates of cycling;
- To extend both on road and off road facilities where possible within the Willoughby LGA to provide a comprehensive and connected bicycle network that meets the needs of cyclists of all competencies and ages and links with the wider metropolitan network;
- To create a safe environment for cycling within the Willoughby LGA;
- To assist Council to integrate cycling into transport and land use planning;
- To actively promote Council's existing cycleway network and services and to raise the community's awareness of cycling and its uptake for both recreation and as an alternative mode of transport;
- To champion the needs of cyclists within the Willoughby LGA with respect to the provision of services and infrastructure;
- To achieve the integration of Council's bicycle program across Council's operational areas i.e. Open Space, Engineering Services, Development & Strategic Planning and Community Services etc; and
- To provide feedback on Council's performance in the delivery of cycling infrastructure, services and promotion.

### **Membership**

The membership of the Committee to consist of:

- A minimum of 1 Councillor;
- 5 to 8 community representatives (including at least 2 representatives from bicycle user groups and 1 representing pedestrian interests, for example a member of the Access Committee); and
- 1 representative of the Willoughby City Council Traffic & Transport Group (in advisory/administrative role).

The quorum for the Committee is half the actual number of Community representatives plus one. Attendance at meetings by at least one Councillor, to act as Chair, is mandatory.

### **Meeting Frequency**

The Bicycle Committee will meet 4 times per year with each meeting to have an over-riding theme. Meeting duration to not exceed 2 hours.



## WILLOUGHBY BICYCLE COMMITTEE

### AGENDA

1. ATTENDANCE, WELCOME AND INTRODUCTIONS
2. APOLOGIES
3. DISCLOSURES OF INTEREST - Councillors, Staff and Community Representatives.

Refer Code of Conduct:-

[Code of Conduct - Community Representatives](#)

[Code of Conduct - Councillors and Council Staff](#)

#### 4. MINUTES OF MEETING OF 6 DECEMBER 2016

The meeting of the Bicycle Consultative Committee on 6 December 2016 are attached for the information of members. See **ATTACHMENT 1**.

**Recommendation:** That the Bicycle Consultative Committee adopt the minutes of the previous meeting of 6 December 2016 as a true and accurate record of that meeting.

## **5. MATTERS ARISING FROM MINUTES**

### **4.4. Public Bicycle Access Through Royal North Shore Hospital**

On 8 December 2016, Council's Planning and Infrastructure Director, together with staff, met with representatives from NSW Health Infrastructure for initial discussions with a view to coordinating the planning and implementation of Council's Gore Hill Oval redevelopment project, which is planned to commence in August 2017, and a new RNSH administration building, the demolition phase of which is also planned for commencement in August.

At this meeting, Council officers raised the concerns raised by the Bicycle Committee relating to:

- The severing of cycle access along Westbourne Street where it intersects Reserve Road;
- The need for improved access routes and wayfinding from St Leonards Station to the Hospital;
- Disjointed access and lack of continuity between the various buildings within the RNSH grounds; and
- The potential for members of the public to use the end of trip facilities for cyclists at RNSH, which had been raised at a previous meeting of the Bicycle Consultative Committee.

It was agreed that these matters would be the subject of further dialogue between NSW Health Infrastructure and Council. In fact they have been reiterated at two subsequent meetings between Council officers and NSW Health Infrastructure. The officers at the meetings indicated they understood Council's concerns; sharing some of them, and indicated they would be considered during future planning.

## **5. Promotional, Education And Awareness Program**

Council's Senior Traffic Engineer has written to Council's Sustainability Team to thank them on behalf of the Bicycle Consultative Committee for organising and conducting the Ride to Work Day event on 12 October 2016.

**Recommendation:** That the information be received and noted.

## 6. NEW BUSINESS

Council has previously determined that each of the Bicycle Committee meetings during the year should have a theme. The agreed themes are as follows:

Meetings	Themes
Theme 1	<ul style="list-style-type: none"><li>• Review project designs for next financial year's Management Plan</li><li>• General Business</li></ul>
Theme 2	<ul style="list-style-type: none"><li>• Promotional, education and awareness program planning, e.g. Bike Week</li><li>• General Business</li><li>• Bicycle Counts</li></ul>
Theme 3	<ul style="list-style-type: none"><li>• Review Bike Plan.</li><li>• Review previous year's programs and projects.</li><li>• General Business.</li></ul>
Theme 4	<ul style="list-style-type: none"><li>• Project Proposals for next Management Plan</li><li>• General Business</li></ul>

### 6.1. PROMOTIONAL, EDUCATION AND AWARENESS PROGRAM PLANNING

Council is in the process of recruiting a new Sustainable Transport Officer. One of the core roles of this position is to collaborate with other staff across Council in traffic, road safety and sustainability and to plan and implement promotional, education and awareness programs.

Council has no new business to report under this heading since the December meeting. This item also gives the Community representatives an opportunity to update other members of activities with which they have been involved.

**Recommendation:** That the information be received and noted.

### 6.2. REVIEW OF PROGRAMS AND PROJECTS

Council's current and future Capital Works Program for Car Parking, Traffic Management and Bicycle projects is indicated below. The program indicates projects along with cost estimates for the 2017, 2018, 2019 and 2020 financial years. The Committee has been apprised, during previous meetings, about the progress with the 2017 projects.

#### **2016/17 Projects**

Projects scheduled for implementation in the current financial year are as follows:

1. Post Office Lane Shared Zone – investigation. Not commenced.
2. Victor St (Feasibility study of pedestrian connection space/link between Westfields and western side).
3. North Willoughby Local Area Traffic Management Treatment. The LATM study identified a number of options for Johnson Street, Fry Street and Laurel Street. These streets are not part of a cycle route in Council's Bike Plan. The preferred treatment is raised flat-top thresholds as indicated in **ATTACHMENT 2**.
4. Sailors Bay Road, east of Pyalla St - raised threshold. Works completed.

5. Deepwater Road - New wombat crossing. Local area traffic management study required.
6. Coolaroo Road and Dalrymple Avenue, Chatswood. Local Area Traffic Management treatment. Council resolved to install one lane slow points. Detailed designs are being prepared in collaboration with residents. The proposed devices include bicycle slip lanes. See **ATTACHMENT 3**.
7. Pedestrian Crossing Upgrade inc Lighting Upgrade Sailors Bay Road, east of Woonona Rd. Works completed.
8. Herbert St/Ella St, Naremburn. Resurface road with non-skid surface.
9. Olga Street/Albert Avenue, Chatswood - Kerb blister islands. Works completed.
10. Cevu Avenue, Willoughby – Local area traffic management treatment. Preferred proposal includes:
  - a. Realignment and narrowing of the intersection of Cevu Avenue and High Street;
  - b. Mid-block watts profile speed hump outside nos. 5 and 6; and
  - c. Physical, half road closure at the intersection of Cevu Avenue and Alpha Road to provide for left and right turning egress movements from only Cevu Avenue.
 Cevu Avenue does not form part of an adopted cycle route.
11. Bicycle Network Audit and Assessment (Asset condition, missing links and priorities and survey).
12. Feasibility Study for High St/ Mowbray Rd Bicycle route upgrade (Installation of bicycle lanterns and paths)
13. Feasibility Study for High St/ Victoria Ave Bicycle route upgrade (Installation of bicycle lanterns and paths). The Bicycle Consultative Committee was advised at the December 2016 meeting that the feasibility study indicates there are many constraints to a compliant treatment at this intersection. The project has been determined as unfeasible.
14. Feasibility Study Bicycle Routes and Paths (Gore Hill to St Leonards). Investigations are underway.
15. Upgrading a missing bicycle link (from Centennial Ave and Johnson St) at Pacific Hwy/ Albert Ave. Investigations underway. Construction planned for 2017/18.
16. Eastern Valley Way (Installation of Shared Path and Pedestrian Fencing. Works completed.

### **2017/18 and Subsequent Years Projects**

At this stage the details of the proposed projects for financial years 2018 and beyond are only preliminary. As planning progresses, the Committee will be provided with further information. Council adopts its draft program of works for 2018 in April, following which it is put on public exhibition.

The Committee will be provided with further information at the meeting.

**Recommendation:** That the information be received and noted and the Bicycle Consultative Committee provide comments and feedback.

## 7. STATUS OF REQUESTS FROM PREVIOUS MEETINGS

The section of the business paper is to provide feedback on enquiries and requests made by Committee members at meetings. These requests are logged in Council's customer request system.

MEETING DATE	ENQUIRY/ ISSUE	RESPONSE
Aug 2016	Completion of works at 38 Albert Avenue, Chatswood. the Committee enquired about the status of works associated with a recent development. This includes line marking and signage to link Claude Street with Albert avenue, through the development, thence via Spring street to Victoria Avenue.	Design details are being investigated to enable this link to be completed.
Aug 2016	Mowbray Road at Beaconsfield Avenue. The Committee enquired about a squeeze point on Mowbray Road at the signalised intersection.	Resolution of this matter will be explored as part of a review of the signals and turn bans at this intersection. Council staff have met with staff from Lane Cove City Council.
Aug 2016	Quarry Road/ Marks Street/ Hamilton Lane – Road Safety.	North Sydney Council has undertaken improvements at the location. Further improvements are proposed, included relocation of the crossing point in the sag point in Hamilton Lane to provide better sight distance.
Aug 2016	Thomas Street Car Park – Status of Bicycle Facilities.	Bicycle facilities were recently implemented to Council's specification as part of the development of the former Council at-grade car park. A review of Governance arrangements and resourcing for the future administration of the facility is being undertaken.
Oct 2016	A site meeting with a Council Officer with a view to progress a shared path along Brooks St, Naremburn.	A site meeting was held and issues identified to enable further investigation by Council.
Oct 2016	Explore new opportunities for bike paths between Wollstonecraft and St Leonards to be investigated.	This will be progressed in 2017 in conjunction with North Sydney Council.
Oct 2016	Possible use of the rail corridor for bike routes because of the favourable grades for cyclists.	This matter has been referred to Transport for NSW for consideration.

## 8. GENERAL BUSINESS

There are no items of General Business as at the time of writing.

## 9. DATE OF NEXT MEETING

Tuesday 9 May 2017;

### **ATTACHMENTS:**

1. Minutes of the Bicycle Consultative Committee Meeting held on 6 December 2016.
2. North Willoughby Local Area Traffic Management Treatment – schematic design plan

3. Coolaroo Road and Dalrymple Avenue, Chatswood – Local Area Traffic Management treatments. Concept design

