



Willoughby City Council

ORDINARY COUNCIL

MINUTES

Council Chambers, 31 Victor Street, Chatswood

13 April 2015

commencing at 7:00pm

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1 PRESENT

Councillors

Her Worship the Mayor Councillor G Giles-Gidney, Councillors S Coppock, H Eriksson, J Hooper, T Mustaca, W Norton, A Rozos, J Rutherford, L Saville, M Sloane and N Wright.

Officers

Ms D Just (General Manager), Mr P Collings (Acting Infrastructure Services Director), Mrs M Smith (Community Services Director), Mr J Ellis (Acting Environmental Services Director), Mr T Pizzuto, (Financial Services Director), Ms T Crouch (Corporate Support & Performance Director), Mr V Grepl (Acting Administrative Services Manager) and Ms B Jeffries (Executive Assistant).

2 DISCLOSURES OF INTEREST - COUNCILLORS AND STAFF

- Councillor M Sloane declared, via a Disclosures of Interest form, a less than substantial, non-pecuniary interest in Item 18.2 – Planning Proposal for 10 Herbert Street, St Leonards
(Nature of Interest: Ramsay Healthcare is a supporter of the organisation I work for – the Baird Institute.)

3 CONFIRMATION OF MINUTES

That the Minutes of the Ordinary Meeting of Council held 23 March 2015, copies of which have been circulated to each member of Council, be confirmed.

4 APOLOGIES AND LEAVE OF ABSENCE

- Councillor M Stevens submitted an apology for non-attendance and requested Leave of Absence.
- Councillor R Hill is on leave previously granted.

RESOLUTION

That:

1. Council note the absence of Councillor Stevens and grant Leave of Absence.
2. Council note the absence of Councillor Hill on leave previously granted.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

5 PETITIONS

5.1 PETITION - DEVELOPMENT CONCEPT - ST LEONARDS CENTRAL

ATTACHMENTS:	1. PETITION
RESPONSIBLE OFFICER:	TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR
AUTHOR:	TRISHA DUFFY
MEETING DATE:	13 APRIL 2015

Purpose of Report

To list on the agenda a petition forwarded by The Hon. G Berejiklian MP on behalf of residents regarding the development concept known as St Leonards Central.

RESOLUTION

- 1. That the petition be received and referred to the Acting Environmental Services Director for consideration.**
- 2. It was noted that a Special Meeting of Council will be held on 7 May 2015 to discuss the development concept known as St Leonards Central.**

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

6 OPEN FORUM

Mr Ted Wilson spoke on Council's decision not to name Willoughby Oval No. 1 after the late Mayor, Councillor Pat Reilly.

7 MAYORAL MINUTE

7.1 CROQUET INTERSTATE COMPETITION – EIRE CUP 2015

MEETING DATE: 13 APRIL 2015

Purpose of Report

To consider the following Mayoral Minute.

MOTION

CROQUET INTERSTATE COMPETITION - EIRE CUP 2015

Every six years the Interstate Croquet Eire Cup is held in New South Wales. Chatswood Croquet Club played a major part in hosting the event this year, with the NSW team as the ultimate winner of the competition.

In addition to NSW being the winner of this National Competition, Alison Sharpe, a NSW player, won the Women's National Championship and will compete overseas later in the year.

The Club has expressed their thanks to Council for the very high standard of the croquet competition lawns. The Council's green keeping staff, Glenn Paull and Matt Kong, were responsible for providing the playing surface for the Cup teams. Their work was of high quality (including dawn preparation) for the players making a very high standard of competition play.

RESOLUTION

That a letter of congratulations be sent to the NSW Croquet Team, Alison Sharpe and Council Staff for their involvement in the very successful National Competition.

MOVED COUNCILLOR GILES-GIDNEY

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

7.2 MAYOR'S DIARY- COUNCIL MEETING NOTES – 13 APRIL 2015

The Mayoral Report was circulated to all Councillors listing the Mayor's activities.

WEDNESDAY 25 MARCH			
Mayor Crns Hill, Norton, Sloane	6 pm	WEA Focus Workshop	Banksia Room
FRIDAY 27 MARCH			
Mayor	9.30 am	Official Opening of <i>Officeworks</i> New Store	179 Victoria Avenue
Mayor	2.30 pm	Easter Celebrations with Residents	Ashley House, Roseville
Mayor	6.30 pm	Willoughby Swim Club Presentations	Willoughby Leisure Centre
Cr Saville		Seniors Expo	Dougherty Centre
SATURDAY 28 MARCH			
Mayor	11 am	Bridge Club AGM	Club Willoughby
TUESDAY 7 APRIL			
Mayor	12.30 pm	Presentation of Patron's Trophy	Chatswood Golf Club
Mayor	6 pm	Easter Celebrations with Residents	Willoughby Retirement Village
WEDNESDAY 8 APRIL			
Mayor Cr Norton	6 pm	Opening of "Smart Expressions"	The ArtSpace
SATURDAY 11 APRIL			
Cr Norton	Afternoon	WDHS Meeting	Chatswood Library

RESOLUTION

That the Mayoral report be received.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

8 GENERAL MANAGER'S LATE REPORT

NIL

**9 MATTERS FOR DEFERRAL, REFERRAL TO INSPECTION
AND/OR PROCEDURAL PRIORITY**

NIL

10 MATTERS BROUGHT FORWARD BY THE PUBLIC

- Item 18.1 Planning Proposal for 654 – 555 Pacific Highway, 2A Oliver Road and 1 Freeman Road, Chatswood
- Item 18.2 Planning Proposal for 10 Herbert Street, St Leonards
- Item 20.1 Notice of Motion: Infrastructure Levy

11 MATTERS NOT REQUIRING ELABORATION OR DEBATE

The Mayor invited Councillors to indicate the items not brought forward by the public that they wished to deal with separately:

- Item 12.2 Companion Animals Committee Minutes – 10 March 2015
- Item 12.3 Griffin Reserves Advisory Committee Meeting – Minutes – 19 February 2015
- Item 12.4 Natural Heritage & Bushland Advisory Committee Meeting – Minutes – 5 March 2015
- Item 14.1 Councillors Information Booklets – 26 March, 2 and 9 April 2015
- Item 16.1 Delivery Program Progress Report July – December 2014
- Item 16.4 Council's Mid-Year Recess
- Item 18.3 Development Application Report to 7 April 2015

RESOLUTION

That the remaining items, viz:

- Item 12.1 46 Calbina Road, Northbridge – Sailors Bay Ward Councillors Inspection Committee Meeting – 27 March 2015
- Item 16.2 Representation at National General Assembly of Local Government
- Item 16.3 Licence Agreement to Willoughby Community Pre-School
- Item 17.1 Tender Summary – The supply, Installation and Commissioning of the Concourse Theatre Flying System
- Item 17.2 ROI Concession Application from Lifeline Harbour to Hawkesbury
- Item 19.1 Tender Summary – Replacement of Roof Canopy and Associated Works – Pacific Highway Pedestrian Bridge Tender No. 085911

be adopted in accordance with the recommendations in the reports.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

12 REPORTS FROM COMMITTEES

12.1 46 CALBINA ROAD, NORTHBRIDGE - SAILORS BAY WARD COUNCILLORS INSPECTION COMMITTEE MEETING - 27 MARCH 2015

ATTACHMENTS:	1. MINUTES
RESPONSIBLE OFFICER:	PETER ROWAN - BUILDING SERVICES MANAGER
AUTHOR:	CHRIS GUY - TEAM LEADER/DEVELOPMENT OFFICER (BUILDING SURVEYOR)
MEETING DATE:	13 APRIL 2015

Purpose of Report

To present the minutes of the Sailors Bay Ward Councillors Inspection Committee Meeting held 27 March 2015.

RESOLUTION

That:

1. The Minutes be received.
2. Council note the resolution adopted by the Committee.

“That this matter be deferred for a period of four (4) weeks for the applicant and Council’s Officer to confer and reach a suitable outcome.”

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

12.2 COMPANION ANIMALS COMMITTEE MINUTES - 10 MARCH 2015

ATTACHMENTS: 1. MINUTES

RESPONSIBLE OFFICER: TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR

AUTHOR: DARIUS TURNER - CORPORATE PLANNING COORDINATOR

MEETING DATE: 13 APRIL 2015

Purpose of Report

To list on the agenda the minutes of the Companion Animals Advisory Committee Meeting held 10 March 2015.

RESOLUTION

That the Minutes be received.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR NORTON

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

12.3 GRIFFIN RESERVES ADVISORY COMMITTEE MEETING - MINUTES - 19 FEBRUARY 2015

ATTACHMENTS:	1. MINUTES OF MEETING OF 19 FEBRUARY 2015 2. LINDEN WAY RESERVE LANDSCAPE IMPROVEMENT PLAN - COMMUNITY CONSULTATION
RESPONSIBLE OFFICER:	PAUL COLLINGS – ACTING INFRASTRUCTURE SERVICES DIRECTOR
AUTHOR:	JULIE WHITFIELD - OPEN SPACE MANAGER
CITY STRATEGY LINK:	1.1.1 THE COMMUNITY CAN PARTICIPATE IN CITY LIFE
MEETING DATE:	13 APRIL 2015

Purpose of Report

To inform Council of the Griffin Reserves Advisory Committee meeting of Thursday 19 February 2015.

RESOLUTION

That

- 1. The minutes of the Griffin Reserves Advisory Committee meeting of 19 February 2015 be noted.**
- 2. The draft Griffin Reserves Castlecrag Plan of Management (GRCPOM) be placed on public exhibition.**
- 3. The Linden Way Reserve Landscape Improvement Plan be adopted.**
- 4. Changes to the operation and reportage of the Griffin Reserves Advisory Committee meetings be noted, and considered in future reviews of Council's Committee system.**

MOVED COUNCILLOR ERIKSSON

SECONDED COUNCILLOR NORTON

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

12.4 NATURAL HERITAGE & BUSHLAND ADVISORY COMMITTEE MEETING - MINUTES - 5 MARCH 2015

ATTACHMENTS:	1. MINUTES OF MEETING 5 MARCH 2015
RESPONSIBLE OFFICER:	PAUL COLLINGS - ACTING INFRASTRUCTURE SERVICES DIRECTOR
AUTHOR:	JULIE WHITFIELD - OPEN SPACE MANAGER
CITY STRATEGY LINK:	2.1.1 CONSERVE AND MAINTAIN WILLOUGHBY'S NATURAL ECOSYSTEMS
MEETING DATE:	13 APRIL 2015

Purpose of Report

To present to Council the Minutes of the Natural Heritage and Bushland Advisory Committee meeting as of 5 March 2015.

MOTION

1. That the minutes of the meeting of 5 March 2015 be accepted.
2. That the Reserve Action Plans for North Arm Reserve and Willis Park be adopted by Council.
3. That a quorum for the NHBAC be based on community members, comprising half the number of members plus one.

MOVED COUNCILLOR SAVILLE**SECONDED COUNCILLOR HOOPER****CARRIED****Voting**

For the Motion: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville and Sloane.

Against: Councillor Wright.

13 DEFERRED MATTERS

NIL

14 CORRESPONDENCE

14.1 COUNCILLORS INFORMATION BOOKLETS - 26 MARCH, 2 AND 9 APRIL 2015

RESPONSIBLE OFFICER: DEBRA JUST - GENERAL MANAGER

AUTHOR: TRISHA DUFFY

CITY STRATEGY LINK: 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

MEETING DATE: 13 APRIL 2015

Purpose of Report

To list on the Council Agenda the weekly Councillors Information Booklet, circulated to all Councillors on 26 March & 2 April 2015.

RESOLUTION

That the Councillors Information Booklets be received.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR HOOPER

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against:

15 REPORTS FROM OFFICERS - GENERAL MANAGER

NIL

16 REPORTS FROM OFFICERS - CORPORATE SERVICES DIRECTOR

16.1 DELIVERY PROGRAM PROGRESS REPORT JULY - DECEMBER 2014

ATTACHMENT:	DELIVERY PROGRAM PROGRESS REPORT RESULTS (DISTRIBUTED SEPARATELY)
RESPONSIBLE OFFICER:	TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR
AUTHOR:	DARIUS TURNER - CORPORATE PLANNING AND GOVERNANCE CO-ORDINATOR
DELIVERY PROGRAM ITEM:	6.1.1 A COUNCIL THAT IS OPEN AND HONEST AND REPRESENTS ITS CONSTITUENTS
MEETING DATE:	13 APRIL 2015

Purpose of Report

To update Council on the progress of the Delivery Program 2013 to 2017.

RESOLUTION

That Council receives the Delivery Program Progress Report for the period July to December 2014.

MOVED COUNCILLOR NORTON

SECONDED COUNCILLOR RUTHERFORD

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

16.2 REPRESENTATION AT NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

ATTACHMENTS:	1. NATIONAL ASSEMBLY PROGRAM AND REGISTRATION
RESPONSIBLE OFFICER:	TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR
AUTHOR:	VLADIMIR GREPL - ACTING ADMINISTRATIVE SERVICES MANAGER
CITY STRATEGY LINK:	6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS
MEETING DATE:	13 APRIL 2015

Purpose of Report

To authorise the Mayor and the General Manager to attend the National General Assembly of Local Government to be held in Canberra between 14 and 17 June 2015.

RESOLUTION**That Council**

- 1. authorises the Mayor and the General Manager to attend the 2015 National General Assembly of Local Government, and**
- 2. considers any received motions for the Assembly at its next meeting to be held on 27 April 2015.**

MOVED COUNCILLOR SAVILLE**SECONDED COUNCILLOR SLOANE****CARRIED****Voting**

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

16.3 LICENCE AGREEMENT TO WILLOUGHBY COMMUNITY PRESCHOOL

RESPONSIBLE OFFICER:	JEFF ELLIS – ECONOMIC & PROPERTY DEVELOPMENT DIRECTOR
AUTHOR:	TRACEY LEE – PROJECT OFFICER LEASING
CITY STRATEGY LINK	6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION
MEETING DATE:	13 APRIL 2015

Purpose of Report

To obtain Council's consent to enter into a revised licence agreement with Willoughby Community Pre-school at 7-9 Central, Street Naremburn for a term of three years.

RESOLUTION

That:

- 1. Council enters into a revised Licence Agreement for a term of three years with Willoughby Community Pre-school at 7-9 Central Street, Naremburn reflecting the balance of the original term and the revised operating hours and weeks open each year.**
- 2. The Mayor and General Manager be authorised to execute and affix the Council's seal to the Licence.**

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

16.4 COUNCIL'S MID-YEAR RECESS

RESPONSIBLE OFFICER: TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR

AUTHOR: VLADIMIR GREPL - ACTING ADMINISTRATIVE SERVICES MAANGER

CITY STRATEGY LINK: 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

MEETING DATE: 13 APRIL 2015

Purpose of Report

To set the date for Council's mid-year recess.

RESOLUTION

That Council:

- 1. Breaks for mid-year recess from Monday 29 June to Friday 10 July 2015, and**
- 2. Delegates authority to the Mayor and the General Manager to deal with urgent matters during the mid-year recess, subject to:**
 - a. the relevant legislation;**
 - b. dealing only with matters that are considered urgent in nature or would cause undue delays to stakeholders;**
 - c. consultation with Ward Councillors for decisions involving development applications and planning proposals;**
 - d. decisions being deferred where Council policy provides no clear guidelines; and**
- 3. A list of matters dealt with under delegated authority to be presented to Council at its meeting on 13 July 2015.**

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR HOOPER

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

17 REPORTS FROM OFFICERS - COMMUNITY SERVICES DIRECTOR

17.1 TENDER SUMMARY - THE SUPPLY, INSTALLATION AND COMMISSIONING OF THE CONCOURSE THEATRE FLYING SYSTEM

RESPONSIBLE OFFICER:	MELANIE SMITH - COMMUNITY SERVICES DIRECTOR
AUTHOR:	MELANIE SMITH – COMMUNITY SERVICES DIRECTOR
DELIVERY PROGRAM ITEM:	4.1.1 PLANNING, MAINTENANCE AND OPERATION OF INFRASTRUCTURE
MEETING DATE:	13 APRIL 2015

Purpose of Report

To advise Council on the assessment of tenders received for the supply and installation of The Concourse Theatre Flying System.

RESOLUTION

That:

1. Council resolves to reject all tenders in accordance with Clause 178(1)(b) of the Local Government (General) Regulations, 2005.
2. Council resolves to invite fresh tenders with a refined specification in accordance with Clause 178(3)(b) of the Local Government (General) Regulations, 2005.
3. Council advise the current tenderers accordingly.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

17.2 ROI CONCESSION APPLICATION FROM LIFELINE HARBOUR TO HAWKESBURY**RESPONSIBLE OFFICER:** Melanie SMITH - COMMUNITY SERVICES DIRECTOR**AUTHOR:** ANGELA CASEY - COMMUNITY DEVELOPMENT MANAGER**CITY STRATEGY LINK:** 1.1.2 THE VULNERABLE ARE INVOLVED IN OUR COMMUNITY AND SUPPORTED WITH RESPECT AND INTEGRITY**MEETING DATE:** 13 APRIL 2015

Purpose of Report

To seek approval for an out of term Category D (full concession) rate for Lifeline Harbour to Hawkesbury Inc to use a small meeting room at the Dougherty Community Centre for the provision of a financial counselling service for residents who are struggling with debt.

RESOLUTION

That Lifeline Harbour to Hawkesbury receive a full concession on the hire of the small meeting room for the provision of financial counselling from April – December 2015.

MOVED COUNCILLOR SAVILLE**SECONDED COUNCILLOR SLOANE****CARRIED****Voting**

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

18 REPORTS FROM OFFICERS - ENVIRONMENTAL SERVICES DIRECTOR

18.1 PLANNING PROPOSAL FOR 654 - 666 PACIFIC HIGHWAY, 2A OLIVER ROAD AND 1 FREEMAN ROAD, CHATSWOOD

- ATTACHMENTS:**
- 1. REPORT TO COUNCIL DATED 2 JUNE 2014**
 - 2. DRAFT WILLOUGHBY DEVELOPMENT CONTROL PLAN AMENDMENT**
 - 3. DRAFT VOLUNTARY PLANNING AGREEMENT AND EXPLANATORY NOTE**
 - 4. REPORT TO COUNCIL DATED 24 NOVEMBER 2014**
 - 5. REPORT TO COUNCIL DATED 2 FEBRUARY 2015**
 - 6. SUMMARY OF ADDITIONAL SUBMISSIONS WITH COMMENTS (SINCE 24 NOVEMBER 2014 REPORT)**
 - 7. ADDITIONAL TRAFFIC REPORT DATED 23 FEBRUARY 2015**
 - 8. PEER REVIEW OF ADDITIONAL TRAFFIC REPORT DATED 11 MARCH 2015**
 - 9. ADDITIONAL LETTER FROM INGHAM PLANNING DATED 12 MARCH 2015**

RESPONSIBLE OFFICER: LINDA MCCLURE – STRATEGIC PLANNING MANAGER

AUTHOR: CRAIG O'BRIEN – STRATEGIC PLANNER

CITY STRATEGY LINK: 3.1.1 PLAN FOR HOUSING CHOICE

MEETING DATE: 13 APRIL 2015

Purpose of Report

This report refers to Council for consideration the Planning Proposal, draft Voluntary Planning Agreement and draft amendments to Willoughby Local Environmental Plan 2012 and to Willoughby Development Control Plan Section E3.4, relating to the land Lot 1 DP 1068007, Lot 1 DP 121830, Lot 1 DP 839309 and Lot 2 DP 839309 at 654 - 666 Pacific Highway, 1 Freeman Road and 2A Oliver Road, Chatswood.

This follows consideration of the Planning Proposal at the 2 February 2015 Council Meeting, where issues were raised requiring further information and assessment. These issues are discussed later in this report.

It is recommended that Council consider and adopt the recommendation of the report of 2 February 2015 to support the Planning Proposal, the amendments to Willoughby Local Environmental Plan 2012 and Willoughby Development Control Plan and the Voluntary Planning Agreement.

Procedural Motion

That the following people address the meeting:

- Mr Nick Juradowitch, Director Ingham Planning
- Mr Dick van den Dool, Traffic Consultant GTA
- Mr Brent Clarke, resident 3-5 Freeman Road.

Mr Juradowitch, Mr van den Dool and Mr Clarke addressed the meeting and answered questions of the Councillors.

MOTION

That:

1. Council support the Planning Proposal for the land Lot 1 DP 1068007, Lot 1 DP 121830, Lot 1 DP 839309 and Lot 2 DP 839309, known as 654 – 666 Pacific Highway, 1 Freeman Road and 2A Oliver Road, Chatswood.
2. Council adopt and make the amendment to Willoughby Local Environmental Plan 2012 in accordance with Section 59 of the Environmental Planning and Assessment Act 1979, so as to change Willoughby Local Environmental Plan 2012 for the land known as Lot 1 DP 1068007, Lot 1 DP 121830, Lot 1 DP 839309 and Lot 2 DP 839309, known as 654 – 666 Pacific Highway, 1 Freeman Road and 2A Oliver Road, Chatswood, and give effect to the Planning Proposal in the following manner:
 - (a) Increase height for the site to RL 137.8 for Tower A and RL 128.8 for Tower B and identify the site as ‘Area 4’ on the Height of Buildings Map.
 - (b) Add the following sub clause 4.3A(9):

“The height of a building on land at 654 – 666 Pacific Highway, 1 Freeman Road and 2A Oliver Road, Chatswood, that is identified as ‘Area 4’ on the Height of Buildings Map must not exceed 18 metres except:

Where the site area exceeds 2,400 square metres, the height must not exceed the height shown on the Height of Buildings Map.”
 - (c) Identify the site as ‘Area 15’ on the Floor Space Ratio Map.
 - (d) Add the following sub clause 4.4A (20):

“(20) The maximum floor space ratio for a building on land identified as ‘Area 15’ on the Floor Space Ratio Map may exceed 2:1 if:

 - (a) The site area exceeds 2,400 square metres
 - (b) The floor space ratio will not exceed 3:1
 - (c) The floor space ratio of any shop top housing will not exceed 2.14:1”
 - (e) Identify the site as ‘Area 3’ on the Special Provisions Area Map for the purposes of affordable housing in accordance with Clause 6.8.
3. Council support and adopt draft Willoughby Development Control Plan Section E3.4 for the site at Attachment 2 to the officer’s report, subject to the following amendments:

- (a) Proposed awnings and verandas fronting the Pacific Highway be setback a minimum of 1.5 metres from the future kerb (associated with the proposed road widening affectation).
 - (b) Proposed awnings and verandas fronting Oliver Road be setback a minimum of 1.5 metres from the future kerb (associated with the proposed road widening affectation).
 - (c) Jenkins Street is not to be used by trucks accessing or exiting the site.
 - (d) A development application will require an updated assessment of traffic controls and truck routes at the time of lodgement.
4. Council support the draft Voluntary Planning Agreement accompanying the Planning Proposal for the site.
 5. That delegated authority be granted to the General Manager and the Mayor to finalise and enter into the planning agreement offered by the applicant.
 6. Council advise NSW Planning and Environment that the Strategic Planning Manager, Linda McClure be nominated to be delegate to process and finalise the Planning Proposal.

MOVED COUNCILLOR MUSTACA**SECONDED COUNCILLOR ERIKSSON****CARRIED****Voting****For the Motion:** Councillors Giles-Gidney, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Sloane and Wright.**Against:** Councillors Coppock and Saville.**AMENDMENT****That the Planning Proposal be deferred to deal with the outstanding traffic matters in Centennial Avenue intersection.****MOVED COUNCILLOR SAVILLE****SECONDED COUNCILLOR COPPOCK****LOST****Voting****For the Amendment:** Councillors Coppock and Saville.**Against:** Councillors Giles-Gidney, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Sloane and Wright.**CONSEQUENTIAL MOTION****That Linda McClure and Craig O'Brien be thanked for their report.**

MOVED COUNCILLOR WRIGHT

SECONDED COUNCILLOR MUSTACA

CARRIED

Voting

For the Consequential Motion: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

18.2 PLANNING PROPOSAL FOR 10 HERBERT STREET, ST LEONARDS

ATTACHMENTS:	1. PLANNING PROPOSAL (SUBMITTED BY AKALAN) 2. DRAFT AMENDMENTS TO THE WILLOUGHBY DEVELOPMENT CONTROL PLANS
RESPONSIBLE OFFICER:	LINDA MCCLURE, STRATEGIC PLANNING MANAGER
AUTHOR:	LARA NGUYEN, STRATEGIC PLANNER
CITY STRATEGY LINK:	1.1.2 THE VULNERABLE ARE INVOLVED IN OUR COMMUNITY AND SUPPORTED WITH RESPECT AND INTEGRITY
MEETING DATE:	13 APRIL 2015

Purpose of Report

This report reviews a Planning Proposal prepared by consultants JBA Planning and submitted by Akalan Projects on behalf of Ramsay Health relating to part Lot C, DP 401303 at 10 Herbert Street (fronting Frederick Street), St Leonards.

The Planning Proposal proposes allowing health care facilities on the site to facilitate the construction of a private mental health hospital and consulting rooms. Health services facilities are not a permitted use on land which is zoned IN2 Light Industrial under Willoughby Local Environmental Plan 2012.

This report outlines the proposal and recommends support for public exhibition of the Planning Proposal, including permitting the land use 'hospital' and increasing the permitted Floor Space Ratio on the site.

Procedural Motion

That the following people address the meeting:

- **Mr Robert Stark, Proponent's Consultant**

Mr Stark addressed the meeting and answered questions of the Councillors.

MOTION

- 1. Council support the Planning Proposal and draft amendments to the Willoughby Local Environmental Plan 2012 and Willoughby Development Control Plan for 10 Herbert Street St Leonards (being part Lot C DP 401303) for public exhibition.**
- 2. The Planning Proposal be forwarded to the Department of Planning and Environment seeking a Gateway Determination under Section 56 of the Environmental Planning and Assessment Act 1979.**
- 3. Willoughby Local Environmental Plan 2012 be amended as follows for 10 Herbert Street St Leonards (being part Lot C DP 401303):**

- Amend Schedule 1 by adding:
72 Use of certain land at part 10 Herbert Street, St Leonards
(1) This clause applies to Part 10 Herbert Street, St Leonards, being Part Lot C, DP 401303.
(2) Development for the purpose of a hospital is permitted with development consent.
 - Remove the land Part Lot C DP 401303 known as Part 10 Herbert Street, St Leonards from 'Area 6' on the Floor Space Ratio Map and identified as 'Area 17'.
 - Add following sub clause 4.4A (22):
(22) The maximum floor space ratio for a building on land identified as 'Area 17' on the Floor Space Ratio Map may exceed 1:1 if:
 - (a) i. the site area is greater than 1,000 square metres, and
 - li. The floor space ratio will not exceed 1.5:1, and
 - iii. the site coverage will not exceed 45% of the site area; or
 - (c) the site is to be developed for a hospital and the FSR does not exceed 2.5:1.
4. Willoughby Development Control Plan Part F.4.2 be amended as indicated in Attachment 2 to the Director's report.
5. Council advise the Department of Planning and Environment that the Strategic Planning Manager, Ms Linda McClure be nominated as delegate to process and finalise the Planning Proposal.

MOVED COUNCILLOR COPPOCK

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Motion: Councillors Giles-Gidney, Coppock, Eriksson Hooper, Mustaca, Norton, Rutherford, Saville, Sloane and Wright.

Against: Councillor Rozos.

CONSEQUENTIAL MOTION

That discussions be held with the proponent regarding entering into a VPA with a proposed minimum of 160 car spaces associated with the proposal and that the discussion be reported back to Council as soon as possible.

MOVED COUNCILLOR COPPOCK

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Consequential Motion: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Rutherford, Sloane and Wright.

Against: Councillors Norton, Mustaca, Rozos and Saville.

AMENDMENT

That the item be deferred to allow for further consultation with the child care centre.

MOVED COUNCILLOR ROZOS

SECONDED COUNCILLOR WRIGHT

LOST

Voting

For the Amendment: Councillors Hooper, Norton, Rozos and Wright.

Against: Councillors Giles-Gidney, Coppock, Eriksson, Mustaca, Rutherford, Saville and Sloane.

18.3 DEVELOPMENT APPLICATION REPORT TO 7 APRIL 2015

ATTACHMENTS:	1. LIST OF APPLICATIONS
RESPONSIBLE OFFICER:	IAN ARNOTT – DEVELOPMENT PLANNING MANAGER, PETER ROWAN – BUILDING SERVICES MANAGER
AUTHOR:	DEVELOPMENT PLANNERS, BUILDING SURVEYORS
MEETING DATE:	13 APRIL 2015

Purpose of Report

The attached schedule lists all current development applications grouped by suburb.

RESOLUTION

That the information be noted.

MOVED COUNCILLOR COPPOCK

SECONDED COUNCILLOR WRIGHT

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

19 REPORTS FROM OFFICERS - INFRASTRUCTURE SERVICES DIRECTOR

19.1 TENDER SUMMARY - REPLACEMENT OF ROOF CANOPY AND ASSOCIATED WORKS - PACIFIC HIGHWAY PEDESTRIAN BRIDGE - TENDER NO. 085911

RESPONSIBLE OFFICER:	PAUL COLLINGS – ACTING INFRASTRUCTURE SERVICES DIRECTOR
AUTHOR:	DAVID DIBIASE – PROPERTY MAINTENANCE / CONSTRUCTION MANAGER
CITY STRATEGY LINK:	4.1.1 PLANNING, MAINTENANCE AND OPERATION OF INFRASTRUCTURE
MEETING DATE:	13 APRIL 2015

Purpose of Report

This report seeks Council's approval for the engagement of a contractor to carry out the replacement of the roof and supporting structure of the Pacific Highway Pedestrian Bridge, Chatswood. The scope of works also includes major repairs to the escalators servicing the bridge.

RESOLUTION

That:

1. Council accepts the tender from Buildcorp Group Pty Ltd (trading as Buildcorp Asset Solutions) for the works to the Pacific Highway Pedestrian Bridge.
2. The works be funded from the 2014/2015 Priority Improvements Program (PIP) budget allocations and Council's Asset Improvement Reserve.
3. The General Manager and Mayor be authorised to execute the contract documents under the Common Seal of Council.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR SLOANE

CARRIED

Voting

For the Resolution: Councillors Giles-Gidney, Coppock, Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Nil

20 NOTICE OF MOTION

20.1 NOTICE OF MOTION - INFRASTRUCTURE LEVY

RESPONSIBLE OFFICER:	DEBRA JUST – GENERAL MANAGER
AUTHOR:	DEBRA JUST – GENERAL MANAGER
CITY STRATEGY LINK:	6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION
MEETING DATE:	23 MARCH 2015

Purpose of report

Councillor N Wright has indicated his intention to move the following Notice of Motion.

“That Willoughby City Council writes to the Independent Pricing and Regulatory Tribunal requesting the Council's application be withdrawn.”

Procedural Motion

That the following people address the meeting:

- Steven Zabeti
- Mr Ted Wilson
- Ms Linda Watts
- Mr John Steel
- Mr Bob Taffel

Mr Zabeti, Mr Wilson, Ms Watts, Mr Steel and Mr Taffel addressed the meeting and answered questions of the Councillors.

MOTION

That Council writes to the Independent Pricing and Regulatory Tribunal requesting the Council's application be withdrawn.

MOVED COUNCILLOR WRIGHT

SECONDED COUNCILLOR COPPOCK

LOST

Voting

For the Motion: Councillors Coppock, Hooper, Mustaca, Rutherford and Wright.

Against: Councillors Giles-Gidney, Eriksson, Norton, Sloane, Rozos and Saville.

21 CONFIDENTIAL ITEMS

In accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*, in the opinion of the General Manager, the following business is confidential as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

Procedural Motion

That:

1. Council resolve itself into Closed Session with the Press and Public excluded from the meeting to deal with the following confidential items.
2. Council resolve into Committee of the Whole in order to deal with these confidential items.

21.1 191 PENSURST STREET, NORTH WILLOUGHBY

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

21.2 ADDITIONAL INFORMATION – REPLACEMENT OF ROOF CANOPY AND ASSOCIATED WORKS – PACIFIC PEDESTRIAN BRIDGE – TENDER NO. 085911

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

21.3 ADDITIONAL INFORMATION – TENDERS FOR THE SUPPLY, INSTALLATION AND COMMISSIONING OF THE CONCOURSE THEATRE FLYING SYSTEM - CONFIDENTIAL

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(C) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

21.1 191 PENSURST STREET, NORTH WILLOUGHBY**Recommendation Summary****MOTION**

That Council retains 191 Penshurst Street, Willoughby and consider options for its upgrade.

21.2 ADDITIONAL INFORMATION – REPLACEMENT OF ROOF CANOPY AND ASSOCIATED WORKS – PACIFIC PEDESTRIAN BRIDGE – TENDER NO. 085911**Recommendation Summary**

That:

1. Council accepts the tender from Buildcorp Group Pty Ltd (trading as Buildcorp Asset Solutions) for the works to the Pacific Highway Pedestrian Bridge.
2. The works be funded from the 2014/2015 Priority Improvements Program (PIP) budget allocations and Council's Asset Improvement Reserve.
3. The General Manager and Mayor be authorised to execute the contract documents under the Common Seal of Council.

21.3 ADDITIONAL INFORMATION – TENDERS FOR THE SUPPLY, INSTALLATION AND COMMISSIONING OF THE CONCOURSE THEATRE FLYING SYSTEM - CONFIDENTIAL**Recommendation Summary**

1. Council resolves to reject all tenders in accordance with Clause 178(1)(b) of the Local Government (General) Regulations, 2005.
2. Council resolves to invite fresh tenders with a refined specification in accordance with Clause 178(3)(b) of the Local Government (General) Regulations, 2005.
3. Council advise the current tenderers accordingly.

MOTION

That the recommendations from the Committee of the Whole be adopted.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR MUSTACA

CARRIED

Voting

For the Motion: Councillors Giles-Gidney, Coppock, Eriksson, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane and Wright.

Against: Councillor Hooper.

22 QUESTIONS

22.1 QUESTIONS ON NOTICE FROM COUNCILLOR S COPPOCK - MAINTENANCE/GARDENING WORKS & JUDICIAL ADVICE

RESPONSIBLE OFFICER: DEBRA JUST - GENERAL MANAGER

AUTHOR: DEBRA JUST - GENERAL MANAGER

MEETING DATE: 13 APRIL 2015

Question 1

On 10 December 2014 in Supreme Court proceedings 2013/299553, Willoughby City Council & Ors ats Owens & Ors - the Court made in part the following orders:

1. First and Second Defendants to file any application for judicial advice pursuant to section 63 Trustee Act 1925 by 13 February 2015.

Did the First and Second Defendants file any application on or before 13 February, 2015?

If not, why not?

Question 2

Willoughby City Council has contracted out maintenance and gardening works. Please advise on the following:

1. The nature and extent and to whom such contracts have been entered?
2. What performance standards are in these contracts?
3. How frequently are the performance standards reviewed for compliance?
4. If compliance reviews have been conducted, what was the standard reported for each contract?
5. Of the contracts entered into for maintenance and gardening works, were all these operations previously conducted by employees in Council's works depot?

Comment:

A response to these questions follows.

Response Question 1

The Application for Judicial Advice was filed with the Supreme Court on 13 February 2015.

Response Question 2

Overview

Council enters into many contracts to undertake maintenance and gardening works. The information provided below is a brief summary of Council's current maintenance and gardening contracts and has taken over a day of staff time to collate. A more detailed listing

of these performance contracts would require significantly more time to prepare and at this stage is not considered to be a priority.

The performance standards contained within these contracts would refer to approximately 150 different standards including Australian Standards, Codes of Practice, Building Code of Australia Standards, industry specifications and internal Council specifications.

Performance against these specifications would be assessed at different times depending on the type of contract and the type of work being undertaken. Some contracts may be assessed at the end of the project, some at key milestones and some at predetermined intervals such as weekly or monthly.

Of the 15 contracts detailed below only 2 contracts were previously undertaken by Council staff prior to them being fully contracted out.

Minor Civil Works

Nature of Contract: Construction of road, footpath and drainage works

Extent of Contract with whom: 3 year contract ending June 2015 with Kelbon, Sydney Civil, Anzellotti Construction, Sam the Paving Man, Mansour Paving, Byrne Civil, J&M Schembri, Ozpave, Get Civil, Hamilton Masonry, Sydney wide Pipe cleaning, A&L Pipe-Eye, Veolia, Envirocivil, Wilkie Group and Aust Grinding Co.

Standard: AUSPEC quality specification and AS2124 for General Conditions of Contract.

Frequency performance standard reviewed: After completion of each project

Standards Reported: Any failures in quality are reported immediately for rectification by the contractor

Were these operations previously undertaken by Council Staff: Council has always used a mix of staff and contractors to complete these works.

Grass Mowing

Nature of Contract: Mowing of parks and verges (not including sportsfields)

Extent of Contract with whom: Landscape Solutions 3 Year (current tender was reported to Council on 9 March 2015), 2yr with 2yr option)

Standard: Performance specification / Tender specified

Frequency performance standard reviewed: Tender contract review period – 2-3 years, plus ongoing monitoring

Standards Reported: Failures to complete works as specified actioned with contractor as they occur so that issue can be rectified

Were these operations previously undertaken by Council Staff: Yes

Local Area Traffic Management Schemes (LATM's)

Nature of Contract: Weeding and pruning

Extent of Contract with whom: Lhurmanns Environmental

Standard: AUSPEC based performance specification

Frequency performance standard reviewed: Continuously

Standards Reported: Failures referred back to contractor for rectification

Were these operations previously undertaken by Council Staff: Yes

Tree removal

Nature of Contract: Pruning, Removal, Stump Grinding and Tree Planting

Extent of Contract with whom: 3 year contract ending November 2016 with Ideal Tree Services, CJ Murphy, AUTS , Plateau Trees, Pettet Landscapes

Standard: Australian Standards for Amenity Tree Pruning

Frequency performance standard reviewed: After completion of each project

Standards Reported: Any failures would be referred back to contractor for rectification

Were these operations previously undertaken by Council Staff: Yes. Council now uses a mix of contractors and staff to complete these works.

Bushland Regeneration

Nature of Contract: Bush Regeneration, Stone Masonry, Earthworks

Extent of Contract with whom: a five year Contract ending June 2018 with Blues Brothers Contracting, BARRC, WA Hamilton Masonry, Doin Regen, Australian Areas Management and Repair , Australian Bushland Restoration, Bandicoot Bush Regen, Bowerbird Emporium, Braceys Environmental Services, Harbour Regeneration, Judy Morris, Lane Cove Bush Regenerators Cooperative Ltd, Lilly Pilly Indigenous Landscapes, Marc Stettner - T/A Apunga Ecological Management, Marsupial Landscape Management, Terra Australis Regeneration, Toolijooa, Total Earth Care , Waratah Eco Works

Standard: Performance specification – tender or individual project works as specified

Frequency performance standard reviewed: periodic or at completion of each project

Standards Reported: Periodic review and reporting. Issues addressed with contractor for rectification

Were these operations previously undertaken by Council Staff: Council uses a mix of staff, volunteers and contractors to complete bushland works

Parking Meter Maintenance

Nature of Contract: Maintenance of existing parking meters and replacement of old meters.

Extent of Contract with whom: an 8 year contract starting in 2015 with Australian Parking & Revenue Control Pty Ltd.

Standard: 2 hour reactive maintenance on equipment & quarterly preventative maintenance

Frequency performance standard reviewed: Monthly

Standards Reported: Numbers of failures and response times. Penalties to apply for non-conformance with agreed response times.

Were these operations previously undertaken by Council Staff: No, due to specialist skills and equipment required.

Building Cleaning

Nature of Contract: Cleaning of all Council indoor and outdoor facilities

Extent of Contract with whom: length of contract - to June 2017 with SKG Cleaning

Standard: Contract specification

Frequency performance standard reviewed: Weekly facility inspections

Standards Reported: Reports of missed or unsatisfactory cleaning

Were these operations previously undertaken by Council Staff: No

Air Conditioning

Nature of Contract: Recurrent maintenance & repair of air conditioning plant and equipment

Extent of Contract with whom: To June 2017 with RCR-Haden

Standard: Australian Standards Contract specification

Frequency performance standard reviewed: Weekly meetings with service representatives

Standards Reported: Reports on any equipment that had not been repaired within specified times. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No. This is a specialist trade

Electrical

Nature of Contract: Recurrent maintenance & repair of Council's electrical, voice & data installations

Extent of Contract with whom: To May 2016 with CBD Electrical Services

Standard: Australian Standards, Wiring regulations and Contract specification

Frequency performance standard reviewed: Weekly discussions with service representatives

Standards Reported: Reports on any equipment that had not been repaired within specified times. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No. This is a specialist trade

Plumbing

Nature of Contract: Recurrent maintenance & repair of Council's water services & sanitary services

Extent of Contract with whom: To May 2016 with Answer Plumbing

Standard: Australian Standards, Wiring regulations and Contract specification

Frequency performance standard reviewed: Weekly discussions with service representatives. Overseeing by Council's plumber

Standards Reported: Reports on any equipment that had not been repaired within specified times. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No, Council's plumber handles emergency type repairs, while the contract plumber undertakes more involved repairs & upgrades.

Graffiti

Nature of Contract: Graffiti removal services to Council's property & limited resident's property

Extent of Contract with whom: To August 2016 by Evolution Graffiti Services

Standard: Contract specifications

Frequency performance standard reviewed: Weekly discussions with service representatives

Standards Reported: Reports of missed graffiti removal requests. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No

Painting

Nature of Contract: Painting services to Council's property

Extent of Contract with whom: To May 2020 by FH Painting Services

Standard: Contract specifications

Frequency performance standard reviewed: Weekly discussions with service representatives

Standards Reported: Reports of poor workmanship. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No

Carpentry and Small Works

Nature of Contract: Carpentry and small building works to Council's properties

Extent of Contract with whom: To May 2016 by Worne Constructions

Standard: Australian Standards, BCA and Contract specifications

Frequency performance standard reviewed: Weekly discussions with service representatives

Standards Reported: Reports of poor workmanship.

Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No. Council's carpenters handle the smaller emergency type works – the contract carpenters undertake more extensive repairs & upgrades

Fire services

Nature of Contract: Recurrent maintenance & repair of Council's fire safety equipment

Extent of Contract with whom: To June 2015 with Extinguisher Services

Standard: Australian Standards, BCA and Contract specifications

Frequency performance standard reviewed: Weekly discussions with service representatives

Standards Reported: Reports on any equipment that had not been repaired within specified times. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No – specialist trade

Lift services

Nature of Contract: Recurrent maintenance & repair of Council's elevator plant & equipment

Extent of Contract with whom: To December 2017 with Kone Elevators

Standard: Australian Standards, BCA and Contract specifications

Frequency performance standard reviewed: Weekly discussions with service representatives

Standards Reported: Reports on any equipment that had not been repaired within specified times. Reports of unsatisfactory performance

Were these operations previously undertaken by Council Staff: No – specialist trade

The meeting concluded at 10.45 pm

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council held on 13 April 2015. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.