



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

Council Chambers  
Level 6, 31 Victor Street, Chatswood

25 August 2014

commencing at 7:00pm

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## 1 PRESENT

### Councillors

Her Worship the Mayor Councillor G Giles-Gidney, Councillors H Eriksson, R Hill, T Mustaca, W Norton, A Rozos, J Rutherford, L Saville, M Sloane, M Stevens and N Wright.

### Officers

Mr N Tobin (General Manager), Mr G Woodhams (Environmental Services Director), Ms M Smith (Community Services Director), Mr T Pizzuto (Financial Services Director), Mr P Collings (Acting Infrastructure Services Director), Mr V Grepl (Acting Administrative Services Manager) and Ms L Keeling (Executive Assistant).

## 2 DISCLOSURES OF INTEREST - COUNCILLORS AND STAFF

NIL

## 3 CONFIRMATION OF MINUTES

*That the Minutes of the Ordinary Meeting of Council held 11 August 2014, copies of which have been circulated to each member of Council, be confirmed subject to the following correction:*

- **Item 8 - Mayoral Report - Mayor's Diary**  
The Minutes be corrected to show that Councillor Saville attended the Launch of the Spring Festival on Thursday 7 August.

## 4 APOLOGIES AND LEAVE OF ABSENCE

- Councillor J Hooper submitted an apology for non-attendance and requested Leave of Absence.
- Councillor S Coppock is on leave previously granted.
- Councillor H Eriksson requested Leave of Absence from 12 September 2014 to 21 September 2014.

## RESOLUTION

That:

1. The apology for Councillor Hooper be accepted and Leave of Absence be granted.
2. Council note the absence of Councillor Coppock on leave previously granted.
3. Councillor Eriksson be granted Leave of Absence from 12 to 21 September 2014.

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR HILL**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**5 INTERVIEWS**

NIL

## **6 PETITIONS**

### **6.1 PETITION REGARDING THE FULLERS ROAD RAT RUN**

Councillor Saville presented a 3 page petition requesting urgent review of the traffic in this area.

#### **RESOLUTION**

**That the petition be received and referred to the Acting Infrastructure Services Director for consideration.**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR MUSTACA**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against the Resolution:** Nil

## **7 OPEN FORUM**

NIL

## 8 MAYORAL REPORT

The Mayoral Report was circulated to all Councillors listing the Mayor's activities.

### MAYOR'S DIARY – COUNCIL MEETING NOTES FOR 25 AUGUST 2014

WEDNESDAY 13 AUGUST			
Mayor	12 noon	Meeting with Ministers' Association Representatives	The Concourse
Mayor	3 pm	Site Inspection - <i>Quest Chatswood</i>	38 Albert Avenue, Chatswood
Mayor	7 pm	Chatswood High School Concert	The Concourse
THURSDAY 14 AUGUST			
Mayor	12.30 pm	VP(J) Day Commemoration Luncheon	Chatswood RSL Club
Crs Norton, Rutherford	Evening	Middle Harbour Ward Prog Assn Mtg	Club Willoughby
FRIDAY 15 AUGUST			
Mayor Crs Rozos, Rutherford, Sloane	10 am	North Sydney Community Awards	North Sydney Leagues Club
SATURDAY 16 AUGUST			
Mayor Cr Norton	9.30 am	FPA Meeting	Dougherty Centre
Mayor	1.30 pm	North Shore FC & "Back to Bears" Day	Gore Hill Oval
TUESDAY 19 AUGUST			
Crs Rozos, Rutherford	Evening	East Ward Prog Assn Mtg	Dougherty Centre
WEDNESDAY 20 AUGUST			
Mayor	6.30 pm	Film: "Girl Rising" – presented by Soroptimist International	Zenith Theatre
THURSDAY 21 AUGUST			
Mayor	11 am	Launch of "Garage Sale Trail"	Sydney Park, St Peters
Mayor	3.30 pm	Welcome to Sugunami Students	Council Chambers
Mayor Crs Eriksson, Hooper, Mustaca, Norton, Rozos, Rutherford, Wright	7 pm	Armenian National Committee Dinner	Peacock Gardens, N.Sydney
Cr Saville	Evening	West Ward Prog Assn Mtg	
FRIDAY 22 AUGUST			
Mayor	6 pm	Opening of Creative Arts Festival	Willoughby Girls High School
Crs Norton, Rozos, Rutherford	evening	5th Anniversary Celebration	Watermark Village, Castle Cove
SATURDAY 23 AUGUST			
Mayor	2.15 pm	Radio Interview re Spring Festival	
Mayor	5 pm	Dinner with Sugunami Visitors	Dougherty Centre

Mayor	6.30 pm	Welcome to Artists from China (organised by Chinese Cultural Centre)	Shanghai Stories
<b>SUNDAY 24 AUGUST</b>			
Mayor Crs Norton, Rozos, Wright	11 am	The Willoughby Fauna Fair	Willoughby Park
Mayor Crs Norton, Rutherford, Saville	2 pm	Choral Performance by Willoughby Symphony Choir	St Stephen's Church
Mayor	3.30 pm	Australian Choral Grand Prix presented by Sydney Eisteddfod & Rotary Club of Sydney Cove	The Concourse

## RESOLUTION

That the Mayoral report be received

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

### Voting

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil



**9 MAYORAL MINUTE****9.1 10/50 VEGETATION CLEARING LEGISLATION****MOTION**

**That the General Manager bring back a report, as a matter of urgency, on the 10/50 Vegetation Clearing Legislation and monitor any unauthorised activity that is purporting to rely on the legislation.**

**MOVED COUNCILLOR GILES-GIDNEY**

**CARRIED**

**Voting**

**For the Motion:** Councillors Giles-Gidney, Eriksson, Hill, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against the Resolution:** Councillor Mustaca

**10 GENERAL MANAGER'S LATE REPORT**

NIL

**11 MATTERS FOR DEFERRAL, REFERRAL TO INSPECTION AND/OR PROCEDURAL PRIORITY**

Item 15.1 - Notice of Motion: Pacific Highway Streetscape

**12 MATTERS BROUGHT FORWARD BY THE PUBLIC**

Item 14.2 - 35 Centennial Avenue, Chatswood - BC 2013/117 Ward Councillors Inspection Committee Minutes

**13 MATTERS NOT REQUIRING ELABORATION OR DEBATE**

The Mayor invited Councillors to indicate the items not brought forward by the public that they wished to deal with separately:

- 14.1.3(9.4) Review of Council Policies in the 'Administration' and 'Council and Councillors' categories
- 20.1 Northbridge Car Park Improvement Masterplan - Report on Consultation Process
- 22.1 Notice of Motion - Councillor L Saville - City of Sydney Amendment (Elections) Bill 2014
- 22.2 Notice of motion - Councillor N Wright - City of Sydney Amendment (Elections) Bill 2014

That the remaining items viz:

- 14.1 Cultural & Civic Committee meeting - 18 August 2014
- 14.1.1 (9.1) 2013-2014 Operational Plan & Financial Performance Report June 2014
- 14.1.2 (9.2) Investments and Loan Borrowings as at June 2014
- 14.3 3 Harden Road, Artarmon - Naremburn Ward Councillors Inspection Committee Meeting - 14 August 2014
- 16.1 Councillors Information Booklets - 14 & 21 August 2014
- 19.1 Application for Out of Term Community Grant - Lifeline Harbour to Hawkesbury Incorporated
- 20.2 Variations to Development Standards (Use of SEPP 1) Quarter 4 - April 2014-June 2014
- 20.3 Development Application Report to 18 August 2014

be adopted in accordance with recommendations in the reports

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against the Resolution:** Nil

## 14 REPORTS FROM COMMITTEES

### 14.1 CULTURAL & CIVIC COMMITTEE MEETING - 18 AUGUST 2014

<b>ATTACHMENTS:</b>	<b>1. MINUTES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>MELANIE SMITH - COMMUNITY SERVICES DIRECTOR</b>
<b>AUTHOR:</b>	<b>MELANIE SMITH</b>
<b>MEETING DATE:</b>	<b>25 AUGUST 2014</b>

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#### **Purpose of Report**

To present the minutes of the Cultural and Civic Committee Meeting held 18 August 2014.

#### **RESOLUTION**

**That:**

- 1. The Minutes be received.**
- 2. Council note the resolutions adopted by the Committee.**
- 3. Council adopt the Committee's recommendations.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**14.1.1 (9.1) 2013-2014 OPERATIONAL PLAN & FINANCIAL PERFORMANCE  
REPORT JUNE 2014**

<b>ATTACHMENTS:</b>	<b>1. BUDGET VARIATIONS 2. PIP STATUS REPORT 3. PIP CARRYOVER REPORT 4. LEGAL EXPENSES 5. E.RESTORE 6. THE CONCOURSE FINANCIAL SUMMARY</b>
<b>RESPONSIBLE OFFICER:</b>	<b>TONY PIZZUTO - FINANCIAL SERVICES DIRECTOR</b>
<b>AUTHOR:</b>	<b>MARK MCDONALD – FINANCIAL SERVICES MANAGER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION</b>
<b>MEETING DATE:</b>	<b>18 AUGUST 2014</b>

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**Purpose of Report**

To review Council's process in attaining Operational Plan targets for the period 1 July 2013 to 30 June 2014 and to review the financial performance of Council to 30 June 2014

**RESOLUTION**

**That:**

- 1. Council note the report.**
- 2. Council approve the transfer to/from reserves and carryover works listed in Attachment 3.**
- 3. The reduction in expenditure of \$2,793,800 and the reduction in income of \$1,275,700 be voted.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**14.1.2 (9.2) INVESTMENTS AND LOAN BORROWINGS AS AT JUNE 2014**

<b>ATTACHMENTS:</b>	<b>1. STATEMENT OF BANK BALANCES 2. COUNCILS INVESTMENT HOLDINGS 3. COUNTERPARTY CHART</b>
<b>RESPONSIBLE OFFICER:</b>	<b>TONY PIZZUTO - FINANCIAL SERVICES DIRECTOR</b>
<b>AUTHOR:</b>	<b>BILL LOFTHOUSE - FINANCIAL SERVICES DIRECTOR</b>
<b>CITY STRATEGY LINK:</b>	<b>6.3.1 COUNCIL MAINTAINS A STRONG SUSTAINABLE FINANCIAL POSITION</b>
<b>MEETING DATE:</b>	<b>18 AUGUST 2014</b>

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**Purpose of Report**

To advise Council of the Bank Balances and Investment performance for June 2014 and update Council on the current investment portfolio.

**RESOLUTION**

**That the Statement of Bank Balances, Loan Borrowings and Investment Holdings for June 2014 be received.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**14.1.3 (9.4) REVIEW OF COUNCIL POLICIES IN THE "ADMINISTRATION" AND "COUNCIL AND COUNCILLORS" CATEGORIES**

<b>ATTACHMENTS:</b>	<b>1. RECOMMEND RATIFICATION 2. RECOMMEND MODIFICATION 3. RECOMMEND RETIREMENT</b>
<b>RESPONSIBLE OFFICER:</b>	<b>TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL - GOVERNANCE AND CORPORATE PLANNING OFFICER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>21 JULY 2014</b>

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**Purpose of Report**

To review Council's policies in the "Administration" and "Council and Councillors" categories by considering recommendations for one of three options that best apply to each existing policy: ratify, modify or retire.

**MOTION**

That The Code of Meeting Practice be amended with the following addition to Objectives at Item 2:  
New Clause (e) "Ensure that meetings comply with Council's Policies and Statement of Business Ethics".

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR STEVENS**

**CARRIED**

**Voting**

**For the Motion:** Councillors Hill, Mustaca, Norton, Rutherford, Saville and Stevens

**Against:** Councillors Giles-Gidney, Eriksson, Rozos, Sloane and Wright

**RESOLUTION**

That, based on reasons outlined in the officer's report, Council

- A. **Ratifies these policies subject to the changes recommended by the Committee as shown in italics:**

**Code of Conduct for Contractors and Consultants**

**Code of Conduct for Community Representatives**

**Code of Conduct for Volunteers**

**Complaints Handling Policy**

- a. Replace the first sentence under Confidentiality with: "Council will consider anonymous complaints if sufficient information is available on which to act"*

**Complaints Handling Procedure****Filming Protocol****House Property Numbering****Privacy Management Plan****Sale of Public Land****Statement of Business Ethics****Advisory Committees – Administration**

- a. Include an explanation on the revised process for declaring and documenting disclosures of interest under clause 3(v)*
- b. Include a new requirement that all committees will be reviewed in the middle of Council's four year term*

**Code of Conduct**

- a. Delete from 7.22: "mayor's office (subject to availability)"*

**Conflict of Interest Policy****Council Documents - For Review/ Amendment**

- a. Policy to be retained*

**Council Flyers - copies of**

- a. Policy to be retained*

**Council Inspections Delegation of Authority & Procedure**

- a. Ratify this policy but review it as soon as practicable*

**Councillors' Record Keeping Policy****Councillors' Access to Information and their Interaction with Staff Policy****Fraud and Corruption Prevention****Gifts and Benefits Policy**

- a. Note proper term is Willoughby Theatre Company*
- b. Review the section "Disclosure of Interest Returns" to ensure that it contains the latest requirements in respect to the nominated value*

**Legal Assistance for Councillors****Payment of Expenses & Provision of Facilities to Councillors**

- a. *Delete clause relating to electoral rolls at clause 5.3 point v.*
- b. *Amend clause 6.1 v. to include a fixed telephone as an option (instead of only a mobile phone)*
- c. *Amend clause 5.3 Disposable iii) and 5.6 to insert “and associated postage”*
- d. *Amend clause 6.2 11 to replace “Mayoress” with “partner”*

#### *Petitions*

- a. *Policy to be retained*

#### *Public Interest Disclosures Policy*

- a. *Amend section 5 by inserting relevant missing wording*
- b. *Delete reference to names of Mayor and General Manager in clause 1*

#### *Ward Councillors Committee – Delegation, Procedures and Inspection Procedures*

- a. *Insert at section 4 the requirement that Ward Councillor Meeting Minutes/Resolutions should be ratified by the Ward Councillors before publication;*

- B. Modifies these policies as shown in the officer's report with the following additional changes recommended by the Committee:**

#### **CCTV/Surveillance Cameras**

##### **Code of Meeting Practice**

- a. *In clause 17(7) remove word “major”*
- b. *In clause 20(2) replace “needs to” with “may”*
- c. *In clause 52, note that the quorum for a committee with community representatives is half the community members + one*
- d. *In clause 86(1) Recordings so made will be kept for not less than 12 months*
- e. *The closing time of 12.00 noon be used consistently in clauses 79(1), 80(2) and 81*
- f. *In clause 91(2)b Meetings will conclude at 8.00 pm*
- g. *Insert in an appropriate clause that Councillors will be notified by 2.00 pm on the Wednesday prior to a Council meeting of the agenda items*

##### **Communications Policy**

- a. *Rewrite the section “Social media guidelines” as a policy rather than website text*

##### **Expenditure Recommendation; and**

- C. Retires these policies:**

**Advertising - Council facilities**

**Amplification Election Campaigning**

**Anonymous Material**

**Brochures with Rates Notices**



**Contracts**

**Corporate Image**

**Council Agendas**

**Documenting Interviews & Calls**

**Exhibition of Items**

**Mobile Phones**

**Personal Computer Policy**

**Privacy & Personal Information Protection Act - File Access**

**Use of Council Seal**

**Web Policy and Publishing Guidelines**

**Conference Attendance**

**Councillors (External Committee Representatives)**

**Councillors' Car Parking**

**Councillors' Contact with Solicitors**

**Delivery of Business/Additional Papers**

**Meeting and function times**

**Recordings of Council Meetings.**

**AND**

**That officers formulate a report that investigates current practices, policies and procedures in place in other local government areas that either manage or own performing arts facilities where they are being managed by a third party. Specifically with a view to reviewing the current ticketing policy for Councillors at The Concourse and other performance spaces in the City of Willoughby.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Motion:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright

**Against:** Nil

**14.1.4 (9.5) ADDENDUM - REVIEW OF COUNCIL POLICIES IN THE  
"ADMINISTRATION" AND "COUNCIL AND COUNCILLORS"  
CATEGORIES**

<b>ATTACHMENTS:</b>	<b>1. DRAFT CONFERENCE ATTENDANCE BY COUNCILLORS POLICY</b>
<b>RESPONSIBLE OFFICER:</b>	<b>TRACEY CROUCH - CORPORATE SUPPORT AND PERFORMANCE DIRECTOR</b>
<b>AUTHOR:</b>	<b>VLADIMIR GREPL – ACTING ADMINISTRATIVE SERVICES MANAGER</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>18 AUGUST 2014</b>

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**Purpose of Report**

To present for Council's consideration a new Conference Attendance by Councillors Policy and minor amendments to the Code of Meeting Practice.

**RESOLUTION****That Council**

- 1. Endorses the new Conference Attendance by Councillors Policy subject to these amendments:**
  - a. Amend section 2.3 to clarify that the post-conference written report is required if no conference summary is provided by the conference organiser;**
  - b. Insert an additional section 2.5 that applies the requirements of section 2.3 for post-conference reporting to the General Manager; and**
- 2. Deletes "Mayoral Report" and "Interviews" as Agenda items for Council meetings, with acknowledgment that other suitable Agenda items can be used.**

**MOVED COUNCILLOR SLOANE****SECONDED COUNCILLOR SAVILLE****CARRIED****Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**14.2 35 CENTENNIAL AVENUE, CHATSWOOD - BC 2013/117 - WARD  
COUNCILLORS INSPECTION COMMITTEE MINUTES**

<b>ATTACHMENT:</b>	<b>1. AMENDED REPORT OF PROCEEDINGS OF WARD COUNCILLORS INSPECTION COMMITTEE MEETING - 20 AUGUST 2014</b>
<b>RESPONSIBLE OFFICER:</b>	<b>PETER ROWAN - BUILDING SERVICES MANAGER</b>
<b>AUTHOR:</b>	<b>PETER ROWAN - BUILDING SERVICES MANAGER</b>
<b>MEETING DATE:</b>	<b>25 AUGUST 2014</b>

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**Purpose of Report**

Council will recall that the West Ward Councillors Inspection Committee Minutes were deferred at the Council meeting of 11 August 2014, to allow additional time for the Ward Councillors to clarify the wording of the Minutes.

A further meeting of the Ward Councillors was held on Wednesday 20 August 2014 and the wording of the Minutes was clarified resulting in alterations to Condition 1 and Condition 4.

As a result of these alterations the Officer who was in attendance at the Inspection Committee Meeting, has now withdrawn his concurrence.

The matter was consequently referred to the Environmental Services Director who subsequently referred the matter to full Council for determination in accordance with the Ward Councillor's Committee Procedures.

**PROCEDURAL MOTION**

**That the following people address the meeting:**

- 1. Mr Boer Xu**
- 2. Mr Tim Mitchell**

**Mr Boer Xu and Ms Morales (in the absence of Mr Mitchell) addressed the meeting and answered questions of the Councillors**

**RESOLUTION**

**That the Application be approved in accordance with the Officer's original Recommendation, as follows:**

- 1. Remove all retaining works including any encroachments to a distance of 1.5m along the entire western and northern boundary. This area is to be returned to natural ground level generally matching the level of the adjoining properties and is to be soft landscaped.**
- 2. Install a solid timber paling privacy screen from the northern most point of the existing dwelling to the rear boundary along the western boundary. This privacy screen is to have a minimum height of 1.8m measured from the concrete pathways stepping down at each interval to the rear of the property. The privacy screen is to terminate at the top most level of the existing western boundary**

fence and is to be setback a minimum distance of 450mm from the western boundary. The applicant is to submit Engineering details and specifications to Council for approval prior to the erection of the screens.

3. Install a solid timber paling privacy screen along the entire extent of the northern boundary. This privacy screen is to have a minimum height of 1.8m measured from the northern most concrete pathway. The privacy screen is to terminate at the top most level of the existing northern boundary fence and is to be setback a minimum distance of 450mm from the northern boundary. In this regard the applicant is to submit Engineering details and specifications to Council for approval prior to the erection of the screens.
4. A 10kL Rainwater Tank (in addition to the existing Rainwater Tank) shall be installed to collect the total runoff from all roof areas of the existing dwelling and offset the unauthorised impervious addition.
  - a. The overflow from the tank shall be directed through a perforated pipe to the backyard.
  - b. The rainwater tank shall be connected for garden irrigation uses.

Stormwater plans prepared by a suitably qualified practising Civil Engineer are to be provided and approved by Council prior to the works being undertaken.

5. Provide weep holes in accordance with engineering specifications. The weep holes are to be along the entire extent of the retaining walls closest to the western and northern boundary. Plans prepared by a suitably qualified practising Civil Engineer are to be provided and approved by Council prior to the works being undertaken.
6. Any concreting under the two turfed areas will need to be removed. In this regard the two areas are to be excavated to a sufficient depth under the supervision of Council's Building Surveyor. Any concreting found, will need to be demolished and replaced with clean fill.
7. Provide a Structural Engineer's certificate at completion, certifying structural adequacy of the installation of the privacy screening, all retaining walls and installation of weep holes.
8. The owner being allowed a period of 90 days from the date of Council's formal notice of determination, for these matters to be satisfactorily completed, otherwise Council will have no alternative but to issue an Order to seek demolition of the unauthorised works under the provisions of the Environmental Planning and Assessment Act 1979.
9. Delegated Authority being given to the General Manager to issue the Building Certificate upon satisfactory completion of the works.

**MOVED COUNCILLOR STEVENS**

**SECONDED COUNCILLOR MUSTACA**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rutherford, Saville, Sloane, Stevens and Wright.

**Absent:** Councillor Rozos

**14.3 3 HARDEN ROAD, ARTARMON - NAREMBURN WARD COUNCILLORS  
INSPECTION COMMITTEE MEETING - 14 AUGUST 2014**

**ATTACHMENTS:** 1. MINUTES

**RESPONSIBLE OFFICER:** IAN ARNOTT - DEVELOPMENT PLANNING  
MANAGER

**AUTHOR:** LELAND SANCHEZ - DEVELOPMENT PLANNER

**MEETING DATE:** 25 AUGUST 2014

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**Purpose of Report**

To present the minutes of the Naremburn Ward Councillors Inspection Committee Meeting held 14 August 2014.

**RESOLUTION**

**That:**

- 1. The Minutes be received.**
- 2. Council note the resolution adopted by the Committee that the application be approved in accordance with the Officer's recommendation.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

## 15 DEFERRED MATTERS

### 15.1 NOTICE OF MOTION: PACIFIC HIGHWAY STREETScape

**RESPONSIBLE OFFICER:** NICK TOBIN – GENERAL MANAGER

**AUTHOR:** NICK TOBIN – GENERAL MANAGER

**CITY STRATEGY LINK:** 2.1.2 THE COMMUNITY VALUES THE NATURAL ENVIRONMENT

**MEETING DATE:** 11 AUGUST 2014

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#### **Purpose of Report**

Councillor Saville has indicated her intention to resubmit for Councils consideration the Notice of Motion that she moved at the Council Meeting on 24 February, 2014. The terms of the Motion now resubmitted are as follows:

#### **Motion**

"THAT Willoughby City Council develops a strategy for, and provides funding to improve the amenity, streetscapes and footpaths, with tree planting and vegetation, within WCC, along Pacific Highway between Boundary Road and St. Leonards."

#### **RESOLUTION**

**That this item be deferred until The Draft Tree Management Policy and Street Tree Master Plans public exhibition period has been completed and a further report to adopt the policies and plans go to Council.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

## 16 CORRESPONDENCE

### 16.1 COUNCILLORS INFORMATION BOOKLETS - 14 & 21 AUGUST 2014

<b>RESPONSIBLE OFFICER:</b>	<b>NICK TOBIN - GENERAL MANAGER</b>
<b>AUTHOR:</b>	<b>TRISHA DUFFY</b>
<b>CITY STRATEGY LINK:</b>	<b>6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS</b>
<b>MEETING DATE:</b>	<b>25 AUGUST 2014</b>

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#### **Purpose of Report**

To list on the Council Agenda the weekly Councillors Information Booklet, circulated to all Councillors on 14 & 21 August 2014.

#### **RESOLUTION**

**That the Councillors Information Booklets be received.**

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

#### **Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil



**17 REPORTS FROM OFFICERS - GENERAL MANAGER**

NIL

**18 REPORTS FROM OFFICERS - CORPORATE SERVICES  
DIRECTOR**

NIL

## 19 REPORTS FROM OFFICERS - COMMUNITY SERVICES DIRECTOR

### 19.1 APPLICATION FOR OUT OF TERM COMMUNITY GRANT - LIFELINE HARBOUR TO HAWKESBURY INCORPORATED

ATTACHMENTS:	1. APPLICATION FORM - LIFELINE HARBOUR TO HAWKESBURY INCORPORATED
RESPONSIBLE OFFICER:	MELANIE SMITH - COMMUNITY SERVICES DIRECTOR
AUTHOR:	ANGELA CASEY COMMUNITY DEVELOPMENT MANAGER
CITY STRATEGY LINK:	ACCESS QUALITY COMMUNITY SERVICES AND FACILITIES
MEETING DATE:	25 AUGUST 2014

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#### Purpose of Report

To seek Council's endorsement of the allocation of funds from 2014/15 Community (Small) Grants Program – Community Development - Out of Term application from Lifeline Harbour to Hawkesbury Incorporated.

#### RESOLUTION

That Council endorse the allocation of \$3000 to Lifeline Harbour to Hawkesbury Incorporated under the 2014/15 Willoughby City Council Community (small) Grants Program.

MOVED COUNCILLOR SLOANE

SECONDED COUNCILLOR SAVILLE

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

## **20 REPORTS FROM OFFICERS - ENVIRONMENTAL SERVICES DIRECTOR**

### **20.1 NORTHBRIDGE CAR PARK IMPROVEMENT MASTERPLAN - REPORT ON CONSULTATION PROCESS**

<b>ATTACHMENTS:</b>	<b>1. AMP AND WILLOUGHBY CITY COUNCIL NORTHBRIDGE PLAZA AND COUNCIL CAR PARK CONSULTATION REPORT – PREPARED BY KJA CONSULTANTS, AUGUST 2014</b>
<b>RESPONSIBLE OFFICER:</b>	<b>LINDA MCCLURE – STRATEGIC PLANNING MANAGER</b>
<b>AUTHOR:</b>	<b>JANE GIBSON – STRATEGIC PLANNER</b>
<b>CITY STRATEGY LINK:</b>	<b>5.1.2 SUPPORT OUR CENTRES</b>
<b>MEETING DATE:</b>	<b>25 AUGUST 2014</b>

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#### **Purpose of Report**

To report on the community consultation process regarding the Northbridge Car Park Improvement Masterplan. It is recommended that the comments of the community meeting participants and general public be sought on the consultation report prior to consideration of the matter by Council.

#### **RESOLUTION**

- 1. Council notes the report submitted by KJA Consultants – AMP and Willoughby City Council, Northbridge Plaza and Council Car Park Consultation Report 13 August 2014.**
- 2. The Consultation report be placed on Council’s web site for information and comments and participants in the consultation programme be notified.**
- 3. Council to incorporate consultation outcomes from both the public consultations (website and comments as noted in point 2) into the options available for Northbridge Car park. Council to consult with AMP and Woolworths to establish financial commitment to the project as the major benefactors of this work progressing.**
- 4. A further report be brought to Council on the consultation outcomes and regarding the options available for Northbridge Plaza Car Park improvements.**

**MOVED COUNCILLOR HILL**

**SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**20.2 VARIATIONS TO DEVELOPMENT STANDARDS (USE OF SEPP 1)  
QUARTER 4 - APRIL 2014 TO JUNE 2014**

<b>ATTACHMENTS:</b>	<b>1. LIST OF APPLICATIONS WITH VARIATIONS TO DEVELOPMENT STANDARDS QUARTER 4 - APRIL 2014 TO JUNE 2014</b>
<b>RESPONSIBLE OFFICER:</b>	<b>IAN ARNOTT - DEVELOPMENT PLANNING MANAGER</b>
<b>AUTHOR:</b>	<b>JUDY MUIR - ADMINISTRATION MANAGER</b>
<b>MEETING DATE:</b>	<b>25 AUGUST 2014</b>

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**Purpose of Report**

The attached schedule lists all development applications determined during the 4<sup>th</sup> Quarter (April 2014 to June 2014) with variations in development standards as reported to the Department of Planning and Infrastructure.

**RESOLUTION**

That the information be noted.

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**20.3 DEVELOPMENT APPLICATION REPORT TO 18 AUGUST 2014**

**ATTACHMENTS:** 1. LIST OF APPLICATIONS

**RESPONSIBLE OFFICER:** IAN ARNOTT - DEVELOPMENT PLANNING  
MANAGER, PETER ROWAN - BUILDING SERVICES  
MANAGER

**AUTHOR:** BUILDING SURVEYORS, DEVELOPMENT PLANNERS

**MEETING DATE:** 25 AUGUST 2014

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**Purpose of Report**

The attached schedule lists all current development applications grouped by suburb.

**RESOLUTION**

That the information be noted.

**MOVED COUNCILLOR SLOANE**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Eriksson, Hill, Mustaca, Norton, Rozos, Rutherford, Saville, Sloane, Stevens and Wright.

**Against:** Nil

**21 REPORTS FROM OFFICERS - INFRASTRUCTURE SERVICES  
DIRECTOR**

NIL

## 22 NOTICE OF MOTION

### 22.1 NOTICE OF MOTION - COUNCILLOR L SAVILLE - CITY OF SYDNEY AMENDMENT (ELECTIONS) BILL 2014

**RESPONSIBLE OFFICER:** GREG WOODHAMS - ACTING GENERAL MANAGER

**AUTHOR:** GREG WOODHAMS - ACTING GENERAL MANAGER

**CITY STRATEGY LINK:** 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE AND REPRESENTS ITS CONSTITUENTS

**MEETING DATE:** 25 AUGUST 2014

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#### Purpose of Report

Councillor L Saville has indicated her intention to move the following Notice of Motion.

That Willoughby City Council:

- (a) Notes its deep concern regarding the changes proposed in the *City of Sydney Amendment (Elections) Bill 2014* that would allow corporations two votes, to resident's one vote, in Local Council elections.
- (b) Notes that Clause 11 of the Bill also contains a provision that allows the government to impose these electoral rules in all other Local Government Areas in NSW by way of regulation.
- (c) Calls on all elected representatives in the NSW Parliament to oppose this amendment and commit to the basic democratic principle of 'one-person one-vote' in local government elections.
- (d) Requests the Mayor to write to the Premier, the Minister for Local Government, the leader of the Opposition and the parliamentary representatives from the Greens, the Shooters & Fishers and the Christian Democrats Parties advising them of this resolution and Council's concerns.

#### MOTION

That Willoughby City Council:

- (a) Notes its deep concern regarding the changes proposed in the *City of Sydney Amendment (Elections) Bill 2014* that would allow corporations two votes, to resident's one vote, in Local Council elections.
- (b) Notes that Clause 11 of the Bill also contains a provision that allows the government to impose these electoral rules in all other Local Government Areas in NSW by way of regulation.
- (c) Calls on all elected representatives in the NSW Parliament to oppose this amendment and commit to the basic democratic principle of 'one-person one-vote' in local government elections.



- (d) Requests the Mayor to write to the Premier, the Minister for Local Government, the leader of the Opposition and the parliamentary representatives from the Greens, the Shooters & Fishers and the Christian Democrats Parties advising them of this resolution and Council's concerns.

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Motion:** Councillors Giles-Gidney, Norton, Saville, Sloane, Stevens and Wright.

**Against:** Councillors Hill, Eriksson, Mustaca, Rozos and Rutherford.

**22.2 NOTICE OF MOTION - COUNCILLOR N WRIGHT - CITY OF SYDNEY  
AMENDMENT (ELECTIONS) BILL 2014****RESPONSIBLE OFFICER: GREG WOODHAMS - ACTING GENERAL MANAGER****AUTHOR: GREG WOODHAMS - ACTING GENERAL MANAGER****CITY STRATEGY LINK: 6.1.1 A COUNCIL THAT IS OPEN, ACCOUNTABLE  
AND REPRESENTS ITS CONSTITUENTS****MEETING DATE: 25 AUGUST 2014**

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**Purpose of Report**

Councillor N Wright has indicated his intention to move the following Notice of Motion.

**Motion**

"Willoughby City Council writes to the Premier and the Minister for Local Government expressing concern that key stakeholders, including local councils and businesses, have not been consulted regarding proposed legislative changes to local government elections and that any vote on such changes be delayed until consultation has been undertaken with councils, businesses, residents and other affected parties."

**THE NOTICE OF MOTION WAS WITHDRAWN BY COUNCILLOR WRIGHT**

**23 CONFIDENTIAL ITEMS**

NIL

**24 QUESTIONS**

NIL

**The Meeting concluded at 8:30pm**

**I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Council Meeting held on 25 August 2014). I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.**